



कार्यालय, रक्षा लेखा महानियंत्रक
O/o the Controller General of Defence Accounts
उलान बटार रोड, पालम, दिल्ली छावनी-110010.
Ulan Batar Road, Palam, Delhi Cantt-110010



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File No. AN/II/1320/XLI

Circular

Date: 16.01.2023

To,

All PCsDA/PIFAs/PCA (Fys)
CsDA/IFAs
(Through CGDA HQrs. Website only)

Subject:- Deputation – IDAS officers

Application are invited from the willing IDAS officers fulfilling the eligibility criteria as brought out in the under mentioned communications(copy enclosed), to apply for the post mentioned below along with their bio data, so as to reach this HQrs office through proper channel latest by 20.01.2023

S. No	Dept. Name / Letter No./	Name of the post / Pay Level
1.	NMA, Ministry of Culture DO No MIsc.2020/UNESCO/MoC dated 09.12.2022	Under Secretary (Admn) Level -11 in the pay matrix-Rs 15600-39100
2.	Department of Telecommunication OM No 02-01/2022-SEA-I dated 05.12.2022	Director/ Joint Controller of Communication Accounts/ Director of Accounts (Postal) JAG, Level 12 in the pay Matrix Level-(Rs 78800-209200) JAG(NFSG) Level 13 in the pay Matrix Level-(Rs 123100-215900)
3.	Ministry of Power Circular No 4-13/6/2022-EC dated 30.11.2022	Secretary, Bureau of Energy Efficiency Pay Matrix-13, GP-Rs 8700/-
4.	National Commission for Protection of Child rights OM No. A-11014/01/2019-Admn DD113 dated 13.12.2022	Registrar Level 13, GP-8700/- (Rs-37400-67000/-)
5.	NTRO, New Delhi DO No.V(A)/16/3/Pers-R1/NTRO/2022-18857 dated 15.12.2022 Vacancy circular dated 18.10.2022	Director (Finance) Level-13

2. Applications received after cut-off date i.e. 20.01.2023 will not be considered and will be recorded.


(Sahil Goyal)
Dy. CGDA (AN)

Copy to :-

1. AN-IV Section (local) : For information & necessary action.
2. IT&S wing (local) : For uploading the circular on CGDA HQrs. website.



(Sahil Goyal)
Dy. CGDA (AN)

भास्कर वर्मा

सदस्य सचिव

BHASKAR VERMA

Member Secretary

फोन / Phone : 011-23073837

ई-मेल / E-mail : ms-nma@nic.in

D.O. No. Misc.2020/UNESCO/MoC



सायमेव चको

स्वा लेखा महाविद्युक्त सचिवालय
C.G.D.A. Secretariat

डायरी सं० / Dy. No. 2242

दिनांक / Date.. 12/12/22

भारत सरकार

संस्कृति मंत्रालय

राष्ट्रीय संस्मारक प्राधिकरण

Government of India

Ministry of Culture

National Monuments Authority

Dated: 09.12.2022

Dear Ma'am,

As you may be aware, the National Monuments Authority (NMA), Ministry of Culture is a statutory body constituted under the provisions of Ancient Monuments and Archaeological Sites and Remains (AMASR) (Amendment & Validation) Act, 2010. The mandate of NMA is implementation of the statutory provisions of prohibited and regulated areas of Centrally Protected Monuments (CPMs) for the purpose of construction/reconstruction/repair/renovation of buildings/public projects. In addition, NMA has been given the responsibility of categorization and classification of CPMs and framing monuments specific heritage bye-laws to regulate construction and allied activities around these CPMs.

2. With the approval of Department of Expenditure, Ministry of Finance, five (05) posts have been revived in NMA including **one post of Under Secretary (Level -11) and one post of Administrative officer (Level -8)**. The Authority intends to fill up these posts on deputation. The advertisement to this effect, published, in The Times of India, Dainik Jagran and other leading dailies on 9th December 2022, along with the detailed circular regarding qualification, experience, remuneration, personal information and other terms & conditions etc. is enclosed for ready reference. The advertisement will also appear in the Employment News edition dated 17th December 2022. The Circular is also available on the websites <https://www.indiaculture.nic.in/current-advertisements> and <https://asi.nic.in/jobs-vacancies/> and <https://nma.gov.in/employment-news>.

3. It is requested that applications in the prescribed format of willing and eligible Officers of the Defence Accounts Department for the posts of Under Secretary (Level -11) and Administrative Officer (Level -8) may kindly be forwarded in physical copy or on email (as per details given in the advertisement/circular) **by 31st January, 2023.**

Yours sincerely,

(Bhaskar Verma)

With Kind regards,

Smt. Rasika Chaube

Controller General of Defence Accounts

O/o Controller General of Defence Accounts

Ulan Batar Road, Palam,

Delhi Cantt, New Delhi -110010

स्वा लेखा व० संयुक्त महाविद्युक्त (प्रशा०) / Sr. Jt. CGDA (AN)

डायरी सं० / Dy. No. 63

तिथि / Date.. 12/12/22

2/12/22

ह. व. (AN-1)

2242 (AN-1)
13/12/2022

य. (AN-1)
Sr. Jt. CGDA (AN-1)

स्वा लेखा व० सहायक महाविद्युक्त (प्रशा०)
Sr. ACGDA (AN-I)
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13/12/22

Sr. Jt. CGDA (AN) has seen

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**Advertisement inviting applications for the posts of Under Secretary (Admn.),
Administrative Officer, System Analyst and Photo Officer in National
Monuments Authority to be published in print media.**

**Government of India
National Monuments Authority
Ministry of Culture
24, Tilak Marg, New Delhi-110001**

Dated: 07.12.2022

VACANCY NOTICE

Filling up the following posts on Deputation/Short Term contract/Re-employment in the National Monuments Authority, Ministry of Culture.

Applications are invited from willing and eligible persons for the following Posts on Deputation in the National Monuments Authority, a statutory body under the Ministry of Culture :

S. No.	Name of Posts	No. of Posts
i.	Under secretary (Admn.)	01
ii.	Administrative Officer	01
iii.	System Analyst	01
iv.	Photo Officer	01

A detailed circular regarding Qualification, Experience, Remuneration, Personal interaction & other terms and conditions etc. may be downloaded from the NMA website www.nma.gov.in. The last date of submission of application in the prescribed Proforma is 31.01.2023.

The applications in the prescribed format should reach to the Member Secretary, National Monuments Authority, 24, Tilak Marg, New Delhi- 110001 or on E-mail ms-nma@nic.in. Applications received after the last date shall not be entertained.

