



भारत सरकार Government of India  
रक्षा मंत्रालय Ministry of Defence  
रक्षा लेखा महानियंत्रक Controller General of Defence Accounts  
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No: EDP/177/HW/2015-16

Dated: 10/12/2015

To

All PCsDA /PIFAs/CsDA/ IFAs

(Through Website)

Sub: Safety measures for IT hardware from natural calamities/ unforeseen circumstances.

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It is learnt that due to heavy rains there has been substantial damage to IT hardware in one of the Controller's office recently.

2. In this regard, it is requested to take suitable measures to take care of the IT hardware in your organisations from unforeseen natural calamities.
3. The measures which can be adopted to safeguard the IT hardware from flood/ heavy rain is to place the Servers, routers , modems etc on first floor/ upper floors of office. Further, time to time backup of database may be taken & kept at a safe place.
4. It is requested to take necessary action in this regard on an urgent basis.

This issues with the approval of Jt.CGDA (IT)

  
(KAVITA GARG)  
Sr.Dy.CGDA (IT)