

**OFFICE OF THE C.G.D.A.**  
**ULAN BATAR ROAD, PALAM, DELHI CANTT.-10**

No.AN/X/10098/6/2014/BTN

Dated: 19.02.2014

To

All PCDA / CDA

**Subject: Transfer : DAD Estt. : Sr. Aud./Aud./Clk.**

It has been decided to call for volunteers amongst SAs/Aud./Clks. for posting at Bhutan. It is requested to furnish the names of volunteers together with their full service profile, indicating the previous service in sensitive assignments, if any, and APAR grading for last five years on the proforma enclosed may be forwarded.

2. While forwarding the names of volunteers, it may be ensured that the following criteria is strictly be kept in view and only those names, who fulfill the criteria, are forwarded to HQrs. office:


- i. The applicants are eligible for only one tenure to Bhutan in the entire service.
- ii. The applicants need to have "Very Good" or above grading in the APARs for the last five years to be eligible for empanelment.
- iii. They should not be facing any disciplinary proceedings and should not have earned any penalty including a recorded warning at any time in their career.
- iv. They should have completed a period of three years after their last sensitive assignment.
- v. The applicants should be left with minimum three years of service as on 31.03.2014 before superannuation.
- Desirable**
- vi. Experience of working in DAD office attached with the MES or Border Roads Formation.
- vii. Experience of working on Computers.

3. **The report should reach this office positively by 28.02.2014.**

4. It is reiterated that the names of volunteers who fulfill the above criteria and proforma duly complete in all respects, should only be forwarded.

5. Nil report is also required.

(Encls: Proforma)

  
(Rajesh Kalia)  
AO (N)


Copy to:

AN-IV Section (Local)-

EDP Section (local) -

for information and necessary action as above.

with request to display the circular on official website.

  
(Rajesh Kalia)  
AO (AN)

Annexure-'B'

Sl. No.	Name, Grade & A/c No. (S/Shri./Smt.)	Org.	DOB	DOA	Station Served / Serving	Period	Last five ACR Grading	Disc. Case pending	Experience MES / BR	No. of years completed after last sensitive assignment	EDP trained or not	Exp. Of working on computer
1	2	3	4	5	6	7	8	9	10	11	12	13