Details of the posts along with eligibility conditions for appointment to these posts are given below: -

S. No.	Name of the Post	Number of vacancies	Eligibility Conditions
1.	Under Secretary (Admn.)	01 (One) (Level -11) in the Pay Matrix Rs.15600-39100)	<p>i) Persons from Central Government, its attached or subordinate offices or Autonomous Organizations and State Governments holding analogous post in Level -11 in the Pay Matrix Rs. 15600-39100.</p> <p>Or</p> <p>ii) holding the regular post with 02 years service in Level -10 in the Pay Matrix Rs. 15600-39100.</p> <p>Or</p> <p>iii) holding the regular post with 04 years service in Level-9 in the Pay Matrix Rs. 9300-34800.</p> <p>Or</p> <p>iv) holding the regular post with 06 years combined service in Level-9 in the pay matrix Rs. 9300-34800 and Level-10 in the pay matrix Rs.15600- 39100.</p> <p>v) Minimum 03 years' experience in the field of Administration & Establishment/ Accounts/Finance/Budget/Audit/Legal Matters /Vigilance.</p>
2.	Administrative Officer	01 (One) (Level-08) in the Pay Matrix (Rs.9300-34800)	<p>i) Persons from Central Government, its attached or subordinate offices or Autonomous Organizations and State Governments holding analogous post in Level -8 in the Pay Matrix Rs. 9300-34800</p> <p>Or</p> <p>holding the regular post of Assistant Section Officer, Senior Auditors, Senior Accountant or equivalent posts with two years service in Ministries/ Department/ Attached/Autonomous bodies/ Subordinate offices.</p> <p>ii) Minimum of 03 years' experience in the field of Administration & Establishment/ Accounts/Finance /Budget /Audit/Legal matters.</p>
3.	System Analyst	01 (One) (Level -10) in the Pay Matrix Rs.15600-39100)	<p>(I) For Deputation posts</p> <p>i) Persons from Central Government, its attached or subordinate offices or Autonomous Organizations and State Governments holding the regular post of System Analyst or analogous in Level -10 in the Pay</p>

			<p>Matrix post Rs. 15600- 39100. Or ii) holding the regular post of Scientific Officer/Technical Assistant (B) or equivalent post with 02 years service in Level -9 in the Pay Matrix Rs. 9300-34800. Or iii) holding the regular post of Scientific Officer/ Technical Assistant (B) or equivalent post with 03 years service in Level -8 in the Pay Matrix Rs. 9300-34800.</p> <p>iv) Minimum of 02 years Programming Experience in DOTNET/DOTPHP/ Database SQL/C++/JAVA</p> <p><u>(II) For Short Term Contract & Re-employment</u></p> <p>i) Possessing the educational qualification of B. Tech /B.E./B.Sc- Engg.(Electronics & Communication /Computers/IT) or M.Sc (IT) or MCA Minimum of 02 years Programming Experience in DOTNET/ DOTPHP/Database SQL/C++/JAVA</p>
4.	Photo Officer	01 (One) (Level-06) in the Pay Matrix Rs.9300-34800)	<p>I. <u>For Deputation posts</u></p> <p>i) Persons from Central Government, its attached or subordinate offices or Autonomous Organizations and State Governments holding the regular post of Photo Officer/Senior Photographer or analogous post in Level - 6 in the Pay Matrix Rs. 9300-34800) Or ii) holding the regular post of Photographer with 02 years service in Level -5 in the Pay Matrix Rs. 5200-20200.</p> <p>II <u>For Short Term Contract & Re-Employment</u></p> <p><u>Educational and other qualification</u></p> <p>Essential:</p> <p>i) Degree in Photography. ii) 05 years work experience in Photography.</p>

Note: - Age Limit for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of receipt of application. Based on the Credentials / Experience shortlisted candidates will be called for Personal interaction.

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File No. Misc./2020/UNESCO/MoC

Government of India
National Monuments Authority
Ministry of Culture

24, Tilak Marg
New Delhi – 110001
Dated: 08.12.2022

CIRCULAR

Subject: Filling up posts of Under Secretary (Administration), Administrative Officer, System Analyst & Photo Officer on Deputation/Short Term Contract/Re-employment basis in National Monuments Authority (NMA), Ministry of Culture.

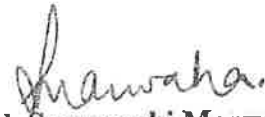
It is proposed to fill up various posts in National Monuments Authority (NMA), Ministry of Culture on Deputation/Short Term Contract/ Re-employment. The period of such engagement initially will be for three years and can be extended or curtailed as required in exigencies of public services. The terms and conditions of deputation shall be governed by relevant orders of the Government on the subject.

2. The details of the posts along with eligibility conditions for appointment are at **Annexure -I.**
3. The applications of suitable and willing officers/officials, in the enclosed proforma (**Annexure -II**) may be forwarded **through proper channel** for filling up of these posts along with the Cadre Clearance, Vigilance Clearance, Integrity Certificate. A certificate by the Cadre Controlling Authority in the enclosed proforma (**Annexure -III**) along with attested copies of their Annual Confidential Reports/Annual Performance Appraisal Reports for the last 05 years may be sent for consideration. The duly completed applications along with all the requisite documents may be sent to the Member Secretary, National Monuments Authority, 24 Tilak Marg, New Delhi- 110001 or on E- mail ms-nma@nic.in **by 31.01.2023** No action shall be taken on advance copy or applications received after the last date of submission. The details are available at NMA Website: www.nma.gov.in
4. **Period and other terms and conditions of Deputation.**
 - i) Candidates should apply in the prescribed format through their Cadre Controlling Authority in the Parent Department/ Organization in the format enclosed herewith. (**Annexure – II**)
 - ii) The applicant must mention the substantive post in parent Department and substantive pay of the post held by them corresponding to the pay scales of Central Govt. both as per 6th and 7th CPC.
 - iii) Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or Equivalent.

- iv) While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicants are correct.
- v) Vigilance Clearance/ Integrity Certificate to be signed not below the rank of the Dy. Secretary to the Government of India
- vi) No absorption in NMA shall be allowed.
- vii) The eligibility of the officer shall be reckoned from the date of publication of the advertisement.
- viii) Applications/CV not accompanied by the supporting Certificates/Document in support of qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the section.

General Terms & Conditions:

- i) The terms of deputation, including the pay and allowances, shall be governed by the provisions laid down in the department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17th June, 2010 and other orders/ guidelines issued in this regard from time to time.
- ii) Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- iii) NMA reserves the right not to fill up all or any of the vacancies or to withdraw the circular at any time without assigning any reasons. Further, NMA reserves the right to reject any applications at any time without assigning any reasons
- iv) The applications in the prescribed format (Annexure-II) should reach by **31.01.2023** to the Member Secretary, National Monument Authority. 24, Tilak Marg, New Delhi - 110001 or on E- mail ms-nma@nic.in . No action shall be taken on advance copy or applications received after the last date of submission. Applications received after the last date shall not be entertained.



