

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR ROAD, PALM DELHI CANTT-10

No. AN/XI/11151/2014/Vol. II

Dated: 9/9/2014

To

The PCA (Fys) /PCsDA/CsDA
(Through CGDA Website)

Subject: Promotion of Clerk to the Grade of Auditor

The Competent Authority has amended the Recruitment Rules for the post of Auditor with retrospective effect (i.e. from the date of notification of Principle Rules dated 15 Sept 2009 published vide SRO 22 on 26th Sept 2009) vide SRO No. 53 dated 11/08/2014, inserting Note 3 under Column 12 after Note 2 as below:

“The eligibility service for promotion to the grade of auditor shall continue to be eight years for persons holding the feeder post of Clerk -cum- typist on regular basis as on the 26th day of September, 2009.”

Accordingly, the Controllers are requested to convene a DPC to adjudicate those Clerks (including retiree etc., if any), who had earlier not been adjudicated and who have completed eight years of regular service in Clerk's Grade as mentioned below, for consideration of their promotion to the grade of Auditor on the basis of their ACRs/ APARs for respective period.

S No.	Eligibility criteria	ACRs/ APARs	Remarks
1	Clerks who have completed eight years of regular service as on 1/1/2010	2008-2009 2007-2008 2006-2007	
2	Clerks who have completed eight years of regular service as on 1/1/2011	2009-2010 2008-2009 2007-2008	The individuals, who have been adjudicated under eligibility criteria at SNo.1 and not found fit may be adjudicated under criteria at mentioned at S No.2
3	Clerks who have completed eight years of regular service as on 1/1/2012	2010-2011 2009-2010 2008-2009	The individuals, who have been adjudicated under eligibility criteria at S No.2 and not found fit may be adjudicated under criteria at mentioned at S No. 3
4	Clerks who have completed eight years of regular service as on 1/1/2013	2011-2012 2010-2011 2009-2010	The individuals, who have been adjudicated under eligibility criteria at S No.3 and not found fit may be adjudicated under criteria at mentioned at S No.4
5	Clerks who have completed eight years of regular service as on 1/1/2014	2012-2013 2011-2012 2010-2011	The individuals, who have been adjudicated under eligibility criteria at S No.4 and not found fit may be adjudicated under criteria at mentioned at S No.5

DPC proceedings along with adjudication report of the eligible clerks in the attached Performa may kindly be sent so as to reach this HQrs office latest by 19.09.2014, positively. While adjudicating the cases, the criteria laid down in our circular Nos. 0632/AN/F dated 04.12.73 and AN/XI/11060/I/Vol IV dated 18.09.89 may be kept in view. The above data may be forwarded in MS Excel format in CD along with a printed copy of the same and also be uploaded on CGDA mail server through Zimbra ID:hqadmin11@cgdamail.org.

Nil report is also required.

This issue with the approval of Jt. CGDA (AN).



(Ambarish Barman)
Sr.A CGDA

STATEMENT SHOWING DETAILS OF CLERKS WHO HAVE COMPLETED EIGHT YEARS AS ON 01.01. FOR PROMOTION TO AUDITOR'S GRADE.

Sl. No	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DDMMYYYY)	DOA as Group 'D'	DOP as Record Clerk	Offer of Apptt- in clerk's grade (Direct)	DOP/ Apptt- as Clerk	Year of Examination in SSC as Clerk	ROLL No.
1	2	3	4	5	6	7	8	9	10	11

All India Merit No.	Rank/	Whether Typing Test Passed/ Not passed/Exempted	(Whether P/ D/ ID/Comp.	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs	Recommendations of DPC	Organization	Remarks.
12	13	14	15	16	17	18	19	

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no. 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED
PCDA/CDA