



कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल)
CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
NEAR ARMY BASE HOSPITAL, BRAR SQUARE, DELHI CANTT. -110010
फोन/Ph : 011- 25682457, 25694268/98 फैक्स/Fax : 011-25694308 ईमेल/E-mail : trgdiv-brar.cgda@nic.in

Through CGDA's website

No. TD/3449/Accts.&Bud/2019

Dated: 09.10.2019

To,

1. PCDA Bengaluru
2. PCDA (WC) Chandigarh
3. PCDA (AF) Dehradun
4. PCDA New Delhi
5. PCDA (R&D) New Delhi
6. PCDA (SWC) Jaipur
7. PCDA (NC) Jammu
8. PCDA (CC) Lucknow
9. PCDA (Navy) Mumbai
10. PCDA (SC) Pune
11. CDA Chennai
12. CDA Guwahati
13. CDA Jabalpur
14. CDA (Army) Meerut
15. CDA Patna
16. CDA Secunderabad

Subject: Training programme on functioning of Accounts and Budgeting for the officers working as GOs in Main offices of PCsDA / CsDA as well as in-charge of PAO/ /AAOs/Branch Accounts Offices: reg.

A two-day workshop on Accounts & Budget is being organized at CENTRAD, Brar Square, Delhi Cantt on **31st October, 2019 & 01st November, 2019.**

2. Contoller wise details of slots for the subject workshop is annexed as **Annexure 'A'**.
3. It is therefore requested that the concerned officers serving in your offices as per **Annexure 'A'** may be directed to report at CENTRAD on 31st October, 2019 at 09:00 AM to attend the workshop. The course module is annexed as **Annexure 'B'** for information and reference please.
4. The contact details at CENTRAD are as follows:
Shri Susheel Koul, SAO (HRD)
Tel. No. 011-25694268/98, Fax No. 011-25694308
Mob. No. 09868814295
5. TA/DA, as per extant orders, is admissible.

(Vinod Kumar)
ACGDA (HRD)

Copy to:

1. PS to Jt. CGDA (A&B) - for information please alongwith a copy of course module
2. PS to Jt. CGDA (HRD) - -do-
3. Sr. Dy. CGDA (AN) - -do-
- ✓ 4. O I/c (IT&S) Wing CGDA, Delhi Cantt - with a request to upload the letter on CGDA's website. A copy of approval of the program by competent authority is enclosed herewith.



(Vinod Kumar)
ACGDA (HRD)

Controller wise details of slots for the course is as under:

(i) PCDA Bangalore

- GO (Accts)
- One PAO I/C

(ii) PCDA(WC) Chandigarh

- GO (Accts)
- One PAO I/C

(iii) PCDA(AF) Dehradun

- GO (Accts)

(iv) PCDA New Delhi

- GO (Accts)

(v) PCDA(R&D) New Delhi

- GO (Accts)

(vi) PCDA(SWC) Jaipur

- GO (Accts)

(vii) PCDA (NC) Jammu

- GO (Accts)
- One PAO I/C
- One Area Accts Office I/C

(viii) PCDA(CC) Lucknow

- GO (Accts)
- One PAO I/C
- One Area Accts Office I/C

(ix) PCDA(Navy) Mumbai

- GO (Accts)

(x) PCDA(SC) Pune

- GO (Accts)
- One PAO I/C
- One Area Accts Office I/C

(xi) CDA Chennai

- GO (Accts)
- One Area Accts Office I/C

(xii) CDA Guwahati

- GO (Accts)
- One Area Accts Office I/C

(xiii) CDA Jabalpur

- GO (Accts)
- One PAO I/C

(xiv). CDA(Army) Meerut

- GO (Accts)
- One PAO I/C

(xv) CDA Patna

- GO (Accts)
- One Area Accts Office I/C

(xvi) CDA Secunderabad

- GO (Accts)
- One PAO I/C

Two-Day Workshop on Budget & Accounts from 31.10.19 to 01.11.19

Session	Day and Time	Description	Faculty
<u>Day-1 : 31st Oct, 19</u>			
I	1000 hrs to 1115 hrs	General Overview of Accounts Section in Department	Addl. CGDA (RK)
	1115 hrs to 1145 hrs	Tea break	
II	1145 hrs to 1300 hrs	AROB, Defence Exchange Account, Suspense heads, Inward/outward settlement Accounts	Smt. Vinakshi Gupta, Jt. CGDA (A&B)
	1300 hrs to 1400 hrs	Lunch Break	
III	1400 hrs to 1515 hrs	Focal Point Branch, SBI CMP, Suspense Heads, e-MRO	Smt. Priyanka Chandra, Sr. Dy. CGDA
	1515 hrs to 1545 hrs	Tea Break	
IV	1545 hrs to 1700 hrs	Budget formulation in MoD, Budgeting Monitoring and related issues.	Sh. KD Singh, Jt. CGDA (Pension)
<u>Day-2 : 1st Nov, 19</u>			
I	1000 hrs to 1115 hrs	Appropriation Account, Accounting issues observed in HQrs. Office, Misclassifications, Introduction to GASAB	Smt. Vinakshi Gupta, Jt. CGDA (A&B)
	1115 hrs to 1145 hrs	Tea break	
II	1145 hrs to 1300 hrs	Vision Plan – New Compilation System (NCS), Budget Module and Unified Budget Management System (UBMS)	Sh. Manish Tripathi, Jt. CGDA (IT & S)
	1300 hrs to 1400 hrs	Lunch Break	
III	1400 hrs to 1515 hrs	Accounting in PAO (ORs) and related issues.	Sh. Pushkal Upadhyay, Jt. CGDA (Army)
	1515 hrs to 1545 hrs	Tea Break	
IV	1545 hrs to 1700 hrs	Valedictory address / open house	Addl. CGDA (AM) / Jt. CGDA (HRD)