Col. Savyasachi Marwaha

Director

National Monuments Authority

Tel: 011- 23380532

ANNEXURE – II

APPLICATION FOR THE POST OF UNDER SECRETARY- Administration/
ADMINISTRATIVE OFFICER/ SYSTEM ANALYST/PHOTO OFFICER ON
DEPUTATION AT NMA, HEADQUARTER, MINISTRY OF CULTURE

1.	Post applied for			
2.	Name of the Applicant (in block letters)			
3.	Date of Birth (DD/MM/YYYY)			
4.	Date of retirement			
5.	Present Address			
6.	Permanent Address			
7.	Designation (Present post held & official address)			
8.	Date of joining Govt. Service			
9.	Present Pay Scale with Grade Pay (as per 6 th CPC)/ Pay Level in the Pay Matrix as per 7 th CPC)			
10.	Educational qualification (Graduation level and above)			
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA
				Subjects

11.	Details of employment in, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organization / Institution	Post held	From	To	Scale of Pay	Nature of duties
12.	Complete office address along with telephone number of the present Employer					
13.	Nature of the present employment (the appropriate box)	Ad-hoc		Temporary		
		Quasi-permanent		Permanent		
14.	Present grade and date from which held on regular/substantive basis					
15.	Name of the Service, if belonging to Organized Service of the Central Government					
16.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.					

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17.	Training/ attended Courses	
18.	Details of award/ honour/ appreciation	
19.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	

20. I have carefully gone through the advertisement and do hereby declare that all the information given above is complete and true to the best of my knowledge and belief. I also declare that there is no disciplinary proceeding either contemplated or pending against me.

Date: _____

Place: _____

(Signature of the Applicant)

Certificate by the Cadre Controlling Authority

Office of

F. No

Dated:

1. The applicant if selected, will be relieved immediately for a period of three years. The lending department may relieve an officer for a lesser period as per their own policy/ rules, which should not be less than three years in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
6. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested in each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name and Designation of the forwarding officer

(Office Stamp) Date & Place

I

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No.02-01/2022-SEA-I
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road,
New Delhi 110001

Dated: 05.12.2022

OFFICE MEMORANDUM

Sub: Filling up of the posts in Junior Administrative Grade/ Non-Functional Selection Grade of Indian P&T Accounts and Finance Service Group 'A' on deputation basis.

Applications are invited from eligible officers to fill up some posts on deputation basis at the level of Director/Joint CCA/Director of Accounts (Postal) in the various offices of the Department of Telecommunications and Department of Posts in the Junior Administrative Grade of Indian P&T Accounts and Finance Service Group 'A' in Level-12 of Pay Matrix (Rs.78,800- 2,09,200-) and Level-13 of Pay Matrix (Rs.1,23,100-2,15,900-). The initial period of deputation shall be three years. The standard terms and conditions of the deputation will be regulated in accordance with the DOP&T OM No.6/8/2009-Estt.(Pay II) dated 17.06.2010 and its subsequent amendments. The CCA/ DAP offices are spread across the capital cities of states of India.

2. Names of officers who are willing and eligible (**as per Annexure I**) and who can be spared, may be sent along with bio-data (**as per Annexure-A**) with preference of station, APAR dossiers (or attested copies thereof) for the last five years, vigilance clearance, Integrity Certificate and major/ minor penalties imposed, if any, during the last 10 years of service, to reach **Sri. Rajesh Kumar Singh, Under Secretary (SEA-I), 7th Floor, Room No.710, Sanchar Bhawan, New Delhi 110 001 latest by 20.01.2023.**

3. To expedite the process, advance copy may also be sent.

Encl: As Above.


(V.S. Arvind)
Director (SEA)
Ph. No.011-2303-6059

To,

1. The Comptroller and Auditor General, Indian Audit and Accounts Service (IAAS), Pocket-9, Pd. Deendayal Upadhyaya Marg, Near Mata Sundari College, New Delhi-110 124.
2. The Finance Commissioner, Indian Railways Accounts Service (IRAS), Ministry of Railway, Rail Bhawan, New Delhi-110 001.

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11/12/22

e-office R&D Section
Receipt No.: 129051/2022
Date: 14-12-22

3. The Controller General of Defence Accounts, Indian Defence & Accounts Service (IDAS), Ministry of Defence, Ulan Batar Road, Palam, Delhi Cantt- 110 010.
4. The Controller General of Civil Accounts, Indian Civil Accounts Service (ICAS), Ministry of Finance, Mahalekha Niyantarak Bhawan, GPO Complex, Block-E, Aviation Colony, INA Colony, New Delhi-110 023.
5. The Adviser IES Cadre, Room No.34a, Department of Economic affairs, North Block, New Delhi-110 001.
6. Secretary & CSI, Indian Statistical Service (ISS), 204, Second Floor, Khurshedlal Bhawan, Janpath, New Delhi-110 001.
7. Chief Advisor (Cost), Indian Cost Accounts Service (ICoAS), Dept of Expenditure, Ministry of Finance, "C" Wing, 2nd Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110 003.
8. Vice Chief of Air Staff (VCAS), Air Head quarters, Vayu Bhawan, New Delhi-110 106..
9. Director (Admin), Do P&T (Cadre Controlling Authority of Central Secretariat Service), North Block, New Delhi-110 001.
10. All Chief Secretaries of all State Government/Union Territories of India.
11. All Pr.CsCA/CsCA with a request to have a liaison with the respective State Government.
12. Director (Admin), Department of Revenue, Ministry of Finance, North Block, New Delhi-1.
13. Under Secretary (SEA-II), DOT(HQ) for posting the O.M on DOT Website.

Eligibility conditions for deputation to the posts of Director in JAG

1	Name of the Post	Director/Joint Controller of Communication Accounts/Director of Accounts (Postal)
2	Grade & Scale of Pay	Junior Administrative Grade of Indian P&T Accounts and Finance Service Group 'A'. Level 12 in the Pay Matrix (Rs.78,800 – 2,09,200) & Junior Administrative Grade (Non-Functional Selection Grade) of Indian P&T Accounts and Finance Service Group 'A'. Level 13 in the Pay matrix (Rs.1,23,100 – 2,15,900)
3	Job Profile	The officers are expected to be experienced and well versed in Accounts, Finance & Audit in Government, Revenue Collection / Management, Budget, Planning, General Administration and Establishment matters, Proficiency in IT Skills as well as Soft Skills is highly desirable.
4	Eligibility	<p>1. For JAG – NFSG : Officers holding analogous posts belonging to Central Service Group 'A' / State Government Services Group 'A'</p> <p>2. For JAG: Officers holding analogous posts belonging to Central Service Group 'A' / State Government Services Group 'A' (OR) Officers in the Senior Time Scale with 5 years regular service in Level 11 in the Pay matrix (Rs.67,700 – 2,08,700)</p> <p>3. The officers having above eligibility and working in State Government / Union Territories/ Autonomous bodies/ may also apply for the above posts.</p> <p>4. Officers would have experience of working as Accounts/Finance Officers.</p> <p>5. Preference would be given to officers of the Organized Accounts & Finance Cadre.</p>

CURRICULAM VITAE PRO FORMA

1. Name and Address (in Block letters) ...
2. Date of Birth (in Christian era) ...
3. Date of retirement under Central / State Government rules ...
4. Educational Qualifications ...
5. Whether qualifications required for the post are satisfied. (if any Qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) ...

