



“हर काम देश के नाम”

रक्षा लेखा विभाग (र.ले.वि.) मुख्यालय

उलान बटार रोड, पालम, दिल्ली छावनी-110010

DEFENCE ACCOUNTS DEPARTMENT (DAD) HEADQUARTERS

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No. Pers. (T/P)/1320/Trg./Misc

Circular

Date: 13.06.2022

To,

All PCsDA/ PIFAs/PCA (Fys)

CsDA/ IFAs

(Through DAD HQrs website)

Subject: Inviting application for appointment as Faculty in Arun Jaitley National Institute of Financial Management - regarding

Please find enclosed Arun Jaitley National Institute of Financial Management (AJNIFM) DO letter dated 24.05.2022 and Faculty Recruitment Rules-2002 (including Amendments upto Year 2019) on the subject matter.

2. In the ibid communication, Arun Jaitley National Institute of Financial Management (AJNIFM) has invited application for the post of various levels faculty at AJNIFM, Faridabad.

S. No.	Post	Pay Matrix Level
1.	Professor	14
2.	Associate Professor (SG)	13
3.	Associate Professor	12
4.	Assistant Professor	11

3. The details of Eligibility conditions for the post of faculty (i.e. Qualifications, Pay level and Mode of Recruitment to Faculty posts, Age, work experience, etc.) & other conditions for the post are mentioned in the Faculty Recruitment Rules-2002.

4. Accordingly, eligible officers as per prescribed criteria in the ibid communication, who are interested for the above post may apply in the enclosed format. The officers whose names have been recommended for Central deputation are not eligible for nomination. The recommended officer should be clear from vigilance angle. Before joining the post of Faculty the officer is required to execute a bond for serving the Institute for a minimum period of 2 years after joining failing which the faculty member will be required to pay a compensation of Rs. One Lakh to the Institute. The last date of the receipt of the application in DAD HQrs is **20.06.2022**.

Enc: As above


(Shashi Mauli Chaubey)
Sr. ACGDA (Pers-1)

Contd....P/2

Copy to:

1. Estt. (P&A) section (local)- For information & necessary action.
2. IT & S Wing (local) - For uploading the circular on DAD HQrs website.

Sdr

(Shashi Mauli Chaubey)
Sr. ACGDA (Pers-1)

प्रभात आर. आचार्य
Prabhat R. Acharya
Director



अरुण जेटली
राष्ट्रीय वित्तीय प्रबन्धन संस्थान
(वित्त मंत्रालय, भारत सरकार)
Arun Jaitley
National Institute of Financial Management
(Ministry of Finance, Government of India)

रक्षा लेखा महानियंत्रक सचिवालय
C.G.D.A. Secretariat

डायरी सं० / Dy. No. 1071
दिनांक / Date 30.5.22

No.19016/08/NIFM/Admin/ 222

May 24, 2022

Dear Rajnish,

As you are aware, Arun Jaitley National Institute of Financial Management(AJNIFM) was set up by the Government of India for providing professional training and continuing professional education to Group 'A' officers of Accounts & Finance Services. The Institute organizes Professional Training Course (PTC) for the Probationers of IDAS, ICAS, IP&TAFS & iCoS. AJNIFM conducts a large number of Management Development Programs (MDPs). In addition, the Institute conducts MBA (Finance) & MBA(Financial Management), two-year full-time residential Programs, duly recognized by Jawaharlal Nehru University, New Delhi. Besides this, the Institute conducts one-year Post Graduate Diploma in Government Accounting and Internal Audit which has been designed to upgrade the technical skills of officers of the Controller General of Accounts & organized accounting services of the various Government Departments in the areas of accounting, internal audit, information technology, general management, etc. and improve their soft skills. All long term Programs are approved by AICTE.

2. In view of its unique mandate, the Institute requires an optimal mix of faculty, from academia as well as from Government. The Institute looks forward to a healthy blend of senior government executives, academicians, senior consultants, and researchers. The senior executives combine their rich field experience with strong academic credentials to provide a vibrant and stimulating atmosphere for training.

