

कार्यालय, रक्षा लेखा महानियंत्रक  
**OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS**  
उलान बटार मार्ग, पालम, दिल्ली छावनी-110010  
**ULAN BATAR MARG, PALAM, DELHI CANTT.-110010**

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**Subject:- Minutes of the 50<sup>th</sup> Steering Committee Meeting of III level JCM Council of the CGDA HQrs. held on 22.08.2016 at 02:30 pm in KAUTILYA, office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt.**

**Present:**

Shri Sham Dev, Jt. CGDA (Admin) in Chair.

**Official side:**

Shri T.K. Jajoria, Sr. Dy.CGDA (Admin)  
Shri Mustaq Ahmad, Dy.CGDA (Admin)  
Shri R. Renganathan, Sr. AO (Admin)  
Shri S. Lakhanpal, Sr. AO (Admin)  
Shri Manoj Kumar, Sr. AO (Admin)  
Shri S.C. Gupta, Sr. AO (Admin)  
Shri Ajay Goel, Sr.AO (Admin)  
Shri P.K. Bohra, Sr. AO (Admin)  
Shri Murari Kumar, AAO (Admin)

**Staff side:**

**AIDAA (CB) Pune**

Shri S.N. Safai  
Shri M. Prabhu

**AIDAEA (HQ) Kolkata**

Shri S. K. Deb Roy  
Shri K.K. Choudhary

At the outset, Dy. CGDA (Admin) welcomed the chair and all members of the Associations. There after minutes of 49<sup>th</sup> SCM were confirmed. Then, action taken points of 49<sup>th</sup> SCM were taken up for discussion.

**2. Action taken on the minutes of 49<sup>th</sup> SCM of III level JCM Council of the CGDA HQrs. held on 25.04.2016.**

**(i) MTS recruited before 01.01.2016**

Order on minimum qualification or appointment for Clerk has been increased to 12<sup>th</sup> pass after 6<sup>th</sup> Pay commission, hence Group 'D' in our Department recruited before 01.01.2006 would get their promotion to clerk without application to this order, and all of them should be promoted to clerk with prior conditions.

**Reply:** Chairman directed official side to pursue the matter again with DoP&T.

**( Action: AN-XI Section)**

**(ii) Seniority in each cadre**

Seniority of the staff in particular cadre to be counted from the result of Departmental Examination not from actual promotion.

**Reply:** Passing of Departmental examination is not only criteria for promotion/placement in next grade but also the individuals have to be adjudicated fit by DPC. Thereafter the individuals are promoted as per availability of vacancies. As such the seniority on promotion will be accounted from the date of actual promotions in terms of DoP&T guide lines.

**(Point dropped)**

**3. Agenda points discussed in 50<sup>th</sup> SCM:**

**AIDAA(CB) Pune**

**(i)Agenda No. 1: Huge shortage of staff in Auditor/Sr. Auditor cadre**

Deficiency of staff in our department in the cadre of Auditor/Sr. Auditor is alarming. Certain Controller's Organization and in certain stations this deficiency have been crossed to more than 40 to 45%. Further due to mass retirement/promotions to the cadre of AAO and due to non reporting of the dossiers, this shortage is increasing day by day which is down playing efficiency and accuracy & diluting our department's important role of Audit. As such efforts should be made with Ministry & Staff Selection Commission to give us dossiers that belong to particular area where the shortages are acute.

**Reply:** 2697 vacancies have been released to all field offices in May 2016. NOC has since been received. The vacancies will be reported to SSC on line by Dec

2016. Further, efforts are also being made to approach SSC for special Recruitment examination for the regions where shortage of staff is very acute.

**(Discussed and dropped)**

**(ii) Agenda No. 2: Promotion policy for Auditors and Clerk.**

Promotion policy for Auditors needs thorough review- pay and promotions vis-a-vis not only central secretariat but also vis-a-vis Army personnel and promotional avenues in comparison to the similar cadre in C & AG, Railways, Income Tax and other Departments. All other cadres too have better promotion policies, a thorough cadre review will help to sustain the motivation level and retain the talents, reduce the attrition rate especially the new appointments in DAD. Promotion policy should be uniformity in all DAD offices.