	Qualifications / Experience required	Qualifications / Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post ...
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient ...

Office / Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties
					(in detail)

8. Nature of present employment, i.e., *ad hoc* or Temporary or Quasi-Permanent or Permanent ...

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9. In case the present employment is held on Deputation / contract basis, please state,
(a) The date of initial appointment ...
(b) Period of appointment on deputation/ ...
Contract
(c) Name of the parent office/organization
to which you belong ...

10. Additional details about present employment ...

Please state whether working under (indicate the Name of your employer against the relevant column

- (a) Central Government ...
(b) State Government ...
(c) Autonomous Organization ...
(d) Government Undertaking ...
(e) Universities ...
(f) Others ...

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade ...

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale ...

13. Total emoluments per month now drawn ...

14. Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to
(i) Additional academic qualifications
(ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)....
(NOTE- Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation(ISTC)/Absorption/Re-employment Basis (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks:

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship / Official appreciation/ Bodies / Institutions / Societies and (iv) any other information.

(NOTE--Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date.....

Signature of the candidate

Address.....
.....

Countersigned

.....
.....
(Employer with Seal)

Certificate by the Employer/ Cadre Controlling Authority

1. The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses the required qualifications and experience mentioned in the vacancy circular.
2. Also, certified that,
 - a) There is no Vigilance or disciplinary or criminal case is pending/ contemplated against the officer, Sri. _____.
 - b) The Integrity of Sri. _____ is certified.
 - c) The attested copies of Appraisal Reports of Sri. _____ for the last five years is attached.
 - d) No major/ Minor penalty was imposed against Sri. _____ during the last 10 years (Or) The statement of Major/ Minor penalty imposed against Sri. _____ during the last 10 years is attached.

Place:

Signature of
Cadre Controlling Authority/
Forwarding Officer with seal

Date:

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F. No.13/6/2022-EC
Government of India
Ministry of Power

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F- Wing, 2nd Floor, Nirman Bhawan,
New Delhi, the 30th November, 2022.

To
The Chief Secretaries of all the States.

**Sub: Inviting application for appointment to the post of Secretary,
Bureau of Energy Efficiency (BEE) on deputation basis – Reg.**

Sir,

I am directed to say that it is proposed to fill up the post of Secretary in the Bureau of Energy Efficiency on deputation basis from the officers of Central Government or State Governments or Statutory Bodies or Autonomous Bodies under the Central or State Governments, holding a post not below the rank of Deputy Secretary to the Government of India (Pay Matrix 12 as per 7th CPC) or equivalent in the parent cadre.

2. The post of Secretary in the Bureau of Energy Efficiency (BEE) carries the scale of pay in the Pay Matrix-13 of 7th CPC (Pay Band-4 i.e RS.37400/--Rs.67000/--+ Grade Pay:- Rs.8700/- Pre-revised). The officer selected for appointment will be entitled to draw pay/deputation allowance + other allowances as per Central Government Rules.

3. The appointment to the post of Secretary shall be made on deputation from amongst officers of the Central Government, State Governments or Statutory Bodies or Autonomous Bodies under the Central or State Governments, holding a post not below the rank of Deputy Secretary to the Government of India. The desirable experience for the post are:- (i) 5 years experience in the field of generation, transmission, distribution of power or energy conservation; and (ii) 5 years experience in administrative, financial and budgetary matters.

4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily be dealt as per DoPT guidelines. The maximum age limit for appointment by deputation shall not exceed fifty six years as on the closing date of receipt of applications.

5. The Secretary shall hold office for a term of three years normally, from the date on which he/she enters upon his/her officer or, till the date of his/her superannuation in his/her parent cadre, whichever is earlier. The term of deputation may be extended where considered necessary up to a period of five years. The selected candidate would be posted in Delhi. He/She can, however, be posted anywhere in India.

45 days
15 January



6. It is requested that the above vacancy may be given wide publicity amongst the eligible officers and the particulars of the suitable and eligible officers who are willing to be considered and whose services can be spared, may please be sent through proper channel in the enclosed proforma (**as Annexed**), in quadruplicate, together with the following documents/ information and two passport size photographs to **the Deputy Secretary (EC), Ministry of Power, F-Wing, 2nd Floor, Nirman Bhawan, New Delhi -110011 within 45 days from the date of issue of this circular:**

- (i) Annual Performance Appraisal Reports (in original or attested photocopies) for the last 5 years.
- (ii) Vigilance Clearance Certificate.

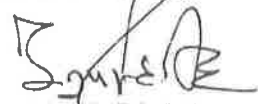
(iii)(a) Statement of major/minor penalty imposed on the applicant in the past ten years; and

(b) If so, give details.

(c) Indicate if any penalty is in operation against the applicant as on date.

7. Advance application without proper channel will not be considered.

Yours faithfully,



(Anoop Singh Bisht)

Deputy Secretary to the Government of India

Tel: 23062439

Copy, along with annexure, also forwarded for necessary action to:

1. All Ministries/ Departments of the Central Government of India (including NITI Aayog, New Delhi).
2. The Establishment Officer, DoP&T, New Delhi with a request for posting on the website of the DoP&T.
3. The Director General, Bureau of Energy Efficiency (BEE) with a request for posting on the website of the BEE.
4. Sr. Technical Director, NIC, Ministry of Power with a request for posting on the website of the Ministry of Power.



(Anoop Singh Bisht)

Deputy Secretary to the Government of India

Tel: 23062439

ANNEXURE

CURRICULUM VIATE PROFORMA

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/ State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/Experience required		Qualifications/Experience possessed by the officer		
		Essential: (1) (2) (3) Desired: (1) (2)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:					
	Office/ Institution	Post held	From	To	Scale of pay and Basic pay	Nature of duties (in details)
8.	Nature of present employment i.e Ad-hoc or Temporary or Quasi Permanent or Permanent					

9.	<p>In case the present employment is held on deputation/ contract basis, please state:-</p> <p>(i) The date of initial appointment (ii) Period of appointment on deputation/ contract (iii) Name of the parent office/ organization to which you belong</p>	
10.	<p>Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column):</p> <p>(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others</p>	
11.	<p>Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>	
12.	<p>Are you in Revised Scale or Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p>	
13.	<p>Total emoluments per month now drawn</p>	
14	<p>Additional information, if any, which you would like to mention in support of your support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic</p>	

	qualifications (ii) professional training; and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) [Note: Enclose a separate sheet, if the space is insufficient]	
15.	Whether belongs to SC/ST	
16	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) wards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies; and(iv)any other information) [Note: Enclose a separate sheet if the space is insufficient]	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:-----

Signature of the candidate

Address:-----

Countersigned

(Employer with Seal)

सं.13/6/2022-ईसी

भारत सरकार

विद्युत मंत्रालय

एफ-विंग, द्वितीय तल, निर्माण भवन,
नई दिल्ली-110001. 30 नवंबर, 2022

सेवा में,

सभी राज्यों के मुख्य सचिव।

विषय: प्रतिनियुक्ति के आधार पर सचिव, ऊर्जा दक्षता ब्यूरो (बीईई) के पद पर नियुक्ति के लिए आवेदन आमंत्रित करने के संबंध में।

