



कार्यालय रक्षा लेखा महानियंत्रक  
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल्ड)

CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)  
NEAR ARMY BASE HOSPITAL, BRAR SQUARE, DELHI CANTT.-110010  
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No. TD/3169/ALTAC/Faculty/2020

Dated: 12<sup>th</sup> May, 2020

To,

All PCsDA/CsDA/PIFAs/IFAs/  
PCA (Factories)/ CDA(RTCs)  
(Through website only)

**Subject: Selection of SAOs/AOs/AAOs to serve as faculty in OTI Gurugram.**

It has been decided that names of volunteer SAOs/AOs/AAOs may be called for selection of training faculty for OTI Gurugram for imparting training to the officers and staff. SAOs/AOs/AAOs who are selected as training faculty would be eligible for training allowance in accordance with the extant rules. The volunteers must have good skills and proven aptitude for training. Before appointment to the post of training faculty in OTI Gurugram, the volunteer officers would have to undergo a screening test which would be conducted by a Screening Committee, constituted by HQs office.

2. It is accordingly requested that the names of volunteers amongst SAOs/AOs/AAOs in your offices may be provided as per the enclosed format (Annexure-'A') latest by 12-06-2020. Names of the volunteers who would be retiring up to September 2022 may not be forwarded. This circular may be given wide publicity.

3. NIL report is also required.

4. While forwarding the names of volunteers, the Heads of offices concerned are requested to furnish their specific recommendations along with the APAR gradings for the last 3 years for consideration by the Screening Committee.

5. The names of volunteers may please be submitted to CENTRAD through e-mail also at the email ID: [trgdiv-brar.cgda@nic.in](mailto:trgdiv-brar.cgda@nic.in).

(Vinod Kumar)  
ACGDA (HRD)

Copy to:

1	AN-IV Section	For information and necessary action as above
2	IT & S Section	For uploading on CGDA's Website

(Vinod Kumar)  
ACGDA (HRD)

