

रक्षा लेखा महानियंत्रक, उलान बटार मार्ग, पालम, दिल्ली छावनी-10  
Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt. - 10

**CIRCULAR**

No. AT/XII/12212/Corr/ATN/PAC

Dated : 16.02.2015

To

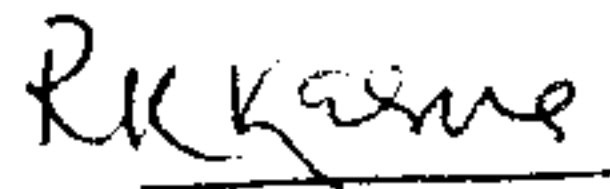
All PCsDA/CsDA/Pr. IFAs/IFAs  
Pr. C of A (Fys) Kolkata  
(Through CGDA Mail Server)

**Sub:** Action Taken by the Government on the observations/Recommendations contained in their First Report (16<sup>th</sup> Lok Sabha ) of the Public Accounts Committee on "Non-compliance by the Ministries/Departments in timely submission of Action Taken Notes on the Non-Selected Audit Paragraphs of the C&AG of India.

A copy of MoD (Finance)(Budget-II) ID No. 213(1)/2015/B-II dated 03.02.2015 on the above subject is forwarded herewith for information and necessary action at your end please.


It is requested that the instructions as mentioned in Public Accounts Committee recommendations cited in MoD (Fin) ibid ID dated 03.02.2015 may be brought to the notice of all concerned for strict compliance.

Encl : As above.

  
Jt. CGDA (IA)

**Copy to:**

- 1 All Audit Sections/  
IFA Section (Local) : For information and necessary action please.
2. The EDP Section (Local) : With a request to upload on CGDA Website.

  
Sr. A.O (AT-XII)

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Ministry of Defence (Finance)  
(Budget-II)

Subject: Action Taken by the Government on the Observations/Recommendations contained in their First Report (16<sup>th</sup> Lok Sabha) of the Public Accounts Committee on 'Non-Compliance by the Ministries/Departments in timely submission of Action Taken Notes on the Non-Selected Audit Paragraphs of the C&AG of India.

First Report (16<sup>th</sup> Lok Sabha) of the Public Accounts Committee on "Non-Compliance by the Ministries/Departments in timely submission of Action Taken Notes on the Non-selected Audit Paragraphs of the C&AG of India" has been presented to Lok Sabha on 25<sup>th</sup> November, 2014.

2. **Public Accounts Committee in its recommendations/observations has issued following instructions to all Ministries/Departments:**

(i) All the Ministries/Departments should chalk out an effective and time bound procedure to reduce the pendency of ATNs.

(ii) The Committee regretted that several Ministries/Departments failed to furnish the ATNs to the Committee on a large number of paragraph even 5-10 years after the relevant Audit Reports were laid on the Table of the House. The Committee, further, seeks explanation for each case of unconscionable delay beyond two years in furnishing the ATNs from each of the defaulter Ministry/Department.

(iii) All the Ministries/Departments may take urgent steps to reconcile the figures at regular intervals in consultation with the Audit and the correct reconciled figures submitted to the committee while furnishing the action taken replies on this Report in due course.

(iv) All Ministries/Departments may adhered to the prescribed time-limit for submission of ATNs and each Ministry/Departments prescribe their own time schedule within the time allotted by the Department of Expenditure (Monitoring Cell) like time-limit for obtaining information from various field formations/various zones/autonomous bodies, compilation of ATN, etc. Joint Secretaries may issue internal instructions in this regard.

(v) In cases where the audit raises certain objections on the ATNs submitted for vetting and the Ministry does not agree with such objections/observations, the concerned Ministry may submit ATNs to the Committee alongwith Audit observations. Further, in cases where the Ministry/Department accepts the audit points on recovery of dues and where the actual recovery takes time, audit may consider clearing the audit observation provisionally and the Ministry may go ahead and submit the ATNs to the Committee. But, in every such case, it is incumbent upon the Ministry to appraise the Audit of the recoveries made in due course.

(vi) The Committee, considering the prevailing laxity, recommend fixing of responsibility by all the Ministries/Departments for delays beyond four months in submission of ATNs.

(vii) The Committee, considering the fact that the audit reports are uploaded in the C&AG website immediately upon their laying in Parliament, recommend that the Ministries/Departments give standing instructions to their field formations/attached/subordinate offices/autonomous institutions that they start preparing replies/take appropriate action by accessing the C&AG website on the relevant audit objections without waiting for a formal communication in this regard by their respective Ministries/Departments.

(viii) The Committee recommended that all Ministries/Departments take special care to ensure the safe custody of records and retrieval of all files relating to the audit paragraphs and also ensure that such serious lapses like loss of files do not occur.

(ix) The Committee recommended that monthly SAC meetings be made mandatory and should be conducted by officers of the level of Joint Secretary or above and they should be held in the first week of every month. Joint Secretaries may kindly ensure this requirement is complied with and render a report to this Division under Column 9 of monthly report prescribed vide this Division ID No.202(4)/2013/B-II dated 02.12.2013.(Copy enclosed)

(x) Taking note of the decided advantage of the APMS and other IT tools in vogue, the Committee stressed that all Ministries/Departments make full use of IT as part of the larger goal of e-governance.

(xi) The committee recommended that all the Ministries/Departments should upload the figures regarding status of each audit paras themselves.

3. Instructions as mentioned in the PACs recommendations cited above may adhered to and action taken may be intimated to this Division by 27.02.2015 so that the same may be incorporated while finalising ATR to the PAC report

(P.K.Kataria)  
JS & Addl.FA(K)

JS(C&W), JS&AM(LS), JS&AM(MS), JS(Trg.) & CAO, Secy.(BRDB), JS(G/Air), JS(O), JS(O/N), JS(P&C), CCR&D, JS&AM(Air), JS(E), JS(ES), CGDA, DGQA.

MoD (Fin) ID No. 213 (1)/2015/B-II dated 03.02.2015

Copy to

- (i) SO to Def.Secy/ PPS to Secy.(DP)/ PPS to Secy.(ESW)/  
SO to Secy.(R&D) & DGR&D/ PPS to FA(DS).  
Addl.Secy(R)/Addl.Secy(P)/Addl.Secy(DP)/DG(Acq.), FA(Acq.).  
(ii) G.D. Addl.FA(RK)/Addl.FA(VP)/Addl.FA(DR)/Addl.FA(M)/Addl.FA(RS)/  
Addl.FA(RV)/FM(MS)/FM(LS)/FM(Air).