महोदय/महोदया,

मुझे यह कहने का निदेश हुआ है कि ऊर्जा दक्षता ब्यूरो में सचिव के पद को प्रतिनियुक्ति के आधार पर केंद्रीय सरकार अथवा राज्य सरकार या केंद्र अथवा राज्य सरकारों के अधीन सांविधिक निकायों या स्वायत्त निकायों के अधिकारियों, जो भारत सरकार के उप सचिव के पद या मूल केंडर में समतुल्य पद अथवा (7वीं सीपीसी के अनुसार वेतन मैट्रिक्स-12) से कम का न हो, से भरने का प्रस्ताव किया गया है।

2. ऊर्जा दक्षता ब्यूरो (बीईई) में सचिव का पद (पे बैंड-4 अर्थात् 37400 रु.-67000 रु.+ग्रेड पे 8700 रु. पूर्व संशोधित) सातवें केंद्रीय वेतन आयोग के पे मैट्रिक्स के लेवल 13 के वेतनमान में है। नियुक्ति के लिए चयनित अधिकारी केंद्रीय सरकार के नियमानुसार वेतन/प्रतिनियुक्ति भत्ता+अन्य भत्ते का आहरण करने का पात्र होगा।

3. सचिव के पद पर नियुक्ति भारत सरकार के कम से कम उप सचिव के रैंक के स्तर का पद धारण करने वाले केंद्र सरकार, राज्य सरकार अथवा केंद्र अथवा राज्य सरकारों के अधीन सांविधिक निकाय या स्वायत्त निकायों के अधिकारियों में से प्रतिनियुक्ति के आधार पर की जाएगी। पद के लिए वांछनीय अनुभव:- (i) विद्युत के उत्पादन, पारेषण, वितरण अथवा ऊर्जा संरक्षण के क्षेत्र में पांच वर्षों का अनुभव; और (ii) प्रशासनिक, वित्तीय और बजटीय मामलों में 5 वर्षों का अनुभव।

4. प्रतिनियुक्ति की अवधि केंद्रीय सरकार के उसी अथवा किसी अन्य संगठन अथवा विभाग में इस नियुक्ति से तत्काल पहले धारित अन्य संवर्ग - बाह्य पद पर प्रतिनियुक्ति की अवधि सहित इस प्रतिनियुक्ति की अवधि साधारणतः डीओपीटी दिशा-निर्देशों के अनुसार होगी। प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदनों की प्राप्ति की अंतिम तिथि को छप्पन वर्ष से अधिक नहीं होनी चाहिए।

5. सचिव उस तिथि को, जिस तिथि में वे कार्यभार ग्रहण करते हैं, साधारणतः से तीन वर्षों की अवधि के लिए अथवा अपने मूल संवर्ग में अपनी अधिवर्षिता की तिथि, इनमें से जो भी पहले हो, पदधारण ग्रहण करेंगे। प्रतिनियुक्ति की अवधि को आवश्यक माने जाने पर पांच वर्षों की अवधि तक बढ़ाया जा सकता है। चयनित अभ्यर्थी को दिल्ली में तैनात किया जाएगा। तथापि, उन्हें भारत में कहीं भी कभी भी तैनात किया जा सकता है।

6. यह अनुरोध है कि उपर्युक्त रिक्ति का पात्र अधिकारियों के बीच व्यापक प्रचार किया जाए तथा उपयुक्त एवं पात्र अधिकारियों, जो विचारार्थ इच्छुक हैं और जिन्हें कार्यमुक्त किया जा सकता है, के विवरण कृपया इस परिपत्र के जारी होने की तिथि से 45 दिनों के भीतर उप सचिव (ईसी), विद्युत मंत्रालय, एफ-विंग, द्वितीय तल, निर्माण भवन, नई दिल्ली-110001 को दो पासपोर्ट आकार के फोटोग्राफ और निम्नलिखित दस्तावेजों/सूचना के साथ संलग्न प्रोफार्मा (संलग्नक के रूप में), चार प्रतियों में, भेज दिए जाएं।

- (i) विगत 5 वर्षों की वार्षिक कार्य-निष्पादन मूल्यांकन रिपोर्ट (मूल में अथवा सत्यापित फोटो प्रतियां)।
- (ii) सतर्कता निकासी प्रमाण-पत्र।
- (iii) (क) विगत 10 वर्षों में आवेदक पर लगाई गई बड़ी/छोटी शास्ति का विवरण; और
(ख) यदि हाँ, तो ब्यौरा दें।
(ग) आज की तिथि के अनुसार, आवेदक के विरुद्ध, यदि कोई शास्ति प्रचालन में है तो बताएं।

7. उचित माध्यम के बिना अग्रिम आवेदन पर विचार नहीं किया जाएगा।

भवदीय,

 (अनूप सिंह बिष्ट)
 उप सचिव, भारत सरकार
 टेलीफैक्स: 23062439

प्रतिलिपि, अनुलग्नक सहित, आवश्यक कार्यवाही हेतु निम्नलिखित को अग्रेषित:

1. भारत सरकार के सभी मंत्रालय/विभाग (नीति आयोग, नई दिल्ली सहित)।
2. स्थापना अधिकारी, डीओपीटी, नई दिल्ली को डीओपीटी की वेबसाइट पर पोस्ट करने के अनुरोध के साथ।
3. महानिदेशक, ऊर्जा दक्षता ब्यूरो (बीईई) को बीईई की वेबसाइट पर पोस्ट करने के अनुरोध के साथ।
4. वरिष्ठ तकनीकी निदेशक, एनआईसी, विद्युत मंत्रालय को इस अनुरोध के साथ कि इसे विद्युत मंत्रालय की वेबसाइट पर अपलोड करें।


 (अनूप सिंह बिष्ट)
 उप सचिव, भारत सरकार
 टेलीफैक्स: 23062439

अनुबंध

वैयक्तिक जीवन-वृत्त प्रोफॉर्मा

1.	नाम और पता (स्पष्ट अक्षरों में)					
2.	जन्म तिथि (ईस्वी सन में)					
3.	केंद्रीय/राज्य सरकार नियमावली के अनुसार सेवानिवृत्ति की तिथि					
4.	शैक्षणिक अर्हता					
5.	क्या पद के लिए अपेक्षित शैक्षणिक और अन्य अर्हता संतोषजनक है (यदि किसी अर्हता को उल्लेखित नियमों में निर्धारित के समतुल्य माना गया है तो उसका प्राधिकार बताएं)	अपेक्षित अर्हता/अनुभव	अधिकारी द्वारा धारित अर्हता/अनुभव			
		अनिवार्य: (1) (2) (3) वांछनीय: (1) (2)				
6.	कृपया स्पष्ट रूप से बताएं कि आपके द्वारा की गई उपयुक्त प्रतिष्ठियों को ध्यान में रखते हुए आप पद की अपेक्षाओं को पूरा करते हैं					
7.	काल क्रम में रोजगार का विवरण। यदि नीचे दिया गया स्थान अपर्याप्त है तो अपने हस्ताक्षर द्वारा यथा अधिप्रमाणित अलग पृष्ठ संलग्न करें।					
	कार्यालय/संस्थान	धारित पद	से	तक	वेतनमान और मूल वेतन	कार्य की प्रकृति (विस्तार से)
8.	वर्तमान रोजगार का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा अर्द्ध-स्थायी अथवा स्थायी					
9.	वर्तमान रोजगार प्रतिनियुक्ति / संविदा आधार पर धारित होने के मामले में कृपया निम्नलिखित बताएं:					

