



कायोलय रक्षा लेखा महानियंत्रक  
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल)  
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**CIRCULAR**

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To,

All PCsDA/ PIFAs/ CsDA/ IFAs

**Subject: Learning videos**

As part of its outreach effort, NADFM/RTC Pune has developed a 5-minute learning video series on the topics 'File Management, Office Note, CCS Conduct Rules, Audit of Local Purchase Bills and Public Procurement'.

2. Such video series is available for viewing and downloading on NADFM/RTC Pune's website: [www.nadfm.nic.in](http://www.nadfm.nic.in)

(Vinod Kumar)  
ACGDA (HRD)

**Copy to: -**

1. IT & S Wing

CGDA Delhi Cantt

- With a request to upload the Circular on the  
CGDA's Website.

(Vinod Kumar)  
ACGDA (HRD)