



No. AN/VII/7220/BE 2015-16

Dated: 22.06.2015

To

The PCsDA/PCA(Fys)/CsDA

Subject: BE 2015-16 Allotment: Major Head-2052 - DAD.

BE 2015-16 allotment under Grant No.21- MoD (Civil), Major Head-2052 - DAD, is hereby made to your organization as given in the Annexure-I and II (as applicable) on the basis of the actual expenditure during 2014-15, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various heads. The "Demands for Grant 2015-16" have been voted by the Lok Sabha and the connected Appropriation Bill has also been assented by the President. Therefore, the PCsDA/CsDA and PCA (Fys) Kolkata may utilize the full allocation under each relevant Head during 2015-16.

2. The allotment made under Head Domestic Travel Expenses (00/094/28) and Office Expenses (00/094/30) may be treated as final during the FY 2015-16. No additional funds under these heads will be allotted in RE 2015-16 or at any stage. As such, the PCsDA/CsDA may accordingly plan their expenditure within allocated budget under these heads.

3. To ensure balance pace of expenditure during the FY 2015-16, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2015 and 67% by December 2015. **However, it may be noted for adherence that not more than 33% of allocation may be spent in the last quarter of the FY and during the Month of March the expenditure should be limited to 15% of allocation.** In this regard, please refer to this HQ letter / circular No. AN/VII/7220/BE 2012-13 dated 11.3.2013 regarding Cash Management System in Central Government – modified exchequer control based expenditure management and restrictions on expenditure management and restrictions on expenditure during the last quarter of the financial year.

4. The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, CDA IT & SDC Secunderabad, Area Accounts Offices, PAOs (ORs) and DPDOs as per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA as per instructions issued in the past. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

Contd.on..2/-

5. **Office Expenses and Travel Expenses to IFAs (SAG level):** A separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.
6. All PCsDA/CsDA and PCA(Fys) Kolkata are requested to upload a 'Monthly Expenditure Report (MER)' under Head 'Office Expenses' showing category-wise expenditure in respect of each of the CsFA(Fys) / CIA (Fys) / RTCs / Area Accounts Offices / PAOs (ORs) / DPDOs, and IFAs' office, whichever is applicable. The details should also include voucher wise details for each category under MER as well as relevant supporting documents to maintain transparency in public expenditure.
7. Item-wise allocation of funds under Heads 'Other Allowances' and 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2015-16 allotment. In this connection, if necessary, the PCsDA/CsDA may re-appropriate earmarked funds from one Sub-Head to another Sub-Head of the Heads 'Other Allowances' and 'Office Expenses' so that the requirement is met during 2014-15 within earmarked funds.
8. **Please ensure strict compliance of the above instructions.**


(Sangeet)
Dy.CGDA(Admin)

Allocation of funds under BE 2015-16 to PCsDA/CsDA under various Heads

Sl. No.	Controller	Station	Salary (Officers)	Salary (Staff)	Dearness Allowance	Other Allowances	Total Salary	Medical Treatment	Travel Expenses (Domestic)	Office Expenses	Wages	Overtime Allowance	Rent, Rates & Taxes	(Amount in ₹ thousands)		
														Other Administrative Expenses	Professional Services	Total sum
1.	CDA	Patna	67000	150000	240000	65000	522000	3500	9890	11400	0	6	0	1500	0	548296
2.	PCDA (Pensions)	Allahabad	90000	196000	305000	85000	676000	9200	7650	23200	0	10	600	1800	16000	734460
3.	PCDA (O)	Pune	47000	130000	190000	70000	437000	5500	8000	16100	0	10	0	3600	0	470210
4.	PCDA (Army)	Meerut	60000	155000	230000	45000	490000	4000	4980	16191	0	12	0	2200	0	517383
5.	PCDA (SC)	Pune	110000	310000	450000	125000	995000	11000	12900	28182	0	0	400	3450	0	1050932
6.	PCDA	Bangalore	58500	153000	226000	86000	523500	6500	7800	6501	0	10	1100	2500	0	547911
7.	PCDA (WC)	Chandigarh	87000	189000	300000	60000	636000	5300	6200	15192	0	0	1400	3300	0	667392
8.	PCA (Fys)	Kolkata	200000	448000	700000	220000	1568000	20000	20120	42200	0	0	0	2800	0	1653120
9.	PCDA (AF)	Dehradun	61000	105000	180000	55000	401000	3000	10100	8800	0	0	0	3300	0	426200
10.	PCDA (Navy)	Mumbai	65000	115000	192000	70000	442000	3500	9500	13250	0	0	0	1000	0	469250
11.	CDA (Funds)	Meerut	11500	35000	50000	12500	109000	3000	1520	7500	0	0	0	1950	0	122970
12.	PCDA (NC)	Jammu	42000	78600	130000	33000	283600	1000	5300	8380	0	0	600	1000	0	299880
13.	CDA (CSD)	Mumbai	7000	9900	18200	6500	41600	200	3400	700	0	0	0	0	0	45900
14.	PCDA	New Delhi	25000	41000	71000	31000	168000	2200	1900	8800	0	10	0	0	0	180910
15.	CDA	Chennai	60000	96000	168000	55000	379000	3300	7750	14418	0	0	1100	600	0	406168
16.	PCDA (R&D)	New Delhi	25000	49000	80000	25000	179000	3000	3300	7500	0	0	0	0	0	192800
17.	CDA (PD)	Meerut	56000	125000	195000	42000	418000	4500	6200	14575	140	31	0	600	0	444046
18.	CDA	Guwahati	45000	94000	150000	56000	345000	3500	7650	10050	0	0	110	1000	0	367310
19.	PCDA (CC)	Lucknow	91000	180000	300000	80000	651000	7000	6900	16974	0	0	0	1300	0	683174
20.	CDA (R&D)	Bangalore	14500	22000	40000	16000	92500	1500	1900	10000	0	10	0	0	0	105910
21.	CDA	Secunderabad	58000	103000	172000	70000	403000	3000	7800	10870	0	10	0	1950	0	426630
22.	CDA	Jabalpur	53000	120000	185000	40000	398000	4000	6500	9450	0	0	0	1900	0	419850
23.	CDA (AF)	New Delhi	19000	34000	57000	20000	130000	1000	2700	3633	0	5	0	0	0	137338
24.	CDA (R&D)	Hyderabad	16000	16000	35000	16000	83000	1500	2000	3250	0	0	0	0	0	89750
25.	AN-IV, V Section	(Local)	63000	47000	120000	33000	263000	2900	6500	45000	0	110	0	1200	0	318710
26.	CDA (IDS)	New Delhi	15200	13500	32000	20000	80700	300	4300	2750	0	0	0	0	0	88050
27.	PCDA (SWC)	Jaipur	29000	45500	80000	21000	175500	900	2810	6700	0	0	1300	0	0	187210
		Total	1475700	3060500	4896200	1458000	10890400	114300	175570	361566	140	224	6610	36950	16000	11601760

Note : The detailed distribution of funds under the heads, Office Expenses, Travel Expenses - Officewise will follow.



(B Chandra)
Accounts Officer (Admin)