(i)	आरंभिक नियुक्ति की तिथि	
(ii)	प्रतिनियुक्ति / संविदा संबंधी नियुक्ति की अवधि	
(iii)	आप जिस कार्यालय से हैं, उस मूल कार्यालय/संगठन का नाम, जहाँ आप हैं	
10.	वर्तमान रोजगार के बारे में अतिरिक्त विवरण कृपया यह बताएं कि किसके अंतर्गत कार्य कर रहे हैं (संबंधित कॉलम के सामने अपने नियोक्ता के नाम का उल्लेख करें) (क) केंद्र सरकार (ख) राज्य सरकार (ग) स्वायत्त निकाय (घ) सरकारी उपक्रम (ङ) विश्वविद्यालय (च) अन्य	
11.	कृपया यह बताएं कि क्या आप उसी विभाग में कार्य कर रहे हैं और फीडर ग्रेड अथवा फीडर से फीडर ग्रेड में हैं	
12.	क्या आप संशोधित वेतनमान में हैं। यदि हाँ, तो वह तिथि बताएं जबसे संशोधन हुआ और पूर्व-संशोधित वेतनमान भी दर्शाएं	
13.	प्रति माह आहरित कुल परिलब्धियाँ	
14.	अतिरिक्त सूचना, यदि कोई है, जिसे आप इस पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहते हैं (यह अन्य बातों, (i) अतिरिक्त शैक्षणिक अर्हता, (ii) व्यावसायिक प्रशिक्षण और (iii) उपर्युक्त उल्लेखित रिक्ति (परिपत्र/विज्ञापन) में निर्धारित के अतिरिक्त कार्य	

	अनुभव (टिप्पणी: यदि स्थान कम है तो अलग पृष्ठ संलग्न करें) के संबंध में सूचना उपलब्ध कराएं)	
15.	क्या अनुसूचित जाति/अनुसूचित जनजाति से संबंधित है	
16.	अभ्युक्तियों (अभ्यर्थी (i) अनुसंधान प्रकाशन और रिपोर्ट एवं विशेष परियोजनाओं, (ii) पुरस्कार/स्कॉलरशिप/सरकारी प्रशंसा, (iii) व्यावसायिक निकायों/संस्थानों/सोसाइटियों से संबद्धता और (iv) कोई अन्य सूचना) से संबंधित सूचना बताएं (टिप्पणी: यदि स्थान कम हो तो अलग पृष्ठ संलग्न करें)	

मैंने रिक्ति परिपत्र/विज्ञापन को ध्यानपूर्वक पढ़ लिया है और मैं पूरी तरह से जानता हूँ कि मेरे द्वारा प्रस्तुत किए गए दस्तावेजों द्वारा यथा समर्पित वैयक्तिक जीवन-वृत्त को पद के लिए चयन करते समय चयन समिति द्वारा मूल्यांकित किया जाएगा।

दिनांक:

आवेदक के हस्ताक्षर

पता:

... ..

... ..

प्रतिहस्ताक्षरित

... ..

... ..

(नियोक्ता मोहर सहित)

AM
Date: 13.12.2022

Office Memorandum

Subject: Filling up of posts in the National Commission for Protection of Child Rights, New Delhi on deputation on Foreign Service Terms – regarding.

The National Commission for Protection of Child Rights, a Statutory Body of the Ministry of Women and Child Development, New Delhi, invites applications from eligible candidates for the following posts to be filled on deputation basis on Foreign Service Terms: -

30

1. Registrar (01)
2. Principal Private Secretary (02)
3. Assistant Director (01)

2. The eligibility criteria and the prescribed proforma for application are enclosed.
3. The appointment, pay, deputation Duty Allowance and other terms and conditions of service will be regulated in accordance with the FRs/SRs and OM No. 6/8/2009-Estt. (Pay II) 17.06.2010 of the Ministry of Personnel & Training as amended from time to time.
4. The application in the prescribed format (complete in all respects) along with all requisite documents, viz., (i) Integrity certificate (ii) Vigilance clearance (iii) Attested copies of Annual Confidential Reports for the last five years, duly forwarded by the concerned Cadre Controlling Authority, must reach the Member Secretary, National Commission for Protection of Child Rights, 5th Floor, Chanderlok Building, 36 Janpath, New Delhi – 110 001 latest by **26.01.2023**. Applications received after due date will not be entertained.
5. The applications of officers/officials, who cannot be relieved immediately, need not be forwarded. Candidate once selected will not be allowed to withdraw his/her candidature later.
6. Applications received directly or advance copies will not be entertained
7. All Ministries/Departments/Attached Offices/ Subordinate Offices of the Central Government / Statutory & Autonomous Bodies of the Central Government/ State Governments / UT Administrations/Public Undertakings and Central Universities are requested to circulate the enclosed vacancies to their employees and forward the applications of eligible officers/officials to this Commission within the stipulated timeframe as stated above.

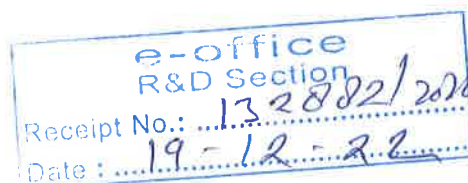
G. Suresh
(G.Suresh)
Assistant Director

Encl: As above.

Copy for information and necessary action with a request to kindly upload in respective website to:

1. All Ministries/ Departments/Attached Offices and Subordinate Offices of the Central Government.

Contd. 2/-



1. Joint Secretary, (Training) & CAO, Ministry of Defence, 'E' Block, Dalhousie Road, New Delhi -110 011.
2. Joint Secretary (Establishment), Ministry of Defence, South Block, New Delhi -110 011.
3. Joint Secretary (CSI)/Director (CS-I), Department of Personal & Training, Ministry of Personnel Public Grievances and Pension, Lok Nayak Bhawan, Khan Market, New Delhi-110003 - **with the request to place the notice on website of DOP&T.**
4. Joint Secretary (CSII)/Director (CS-II), Department of Personal & Training, Ministry of Personnel Public Grievances and Pension, Lok Nayak Bhawan, Khan Market, New Delhi-110003 - **with the request to place the notice on website of DOP&T.**
5. All Statutory / Autonomous Bodies of the Central Government.
6. All State Governments/UT Administrations.
7. All Residents Commissioners of States/UT Administrations.
8. The Comptroller & Auditor General of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi - 110124.
9. ✓ The Office of the Controller General of Defence Accounts (CGDA), Ulan Batar Road, Palam, Delhi Cantt. - 110 010.
10. Joint Secretary (Admn), Ministry of Women and Child Development, A-wing, Shastri Bhawan, New Delhi - with the request to place the notice on website.
11. All Members, NCPCR.


