

हर काम देश के नाम



कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार मार्ग ,पालम ,दिल्ली छावनी -110010

ULAN BATAR MARG, PALAM, DELHI CANTT.-110010



No. AN/II/2151/DPC/SPS/2020

Date : 30th July, 2020

To,

1. The PCDA (Navy),
Mumbai

2. The CDA (CSD),
Mumbai

Subject: Promotion of Private Secretary (PS) to the grade of Sr. Private Secretary (SPS) against the vacancy year 2020.

The under mentioned Private Secretary (PS) has been approved for promotion to the grade of Sr. Private Secretary (SPS), in Level-8 of Pay Matrix as per 7th CPC (Pay Band-2, ₹ 9300-34800 with Grade Pay of ₹ 4800/-, Pre-revised 6th CPC) with effect from **01.08.2020** or from the date of assumption of charge to the post of SPS, whichever is later.

Sl. No.	Name of the PS	Office where serving	Organization	Office where posted on promotion to SPS grade	Organization	Date of Promotion to the SPS grade
1.	Smt. Sheela G. Shringare A/c No. 8329816	CDA(CSD), Mumbai	CDA(CSD), Mumbai	Main Office	PCDA (Navy), Mumbai	01.08.2020

2. Before promotion of the PS to SPS grade, it may please be ensured that none of the circumstances enumerated in para 2 of the DOP&T OM No. 22011/4/91-Estt. (A) dated 14.09.1992 have arisen. If such circumstances have arisen, the promotion shall not be released and instead considered as if, the case of the officer concerned has been placed in Sealed Cover by the Departmental Promotion Committee, in terms of para 7 of the said OM.

3. Immovable Property Return (IPR) of the PS, as on the date of promotion to the SPS grade, duly verified, may be forwarded to AN (Estt.-Officers) section of this HQrs Office at the earliest.
4. Part-II Office Order notifying the promotion of the PS may be forwarded to AN (Estt.-Officers) Section of this HQrs office and all concerned for records.
5. All completed APARs / MTPARs (**in original**) in respect of the promoted PS which have become due till date, may please be forwarded to AN (Estt.-Officers) Section of this HQrs office after the promotion.



(Dr. Amit Gupta)
Sr. Dy. CGDA (Admin.)

Copy to :

1. IT & S Section (Local) -- With a request to upload the promotion order on department's website.
2. The OIC, Admin-(Estt - Others) Section / Admin (Dis & Vig) Section (Local) -- For information and necessary action.



(Dr. Amit Gupta)
Sr. Dy. CGDA (Admin.)