

**कार्यालय, रक्षा लेखा महानियंत्रक**  
**OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS**

**उलान बटार मार्ग, पालम, दिल्ली छावनी-110010**

**ULAN BATAR MARG, PALAM, DELHI CANTT. -110010**

**CIRCULAR**

AN/X/10050/10/2018

Date: 05 April, 2019

To,

**All PCsDA /PCA(Fys) /CsDA / PIFAs / IFAs /AN-IV Section (Local)**

**Subject:** Volunteers for Mumbai station : AAOs/Sr.Auditors/ Auditors/ Clerks.

It has been decided by the Competent Authority to call for names of volunteers amongst AAOs/Sr.Auditors/ Auditors/ Clerks (except those posted at Hard / Tenure stations and in the state of Maharashtra, Gujarat, Telengana, Andhra Pradesh, Tamil Nadu, Karnataka and Madhya Pradesh) for posting to Mumbai station.

2. It is assured that:

- (i) After completion of tenure of 3 years at Mumbai station the officers / officials will be posted to one of the three choice stations furnished by them.
- (ii) Posting orders for posting to choice station on reversion would be issued 03 months before the completion of prescribed tenure.

3. Accordingly, Pr. Controllers / Controllers are requested to ensure that wide publicity is given to this circular and the names of the willing officers/ officials may be forwarded to HQrs office through return fax by 30.04.2019 in the format enclosed as Annexure-1 to this circular. It may be brought to the notice of the applicants that withdrawal of name unless there are pressing medical / personal grounds for the same, will not be allowed. Request for cancellation after issue of transfer orders will also not be entertained.

  
(Praveen Kumar Rai)  
Sr. Dy. CGDA (Admin)

Copy to -

IT & S Cell (Local) –

For uploading on website.

  
(Praveen Kumar Rai)  
Sr. Dy. CGDA (Admin)

**APPLICATION FOR POSTING TO MUMBAI**

(Original copy to be forwarded to HQrs.)

1	<b>ACCOUNT NO</b>					
2	<b>GENDER</b> (Male/Female)					
3	<b>NAME</b>					
4	<b>CATEGORY</b> (GENERAL/OBC/SC/ST/PH)					
5	<b>GRADE</b> (AAO/SO(A)/SAS(App)/SUPERVISOR(A/c)/Sr.AUDITOR/AUDITOR/CLERK)					
6	<b>DATE OF BIRTH</b> (DD/MM/YYYY)					
7	<b>DATE OF APPOINTMENT</b> (In DAD) (DD/MM/YYYY)					
8	<b>DATE OF PROMOTION</b> (As Group 'C' in r/o Staff & <del>AO</del> in r/o officer)					
9	<b>ROSTER No. &amp; CATEGORY</b> (Mandatory in case of AAO)					
10	<b>Whether appearing in ensuing SAS Part-II</b> (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	<b>HOME TOWN</b> (Specific District as per Service Record Not Village or State)					
12	<b>SERVICE PROFILE</b> (In DAD)					
	<b>Name of Office</b> (Mention Sensitive assignment also)	<b>Organisation</b>	<b>Whether on Sensitive Assignment</b> (Yes / No)	<b>Station</b>	<b>From Date</b> (dd/mm/y yyy)	<b>To Date</b> (dd/mm/y yyy)
13	Whether EDP trained (If yes, specify project)					
14	<b>APAR GRADING</b>			APAR1	APAR2	APAR3
15	<b>UNDERTAKING</b> I hereby certify that the information furnished above are correct.					
16	Date: _____			(SIGNATURE OF APPLICANT)		
	<b>(ALL COLUMN ARE MANDATORY AS PER APPLICABILITY)</b>					
	<b>(To be filled by the Controller's office)</b>					
17	<b>RECOMMENDATION</b> (Yes/No)					
18	<b>REASON</b> (If Not recommended)					
19	Whether any disciplinary case is pending against the individual:					
20	Date: _____			(SIGNATURE AND SEAL OF GO(AN))		