(G.Suresh)

Assistant Director

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File No.A-11014/01/2019-Admn
National Commission for Protection of Child Rights,
(A Statutory Body of Government of India)
5th Floor, Chanderlok Building, 36-Janpath,
New Delhi-110 001.

Dated: 13.12.2022

Subject: Filling up of various posts in the National Commission for Protection of Child Rights, New Delhi through deputation on Foreign Service Terms - regarding.

The services of suitable officers & staff are required in the National Commission for Protection of Child Rights (NCPDR), New Delhi, a Statutory Body of the Ministry of Women & Child Development, Govt. of India by deputation on "Foreign Service Terms" for the followings posts as per the criteria mentioned below:-

S. No	Name, No. of vacancies and Pay scale of the Post	Eligibility Criteria
1	Registrar (01) PB-4: Rs. 37,400-67,000/- + GP: 8700/- (Level 13 in the Pay Matrix as per the 7 th Pay Commission)	By deputation from the Officers of the Indian Legal Service holding analogous posts under the Central Government; or Officers holding analogous posts under the Central Government or Supreme Court or High Court and possessing experience as Registrar of higher judiciary or any other post involving interpretation or application of statutes; or Officers from the Central or State Government or Supreme Court or High Courts or Central Autonomous Bodies or Public Sector Undertaking having five years of regular service in the pay scale of Rs. 15,600-39,100 with Grade Pay of Rs. 7600/- or ten year of regular service in the pay scale of Rs. 15,600/-39,100 with grade pay of Rs. 6600/-; Essential qualification or experience: Having a Graduate Degree in Law or Post Graduate Degree in Social Work or Political Science or Public Administration from a recognized University or Institution. Desirable: (a) Five years of working experience in the field of the Child Rights or Child Protection or Child Welfare or Child rights protection work; and (b) Training in child rights or human rights.
2	Principal Private Secretary (02) PB- 3: (Rs. 15,600-39,100/- + GP: 6600/-) (Level 11 in the Pay Matrix as per the 7 th Pay Commission)	By deputation from the officers from Central or State Govts. (subject to the exemption from the rule of immediate absorption to be obtained from time to time) or Supreme Court or High Court or Central Universities or Recognized Research Institutions or Public Sector undertaking or Central Autonomous Bodies who are- (a) Holding analogous post on regular basis; or having five years of regular service as Private Secretary in the Pay scale of Rs. 9300-34800 (PB: 3) with Grade Pay of Rs. 5400/-; or having six years of regular service as Private Secretary in the Pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4800; (b) Having a graduate degree in any discipline from a recognized university; and (c) *proficiency in working on computer. *(will be determined through an internal test conducted by National Commission for Protection of Child Rights).

\$

3	Assistant Director (01) Revised: PB-2 (9300-34800/- +GP: 5400/-) (Level 9 in the Pay Matrix as per the 7 th Pay Commission)	By deputation from the officials of the Central or State Govts. (subject to the exemption from the rule of immediate absorption to be obtained from time to time) Central Universities or Recognized Research Institutions or Public Sector undertaking or Central Autonomous Bodies who are- (a) holding analogous post on regular basis; or having two years of regular service as a senior Research Assistant in the Pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4800/-; or having three years of regular service as a Research Assistant or Senior Research Investigator in the Pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4600; or having eight years of regular service as Research Investigator in the Pay scale of Rs. 9300-34800 with Grade Pay of Rs. 4200; (b) having a post graduate degree from a recognized university in social work or psychology or child development or sociology or law or political science or public administration. (c) having proficiency in computer.
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Note:-

1. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or departments of the Central Governments or State Government shall ordinarily not exceed five years and will be subjected to the age of superannuation as determined by Government of India.
2. The upper age limit for deputation shall be 56 years, subject to the age of superannuation as prescribed by Government of India from time to time. The appointment of the selected candidates from Government service will be subject to the exemption from the rule of immediate absorption to be obtained from Department of Pension & Pensioners Welfare, Ministry of Personnel, Public Grievances & Pensions.
3. The terms and conditions of the service which are not explicitly provided in the Recruitment Rules of the NCPDR, should be governed by the relevant provisions of the FRSRs as well as the deputation rules/ regulations/instructions issued by the Central Government.
4. Mere application would not entitle any candidate to claim for selection/Interview/ appointment. NCPDR has the right to reject any application without assigning any reason thereof.
5. Eligible and interested candidates may send their applications through their Cadre Controlling Authorities along with their bio-data in the prescribed proforma. Applications must be accompanied by Integrity Certificate, Vigilance Clearance, and attested copies of Annual Confidential Reports (ACRs) for the last five years.
6. Application of officials, who may be relieved immediately, in case of their selection, may be forwarded only. Candidates once selected will not be allowed to withdraw his/her candidature later.
7. All Central Government Ministries / Departments / State Governments / UT Administrations are requested to give wide publicity to this advertisement and circulate the same among the employees working under their administrative control.
8. The applications duly forwarded by the concerned Cadre Controlling Authorities must reach by **26.01.2023** to The Member Secretary, National Commission for Protection of Child Rights, Govt. of India, 5th Floor, Chanderlok Building, 36, Janpath, New Delhi - 110 001. Application received after the due date will not be entertained.
9. Applications received directly or advance copies will not be entertained.

GW

1. Name:
2. Father's/Husband's Name:
3. Date of Birth:
4. Sex:
5. Postal Address with telephone, Fax & e-mail:
 - (a) Office:
 - (b) Residence:
6. Date of entry in Govt. Service:
7. Date of superannuation as per existing rules:
8. Substantive post held in the Parent Deptt. on regular basis:
 - (a) Name/Status of Organization:
 - (b) Name of the post:
 - (c) Matrix Level & Pay:
 - (f) Nature of duties:
9. Present post held (if on deputation):
 - (a) Name/Status of Organization:
 - (b) Name of the post:
 - (c) Matrix Level & Pay:
 - (f) Nature of duties:
10. Details of past service(s)
 - (a) Post -
 - (b) Pay Scale:
 - (c) Period during which held:
From: - To:-
 - (d) Nature of duties performed:
11. Essential and relevant qualifications (name and year of the degree, university and year of passing out):

Passport Size
Photograph

Signature of the candidate _____

Place:

Date:

Name _____

TO BE FILLED BY THE FORWARDING OFFICE

Office								
Category of Office Please tick (✓)	Central Government							State Government
	Central Ministry	Department	Attached Office	Subordinate Office	Autonomous Body	Statutory Body	Other	
Present Post								
Date of continuous employment of the applicant in the present grade					Present Pay & Matrix Level			

Verification of service particular by the office/department:

1. Certified that all the information mentioned by the applicant in his application as mentioned above have been verified from the records and found to be correct.
2. It is also certified that Sh./Ms. _____ has been working as _____ in the present post/present pay in the regular and substantive capacity w.e.f. _____.

