

No.IFA/09/BE/17-18

Dt 27.6.2018

To

PIFA/IFAs  
(Through CGDA Website)

Sub:- Allotment of funds for 2018-19 under the major head 2052 – Secretariat  
General Services Salaries – DAD: Information Technology

\*\*\*\*\*

HQrs office letter bearing no. UO EDP/40/IT/BE/2018-19 dated 7.6.2018 on the above mentioned subject, is circulated herewith for your information and further necessary action please.

Encls: As stated above

  
SAO (IFA)

copy to:-

1. IT & S Wing

It is requested to upload the same on CGDA Website, latest news and marque.

  
SAO (IFA)

**Speed Post/FAX/CGDA Mail**



सत्यमेव जयते

भारतसर्वकार Government of India  
रक्षामंत्रालय Ministry of Defence  
रक्षा लेखा महानियंत्रक Controller General of Defence Accounts  
उत्तम बटार रोड़, पालम, दिल्ली छावनी-110010  
Uttam Batar Road, Palam, Delhi Cantt - 110010  
(IT & S Wing) Phone: 26127474  
e-mail: [cgdanewdelhi@nic.in](mailto:cgdanewdelhi@nic.in)  
cgda mail server: [hqedp-budget@cgdamail.org](mailto:hqedp-budget@cgdamail.org)



Sub: Allotment of funds for the year 2018-19 under the major head 2052 – Secretariat General Services Salaries – DAD: Information Technology

A sum of 15,35,000/- (Fifteen lakh thirty-five thousand) is hereby allotted for AMC of Computer Hardware, Software and Consumables in r/o 20 IFA offices and released funds to their Proforma Controllers under the object head "Information Technology" (Code 0/094/94). The breakup of allotment is as under:

| SL | Name of Office  | Allotment Approved | Station       | Proforma Controller |
|----|-----------------|--------------------|---------------|---------------------|
| 1  | IFA(EC)         | 100000             | Kolkata       | CDA PATNA           |
| 2  | IFA HQ CAC (AF) | 60000              | ALLAHABAD     | PCDA (P) ALLAHABAD  |
| 3  | IFA HQ SC       | 100000             | PUNE          | PCDA (SC) PUNE      |
| 4  | IFA HQ SWAC     | 15000              | GANDHINAGAR   | PCDA (SC) PUNE      |
| 5  | IFA HQTC (AF)   | 70000              | BENGALURU     | PCDA BENGALURU      |
| 6  | IFA ARTREC      | 100000             | SHIMLA        | PCDA (WC) C'GARH    |
| 7  | IFA (WC)        | 100000             | CHANDIMANDIR  | PCDA (WC) C'GARH    |
| 8  | IFA HQMC (AF)   | 80000              | NAGPUR        | PCDA (AF) D'DUN     |
| 9  | IFA (SNC)       | 60000              | KOCHI         | PCDA(N) MUMBAI      |
| 10 | IFA HQNC        | 100000             | JAMMU         | PCDA (NC) JAMMU     |
| 11 | IFA ARMY (Q)    | 80000              | New Delhi     | PCDA NEW DELHI      |
| 12 | IFA Coast Guard | 40000              | New Delhi     | PCDA NEW DELHI      |
| 13 | PIFA ARMY-ORD   | 150000             | New Delhi     | PCDA NEW DELHI      |
| 14 | IFA Army-M      | 70000              | Kashmir House | PCDA NEW DELHI      |
| 15 | IFA MAP         | 20000              | Kashmir House | PCDA NEW DELHI      |
| 16 | PIFA (N)        | 90000              | New Delhi     | PCDA NEW DELHI      |
| 17 | IFA DGAFMS      | 40000              | New Delhi     | PCDA NEW DELHI      |
| 18 | IFA EAC (AF)    | 50000              | Shillong      | CDA GUWAHATI        |
| 19 | IFA (CC)        | 100000             | Lucknow       | PCDA (CC) LUCKNOW   |
| 20 | IFA WAC         | 50000              | Subroto Park  | CDA (AF) NEW DELHI  |
| 21 | IFA SWC         | 60000              | Jaipur        | PCDA (SWC) JAIPUR   |
|    | <b>TOTAL</b>    | <b>1535000</b>     |               |                     |

2. It is emphasized that expenditure on computer stationary and other consumables should be incurred with utmost economy and care; wastage should be strictly eliminated in every activity and in no case should exceed the allotment.

647  
12/6/18

3. It may please be insured that Punching Medium for all the expenditure is correctly booked to IT Code Head 0/094/94.

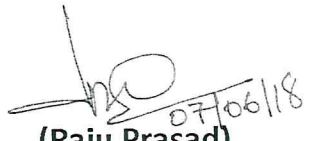
4. A statement showing the expenditure against the above allotment may please be furnished on or before 10<sup>th</sup> of every month duly reconciled with RDR. **Nil report is also required.** The Proforma of the statement is as under.

### Monthly EDP Expenditure Report

| Office  | Month   |                            |                                      |                           |                                   |                       |         |
|---------|---|----------------------------|--------------------------------------|---------------------------|-----------------------------------|-----------------------|---------|
| Sl. No. | Items of expenditure  | Allotment under BE 2018-19 | Expenditure incurred upto last month | Amount spent in the month | Progressive amount of expenditure | Committed Liabilities | Balance |
| 1       | AMC for Computer / Server /Printer                              |                            |                                      |                           |                                   |                       |         |
| 2       | Computer stationery (including preprinted)                      |                            |                                      |                           |                                   |                       |         |
| 3       | Cartridges/ribbons  |                            |                                      |                           |                                   |                       |         |
| 4       | Antivirus   |                            |                                      |                           |                                   |                       |         |
|         | Total - I   |                            |                                      |                           |                                   |                       |         |
|         | Additional Allotment for procurement of IT HW/SW/ training etc. |                            |                                      |                           |                                   |                       |         |
|         | Total - II  |                            |                                      |                           |                                   |                       |         |
|         | Grand Total ( I +II)  |                            |                                      |                           |                                   |                       |         |

It is requested to convey the approval to IFA offices under intimation to their Proforma controllers.

Please acknowledge receipt.

  
(Raju Prasad)  
Sr. Accts. Officer (IT)

**IFA Wing (Local)**

UO No. EDP/40/IT/BE/2018-19 Dated: 07/06/2018