



कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण एवं विकास केन्द्र (सेन्द्राड)

CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
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No. TD/3481/Proj. e-Suchna/2019-20

Dated: 23rd Oct, 2019

To

All PCsDA/PCA (Fys)/CsDA
(Through CGDA's website)

Subject: Training for Trainers on Project e-Suchna (Paperless Reporting System).

Training for Trainers on Project e-Suchna had been organised by HQrs office (Coord Section) on 22nd & 23rd August, 2019 and 2nd & 3rd September, 2019 at OTI Gurgaon.

2. Based on the suggestions/feedback received from the participants it has been decided that further training of DAD staff on Project e-Suchna may be arranged at PCsDA/CsDA offices.

3. The following requirements may be kept in view while conducting such training.

- Training on Project e-Suchna may be conducted at PCsDA/CsDA offices by the master trainers for effective implementation.
- The training should be repeated at regular intervals for updating the information.
- The master trainers should conduct outreach programs for the benefit of staff of DAD.

iv. More than one officer and staff from one office who is EDP trained should be called for training on Project e-Suchna.

CENTRAD may be kept informed about the action taken in this regard.

This issues with approval of CGDA.

(Vinod Kumar)
ACGDA (HRD)

Copy to:

- Shri M K Gupta,
ACGDA (Coord Section)
O/o the CGDA, New Delhi
- Officer-In-Charge
(IT&S wing)

: for information wrt UO No Coord/13002/Misc/e-Suchna dated 20/09/2019.

: for uploading on CGDA's website.

(Vinod Kumar)
ACGDA (HRD)

Handwritten note in blue ink:
Jt (CGDA) (2708)
may kindly
approve for
upload.
20/10/19