
	<p>'हर काम देश के नाम' रक्षा लेखा महानियंत्रक Controller General of Defence Accounts उलान बटार रोड, पालम, दिल्ली छावनी-1-10010 Ullan Batar Road, Palam, Delhi Cantt.-110010 Ph.011-25665711 e-mail : admnx.cgda@nic.in</p>	 <p>आज़ादी का अमृत महोत्सव</p>
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No.Pers/11105/Promotion/2022

Dated: 07.01.2022

To

✓ The PCA (Fys) Kolkata
The PCsDA/CsDA
(Through CGDA Website)/ E-office

Subject: Convening of DPC for the vacancy year 2022 regarding promotion of MTS to the grade of Clerks on passing Departmental Examination held on 16.12.2021.

The result of the above mentioned Departmental examination for promotion of MTS to the grade of Clerk has now been declared vide HQrs letter No. PERS/SAS/16502/MTS-Clk /Dec/2021/RESULT dated 04.01.2022.

2. It is requested to convene DPC Proceedings and adjudicate all the successful candidate, for consideration for their promotion to the grade of Clerks in terms of Para (II) of Column 11 of Recruitment Rules for the post of Clerk under 10% vacancies for the vacancy year 2022.

3. It is also advised that the individuals may be adjudicated as per criteria laid down in the HQrs letter no. 0636/AN-F/ dated 04.12.1973 and AN/XI/11060/Vol-IV dated 18.09.1989, based on the APARs for the years 2015-16,2016-17,2017-18, 2018-19 & 2019-20. The adjudication report along with DPC proceedings in respect of successful candidate may be forwarded in the enclosed proforma so as to reach this HQrs office latest by 28.01.2022. The requisite information in MS Excel format may also be forwarded on Mail Id admnx.cgda@nic.in. It may also be ensured that the format of Excel Sheet is not tampered with, no columns are left blank and the dates mentioned in the data are as per "DD-MM-YYY" format.

4. In any of the MTS(s) has since been transferred, his/her case may be adjudicated by the Controllers under whom the individual is presently serving.

NIL report is also required.


Rajeev Ranjan Kumar
Dy. CGDA (Pers)

Copy to
The Officer in charge for uploading on CGDA website
I/T & Section Local


Rajeev Ranjan Kumar
Dy. CGDA (Pers)

Annexure-'A' to HQrs Office letter No. No. Pers/11105/Promotion/2022, dated: 01.2022

Proforma for adjudication report for Promotion of MTS to the grade of Clerk (Who passed Departmental Examination held on 16.12.2021) for the Vacancy year 2022.

Sl No	Name	A/C No.	MTS Exam Roll No	Date of Birth (DD/M M/YYYY)	Date of Offer of Appointment (DD/MM/YYYY)	Date of Appointment as MTS (DD/MM/YYYY)	Year of SSC Exam	Roll No. allotted by SSC	All India Rank in SSC Exam	DOP as Record Clerk if any	Date of Confirmation	Whether UR/SC/ST
1	2	3	4	5	6	7	8	9	10	11	12	13

Whether Physically handicapped viz. OH, VH or hearing	Integrity (Certified / Not Certified)	Whether typing test- not passed/ Exempted/pass ed	Grading of APARs					Recommendations of DPC (FIT/UNFIT)	Org.	Remarks
			2015-16	2016-17	2017-18	2018-19	2019-20			
14	15	16	17					18	19	20

Certified that:

1. The individual is not related to any of member of DPC.
2. No disciplinary/vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct. The Integrity of the individual/individuals is Certified/Not Certified.
4. While adjudicating the case of the above mentioned individual(s), the provisions contained in HQ office circular No. AN/XI/11060/I/Vol IV Dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED