



“हर काम देश के नाम”

कार्यालय रक्षा लेखा महानियंत्रक

उलान बटार मार्ग , पालम, दिल्ली छावनी-110010

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR MARG, PALAM, DELHI CANTT. -110010

दूरभाष/Ph: 011-25665500/55, 25674870 ई-मेल/Email : hqan2.cgda@gov.in वेबसाइट/website : <http://cgda.nic.in>



No.AN/II/2407/Delhi Univ./2023

Date: 06.02.2023

To

All PCsDA/PCA(Fys)/CsDA (including PIFA/IFA)/AN-IV section (Local)
(Through CGDA website)

Subject: Inviting applications for the post of Assistant Internal Audit Officer (AIAO) on deputation basis.

Please find enclosed copy of University of Delhi letter No. Estab.-IV/010/AIAO/2023/1070 dated 17.01.2023 wherein application has been invited for the post of Assistant Internal Audit Officer (AIAO) on deputation basis. Eligibility criteria & other conditions are mentioned in the ibid letter.

2. It has been decided to call for names of willing officers amongst SAOs/ AOs for filling up the post of Assistant Internal Audit Officer (AIAO) on deputation basis at University of Delhi. Application in enclosed proforma of willing and eligible SAOs/AOs with at least 2 years stay at the present station, vigilance clearance certificate, details of major/minor penalty(ies), if any, imposed during the last 10 years, along with preceding 5 years APARs/MTPARs/ACRs duly attested may be forwarded to this office so as to reach by **09.02.2023** positively.

3. While forwarding the names of willing officers to HQrs office, it may please be ensured that the officer has completed mandatory “**Cooling off**” period of **three years** in case the officer has recently served on a deputation post.

4. The application received after the due date or found incomplete will not be considered.

Encl: as above

(Pradeep Kumar)

Sr. Accounts Officer (AN)

Copy to:

IT&S Wing (local).

- With request to upload the same on CGDA website.

(Pradeep Kumar)

Sr. Accounts Officer (AN)

दिल्ली विश्वविद्यालय
University of Delhi



कुलसचिव
REGISTRAR

Ref. No. Estab.-IV/010/AIAO/2023/1070
Dated: 13.01.2023

Sub: Inviting applications for the post of Assistant Internal Audit Officer (AIAO) on deputation basis

Dear Sir/Madam,

The University of Delhi wishes to appoint two Assistant Internal Audit Officers, on deputation basis. Further there would be one more vacancy for this post. The office of Internal Audit is expected to be supervised by an officer with strong financial background and therefore, preference shall be given to an officer of organized services as per the Recruitment Rules detailed below. Therefore, it is expected that the officer shall possess the qualities of being honest, competent and dedicated to his work. The post shall be on deputation basis with maximum tenure of one to two years, which could further be extended as per administrative requirement.

Recruitment Rules for the post of Assistant Internal Audit Officer provide for qualification as under:

From amongst the Officer of any of the Organized Account Cadre/ Service

(a) For the pay scale of Pay Level 11

From amongst the Officers from any of the Organized Account Cadre/Service in the pay scale of Pay Level 11

OR

in the pay scale of Pay Level 10 and having minimum 02 years' experience in Pay Level 10.

(b) For the pay scale of Pay Level 10

From amongst the Officers from any of the Organized Account Cadre/Service in the pay scale of Pay Level 10.

OR

in the pay scale of Pay Level 09

OR

in the pay scale of Pay Level 07/Pay Level 08 having minimum 3 years experience in Pay Level 07/Pay Level 08.

It is requested that this may be circulated among the departments of your organization and a panel of eligible and suitable officers having requisite experience may kindly be forwarded to the Registrar, University of Delhi, Delhi - 110007 latest by **13.02.2023** in enclosed proforma with their details of service, experience and ACRs/APARs for the preceding five years.

Since the University is interested in experienced officers, completion of age of 57 years is not a bar. The University will appreciate if additional names are also provided for preparation of panel.

The Controller General of Defence Accounts,
Indian Defence Accounts Service,
Ulan Bator Road, Palam, Delhi Cantt,
Delhi - 110010.

hku
13/1/23
REGISTRAR

Encl: A proforma for providing the names of eligible officers.

e-office
R&D Sect
Receipt No.: 154118/2023/RAA
Date: 19/01/2023

दिल्ली विश्वविद्यालय, दिल्ली-110007
University of Delhi, Delhi-110007

**PERFORMA TO BE FILLED FOR THE NECESSARY INFORMATION FOR THE
POST OF ASSISTANT INTERNAL AUDIT OFFICER (AIAO)**

Sr. No.	Name of the Candidate	Department	Details of service with Designation	Grade Pay/Pay level and period of service	Details of year wise APAR grading of 5 years	Remarks
1.						
2.						
3.						
4.						
5.						
6.						
7.						

(Faint, illegible text and signatures are visible in the lower half of the page, likely representing official stamps or administrative markings.)