**Reply:** Promotion policy for Auditor and Clerks are made as per Recruitment Rules. Recently an amendment was approved to increase the promotion quota of graduate clerks from 5% to 10%. Gazette notification is still awaited. Other promotions are strictly as per residency period notified by DoP&T.

**(Point selected for Main Meeting)**

**(iii) Agenda No. 3:** Due to non availability of TA/DA funds many Controllers Offices are avoiding regular IV ROC Meeting. Necessary funds may be made available to concerned CsDA/PCsDA.

**Reply:** Sufficient funds have been allotted in the current financial year to all the field offices under the head travel expenses.

**(Discussed and dropped)**

**(iv) Agenda No. 4:** CGDA office have already issued Circular sanctioning purchase of Briefcase to all employees drawing Grade Pay to Rs. 4600/- to Rs. 5400 irrespective of gazetted status . But most of the CsDA/PCsDA/ CsFA have not sanctioned briefcase to non Gazetted staff having grade pay of Rs. 4600 & above quoting non availability of office contingency. Prior instructions to be issued to all CsDA/PCsDA to immediately sanction briefcase to non gazetted staff drawing grade pay of Rs. 4600/- & above.

**Reply:** Chairman directed the official side to issue the instructions to the Controllers who have not acted upon on issuing briefcases citing budget constraints.

**(Point dropped)**

**(v) Agenda No. 5:** Age relaxation to educated qualified ex-service men for appearing Departmental Clerks Examination from 45 to 55.

Reply: Age relaxation is a policy issue of Govt. of India, hence, not feasible.

**(Point dropped)**

**(vi) Agenda No. 6:** In some Controller's offices Records Clerks prior to 2006 & group 'D' having passed Departmental RC examination are deployed on the MTS job (i.e. Group 'D' job). It was agreed by CGDA office that RC prior to 2006 will be given job of RC only & was issued circular & instructions accordingly. But yet some CsDA/PCsDA are deploying the RC to MTS job i.e. previously done by group 'D' staff.

**Reply:** Chairman has directed the official side once again reiterate position to all field offices as brought out in the HQrs. circular dated 07.06.2011.

**(Action: AN-XI Section)**

**(vii) Agenda No. 7:** Employees drawing Grade pay of Rs. 4600/-to Rs. 5400/- should be eligible to purchase car from CSD Canteen.

**Reply:** The issue does not come under the purview of the CGDA. Hence, issue may be raised at JCM II level.

**(Discussed and Dropped)**

**(viii) Agenda No. 8:** Departmental examination for promotion of Graduate Clerks to Auditor should be held frequently.

**Reply:** As per existing recruitment Rules the eligibility for appearing in the Departmental exam for Auditors Grade is 5 years in respect of graduate Clerks. The last exam was held in August 2014.

**(Point selected for main Meeting)**

#### **AIDAEA(HQ) Kolkata**

**(ix) Agenda No. 9:** Repatriation of staff to their home/choice stations strictly on completion of prescribed tenure specified in HQrs. transfer Policy. Many sports quota players/hard tenure/medical cases have also not be given priority to their choice/home station, despite assurance given by HQrs. office. It is urged to incorporate order of repatriation of the individuals who will also complete the prescribed tenure within ensuing six months.

**Reply:** There are 86 hard and tenure stations with prescribed tenure. On the completion of the same staff are repatriated to one of their choice stations as far as administratively feasible.

As per para 12.2 of transfer policy, while considering repatriation cases/requests from volunteers, consideration is given to factors such as away period from the choice station, whether served before, home town, age, gender, physical disability and distance from the station of choice.

**(Discussed and Dropped)**

**(x) Agenda No. 10:** Inter Command Transfer to be executed by the HQrs. Office on the basis of the station seniority linked with uniform command seniority.

**Reply:** Name of station/organization seniors are called for by HQrs. office for inter command transfer as per requirement and a cut off date is fixed with the approval of the competent authority for transfer.

**(Discussed and dropped)**

**(xi) Agenda No. 11:** Where Inter Command Transfer has not been formulated in consultation with staff side, transfer should be done strictly on the basis of HQrs. policy. Command can only suggest and give relevant information.

