

हर काम देश के नाम



कार्यालय, रक्षा लेखा महानियंत्रक
OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS
उलान बटार मार्ग ,पालम ,दिल्ली छावनी -110010
ULAN BATAR MARG, PALAM, DELHI CANTT.-110010



No. AN/II/2151/Promotion/ PS to SPS/Suppl. DPC 2021

Date : 27th May, 2021

To,

All PCsDA / PCA (Fys) / CsDA / Admin-Pay Section (Local)
(Through CGDA website)

Subject: Promotion of Private Secretaries (PS) to the grade of Sr. Private Secretary (SPS) against the vacancy year 2021.

10 (Ten) Private Secretaries (PS) listed in Annexure-A enclosed to this letter, have been approved for promotion to the grade of Sr. Private Secretary (SPS), in Pay Level-8, 7th CPC (Pay Band-2, ₹ 9300-34800 with Grade Pay of ₹ 4800/-, Pre-revised 6th CPC). Private Secretaries listed at **SI. No. 01 to 09** in Annexure-A have been approved for promotion with immediate effect or from the date of assumption of charge to the post of SPS, whichever is later. Whereas, Private Secretary at **SI. No. 10** in Annexure-A has been approved for promotion with effect from 01.06.2021 or from the date of assumption of charge to the post of SPS, whichever is later.

2. Before promotion of the above mentioned Private Secretaries to SPS grade, it may please be ensured that none of the circumstances enumerated in para 2 of the DOP&T OM No. 22011/4/91-Estt. (A) dated 14.09.1992 have arisen. If such circumstances have arisen, the promotion shall not be released and instead considered as if, the case of the officer concerned has been placed in Sealed Cover by the Departmental Promotion Committee, in terms of para 7 of the said OM.

3. The above mentioned Private Secretaries have been granted in-situ promotion to SPS grade. However, their place of posting will be decided by the Competent Authority based on the recommendation of the DAPB in due course, as per the administrative requirements.

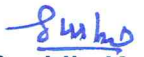
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Susha

4. Immovable Property Return (IPR) of the PS, as on the date of promotion to the SPS grade, duly verified, may be forwarded to AN (Estt.-Officers) section of this HQrs Office.


5. Part-II Office Order notifying the promotion of the PS may be published and a copy of the same may be forwarded to AN (Estt.-Officers) Section of this HQrs office and all concerned for records.

6. All completed APARs / MTPARs **(in original)** in respect of the promoted PS which have become due till date, may please be forwarded to AN (Estt.-Officers) Section of this HQrs office after the promotion of the PS concerned.


(Sushil Kumar)
SAO (Admin)

Copy to :

1. IT & S Section (Local) - With a request to upload the promotion order on department's website.
2. The Officer-in-Charge, Admin-(Estt - Others) Section (Local) / Admin (Dis & Vig) Section (Local) - For information.



(Sushil Kumar)
SAO (Admin)

List of PS promoted to the grade of SPS against the vacancy year 2021.

(Authority: CGDA Delhi Cantt. Letter No. AN/II/2151/Promotion/PS to SPS/Suppl. DPC 2021 Dated 27.05.2021)

Sl. No.	Name Shri/Smt./Kum.	Account No.	Office/Station where serving	Organization/ Proforma Controller
1	SUSAN THOMAS	8325393	CFA (FYS) KHADKI	PCA(FYS) KOLKATA
2	SEEMA SHARMA	8330036	CDA(FUNDS) MEERUT	CDA(FUNDS) MEERUT
3	SHIRLEY REX	8324228	MAIN OFFICE	PCDA (SC) PUNE
4	CH. HANUMANTHA RAO	8334048	MAIN OFFICE	CDA SECUNDRABAD
5	SUMAN KUMARI	8330181	MAIN OFFICE	PCDA (NAVY) MUMBAI
6	NEETU BALASUBRAMANIAN	8329719	IFA (BR) DELHI CANTT.	PCDA (BR) DELHI CANTT.
7	JASWANT KAUR	8329720	HQrs Office	CGDA DELHI CANTT.
8	BABITA SACHDEVA	8333170	MAIN OFFICE	PCDA (BR) DELHI CANTT.
9	KANCHAN SIKRI	8329721	HQrs Office	CGDA DELHI CANTT.
10	V. JAYASHREE	8332704	MAIN OFFICE	CDA CHENNAI

Total - 10 (Ten) Only


 (Sushil Kumar)
 SAO (AN)