Signature with date _____
 Officer Seal _____

 Designation _____
 Phone _____
 Email _____

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सत्यमेव जयते

**Debtoru Chatterjee, IPoS
Joint Secretary & Controller**

GOVERNMENT OF INDIA
NATIONAL TECHNICAL RESEARCH ORGANISATION
NEAR 25TH BN SSB
AYA NAGAR, NEW DELHI-110047

No.V(A)/16/3/Pers(R-1)/NTRO/2022-18857

Dated, the 15th December 2022

Sir,

NTRO has issued a circular inviting application of willing and eligible officers of IDAS on deputation to NTRO in the grade of Director (Finance) at Level-13 of the Pay Matrix.

2. A copy of the circular No.V(A)/16/3/Pers-R1/NTRO/2022-18379, dated 18th October 2022 is enclosed. The last date of receipt of applications has been extended up to 14.01.2023.

3. I request sponsorship of suitable officers for the deputation.

with regards,

Encls:As Above.

yours sincerely,
Debtoru

(Debtoru Chatterjee)

**Shri R.P Singh, IDAS
Jt. Controller General of Defence Accounts
Ulan Batar Road, Palam,
Delhi CANTT – 110010.**

21/12
ACGDA (AN)

21/12

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रक्षा लेखा व० सहायक महानियंत्रक (प्रशा.-I)
Sr. ACGDA (AN-I)

जायरी सं० / Dy. No. 286 दि०/दि० 21.12.22

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No. V(A)/16/3/Pers-R1/NTRO/2022 - 18379
Government of India
National Technical Research Organisation
Block-III, Old JNU Campus, New Delhi-110067

Dated, the 18th October 2022

To

1. The Controller of General of Accounts, Mahalekha Niyantak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi – 110 023.
2. The Advisor. Cost, O/o the Chief Advisor Cost, Ministry of Finance, 2nd Floor, C- Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
3. The Assistant Comptroller & Auditor General (P), Office of Comptroller & Auditor General of India, 9 Deen Dayal Uphdyaya Marg, New Delhi – 110 124.
4. The Member (Finance), Department of Telecommunications, Sanchar Bhawan, Parliament Street, New Delhi – 110 001.
5. The Financial Commissioner, Ministry of Railways, Railway Board, Rail Bhawan, New Delhi – 110 001.
6. The Joint CGDA (Admin), Office of the Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt, New Delhi – 110 010.

Sub: Vacancy circular for deputation to the post of Director (Finance) in NTRO.

Sir,

The undersigned is directed to intimate that the applications are invited from the officers of the following services for deputation to the post of Director (Finance) in Level-13 of the pay matrix in NTRO :-

- i. Indian Audit & Accounts Service;
- ii. Indian Civil Accounts Service;
- iii. Indian Cost Accounts Service;
- iv. Indian Defence Accounts Service;
- v. Indian Posts and Telecommunications Accounts and Finance Services;
- vi. Indian Railway Accounts Service.

In addition, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid.

2. The eligibility criteria for the post of Director (Finance) are as under:-
Officers of the Central Government:-
- (a) (i) holding analogous post on regular basis; or
(ii) with five years of regular service in Level-12 of the pay matrix; and
 - (b) possessing the following educational qualification and experience: -
 - (i) Bachelor's degree from a recognized university; and
 - (ii) ten years' experience in finance / budgeting / accounts.

Note-1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed five years.

Note-2: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of receipt of application.

3. The terms and conditions of deputation will be governed by the DoP&T O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time.

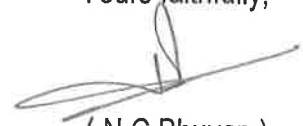
4. It is requested that the above mentioned recruitment notice may please be widely circulated amongst the eligible officers of your Organization/Department. The applications duly filled by willing and eligible officers in prescribed pro forma (**Annexure-I**) with Certification by Employer/Cadre Controlling Authority (**Annexure-II**) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address :-

Director (Establishment)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

5. The last date for receipt of application is 45 days from the date of issue of this recruitment notice. The recruitment notice is also being uploaded in the ntro.gov.in website. The extension of last date of receipt of application, if any, will be notified / uploaded in the said website.

Encls: Annexure I and II.

Yours faithfully,


(N C Bhuyan)
Deputy Director (R)

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ANNEXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA

For the post of Director (Finance)
on DEPUTATION BASIS

(Please affix a recent
passport size colour
photograph)

Reference No: **V(A)/16/3/Pers-R1/NTRO/2022**

Post applied for: **Director (Finance)**

1. Name and Address
(in Block Letters)

Contact No :
Email ID :

2. Date of Birth (in Christian era)

3. i) Date of entry into Government service

ii) Date of retirement under Central/State
Government Rules

4. Educational Qualifications

5. Whether Education and other qualification required for
the post are satisfied. (If any qualification has been
treated as equivalent to the one prescribed in the
Rules, state the authority for the same)

Qualifications/Experience required as mentioned in
the advertisement/vacancy circular

Qualifications/experience possessed by the
officer (to be mentioned by the applicant
clearly)

Essential

Essential

Officers of the Central Government:-

(a)

(i) holding analogous post on regular basis or

(ii) with five years of regular service in Level-12 of
the pay matrix; and

(b) possessing the following educational
qualification and experience: -

(i) Bachelor's degree from a recognized
university; and

(ii) ten years' experience in finance / budgeting. /
accounts.

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6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>Note: Borrowing Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>		

7.	Details of Employment, in chronological order, Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/institution	Post held on regular basis	From	To	Level in the Pay Matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:

Office/institution	Level in the Pay Matrix under ACP/MACP Scheme	From	To

8.	Nature of present employment i.e. Ad hoc or Temporary or Quasi-Permanent or permanent	
----	---	--

9.	In case the present employment is held on deputation/ contract basis please state-			
	a) The date of initial appointment	b) Period of appointment on deputation/contract.	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.

Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.

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10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others		
12.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14.	Total emoluments per month now drawn		
	Basic Pay	Level in the Pay Matrix	Total Emoluments
15.	In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed.		
	Basic Pay with Level of Pay Matrix and rate of increment	Dearness Pay / Interim relief / other Allowances etc., (with break-up details)	Total emoluments
16.	(A) Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet duly signed, if the space is insufficient)		

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(B) Achievements:

The candidates are requested to indicate information with regard to:

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official Appreciation
- (iii) Affiliation with the professional bodies/institutions/societies and;
- (iv) Patents registered in own name or achieved for the organisation
- (iv) Any research /innovative measure involving official recognition (vi) any other information.

(Note: Enclose a separate sheet duly signed, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio data / Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Date _____

Address _____



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ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years
Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