**Reply:** As per para 13.4 of the transfer policy, transfers from and to all other station/offices shall be effected by PCsDA/CsDA within their jurisdiction in accordance with the guidelines of the transfer policy and as per their administrative requirement.

**(Discussed and dropped)**

**(xii) Agenda No. 12:** Mumbai may be treated as tenure station.

**Reply:** As per para 2.1(b) of transfer policy, cities with a considerable population, having schools/college, hospital etc. will not be categorized as hard/tenure stations merely because staff or a Section of staff is reluctant to serve there.

**(Discussed and dropped)**

**(xiii) Agenda No. 13:** PAs/Stenos to be rotated on the basis of station /office seniority.

**Reply:** The same is done as per administrative feasibility.

**(Point dropped)**

**(xiv) Agenda No. 14:** A considerable number of SSC new entrants are leaving DAD on or after appointment. Owing to which DAD facing lot of inconveniences to run its offices. HoD may be empowered to recruit staff regionally on emergent basis against such vacancies to run the DAD smoothly and to repatriate staff on completion of tenure.

**Reply:** Reply as per agenda No. 1.

**(Point dropped)**

**(xv) Agenda No. 15:** Officials residing in parental accommodation of which he/she is a coparcener are entitled to draw HRA. Certain CDA/PCDA denying the same. Urge to issue HRA as per norms.

**Reply:** There is no provision for admissibility of HRA to those residing in the parental house till the time of any of the entitled accommodation remains vacant as per DAD accommodation Rules.

**(Point dropped)**

**(xvii) Agenda No. 16 :** CDA Patna Comprises Bihar & Part of Orissa. CDA Patna is to manage a vast command. As a result people from distant offices are harassed for their claims, postings. Sub offices are not maintained properly. Whereas CDA (EC) has not been entrusted charge though CDA(EC) has been posted. Urge to intimate the present status.

**Reply:** Chairman advised the staff side to come out with specific complaints regarding pending claims.

**(Point dropped)**

**(xvii) Agenda No. 17:** Nearly 70 Nos. of officers & staff posted in AAO Salt Lake. There is no wet canteen arrangement. Employees are coming from distant places but not getting tea or lunch. Matter raised by ROC member. CDA Patna may be directed to arrange wet canteen.

**Reply:** Matter may be raised in ROC IV level, however, CDA Patna will be advised to take necessary action as per norms.

**(Points selected for Main Meeting)**

**(xviii) Agenda No. 18:** In Panagarh, 3 offices AO(GE) AF, AO(GE) Army & AO(GE) Project are entrusted to 1 AO though budget and fund allotment are maintained in different code heads. Urged to allot separate officers in each offices.

**Reply:** The matter is being looked into.

**( Action: AN-II Section)**

**(xix) Agenda No. 19:** All Departmental passed Auditors to be given seniority from the date of passing examination. Matter discussed in 49<sup>th</sup> SCM. Urge to implement.

**Reply:** Passing of Departmental examination is not only criteria for promotion/placement in next grade but also the individuals have to be adjudicated fit by DPC. Thereafter the individuals are promoted as per availability of vacancies. As such the seniority on promotion will be accounted from the date of actual promotions in terms of DoP&T guide lines.

**(Point dropped)**

**(xx) Agenda No. 20:** SAs are entitled for deputation to OFB Finance Division. But PCA office is only selecting AAOs out of norms. Matter discussed in PCA ROC. But Chairman of ROC suggested to take up the issue at HQrs. Level.

**Reply:** Deputation is done as per criteria laid down by the borrowing Department.

**(Discussed and dropped)**

**(xxi) Agenda No. 21:** Leave sanction power of SAO/AO in Agenda 45<sup>th</sup> SCM has not been implemented till date.

**Reply:** Appropriate direction has already been issued vide this HQrs. office letter No. AN/XIV/19404/Leave Matters/Vol- II dated 17.06.2014.

**(Point dropped)**

The meeting ended with the vote of thanks to the chair.



**(Mustaq Ahmad)  
Dy. CGDA(AN)**

**All members**

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**UO No. AN/VI/17022/50<sup>th</sup> SCM dated 31.08.2016**