3. As a Participating Service and a Member of the Board of Governors of the Institute, I look forward to your continuing support and guidance in our endeavor to make this Institute a 'Centre of Excellence' in the field of Public Financial Management. As an important stakeholder we look forward to the participation of your service in running the Institute to achieve the objectives for which it was established by the Government of India. You would appreciate that participation of your service officers in planning, organizing and conducting of PTC Program for Probationers and various MDPs, which are meant for Government officers, would go a long way in improving the quality of delivery of the program and achievement of learning objectives. It would also help in understanding the training needs of various Departments of the Government so that the programs can be suitably designed and executed.

on file ps.
Shankar
01/06

30/5

for file ps.
CG (P&F)

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31/05/2022

for AN
31/5/22

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4. To execute the mandate given to the Institute, our first source to draw faculty is from the Participating Services at different levels. The following table indicates the various levels of faculty position in the Institute:-

S. No.	Post	Pay Matrix Level
1.	Professor	14
2.	Associate Professor (SG)	13
3.	Associate Professor	12
4.	Assistant Professor	11

5. As on date, the Institute has vacancies at all the levels for officers of Participating Services. The nature of work in the Institute is similar to the work they perform when they are posted to the Apex Training Institute/Academy of your service. The Secretary(Expenditure) & Chairman of the Governing Body of the AJNIFM has decided that the Heads of Services can take a view that those who are seconded to AJNIFM from their department are performing duties not outside their normal course of duties. As such, the officers of participating services can be posted in the Institute on secondment basis and there shall not be any issue of 'Cooling Off' after their transfer to any other organization. As per the Faculty Recruitment Rules, selection of officers from the participating services will be done by the Director, AJNIFM. Further, in terms of DOPT O.M. No. 13024/01/2016-Trg. dated 24th October, 2017, these officers will also be entitled to training allowance at the admissible rate.

6. The Institute has a provision of staff quarter for faculty members within the campus. However, those who intend to commute from their residence to the Institute on daily basis, the staff car can be provided at SAG level officers and pick and drop facility for JAG level officers.

7. Adequate representation from your service in the faculty of the Institute will foster a sense of belongingness and would greatly contribute to healthy mix of faculty in running the Institute as per guidance of Board of Governors and also in smooth execution of the training programs.

8. While you may have some constraints I would urge you to kindly consider that being a Member of Board of Governors and a Participating Service, you are an important stakeholder and this Institute is as much yours as the training institute of your department. I can assure you that being a Central Training Institute it has a tremendous potential to add value in terms of capacity building of the Government departments both at the Centre and

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States, providing Consultancy services, and academic research. Your service members have contributed in the past and I look forward to their continuing contribution.

9. I am enclosing herewith a copy of Faculty Recruitment Rules with the request to widely disseminate it among officers of your service along-with other above highlights. I shall be grateful, if you could recommend the applications of willing and suitable officers having a flair for academic/teaching/training activities who otherwise possess requisite qualifications. Their applications along with their APAR dossiers may be sent by 31st July, 2022.

With warm regards,

Yours sincerely

Pr Acharya
24.5.2022

(Prabhat R Acharya)

Shri Rajnish Kumar, IDAS
Controller General of Defence Accounts,
Ministry of Defence,
Ulan Batar Road, Palam
Delhi Cantt – 110 010

National Institute of Financial Management

Faculty Recruitment Rules-2002 [Including Amendments upto Year 2019]

1. SHORT TITLE AND COMMENCEMENT

- a) These Rules shall be called the National Institute of Financial Management Faculty Recruitment Rules, 2002
- b) These Rules shall come into force from the date to be notified with the approval of the Board of Governors of the Institute.
- c) These Rules shall be applicable to all the faculty posts in the regular employment of the Institute.

2. DEFINITIONS

In these Rules unless otherwise specified

- a) "Institute" means the National Institute of Financial Management.
- b) "Government" means the Central Government, Ministry of Finance, Department of Expenditure
- c) "Society" means the National Institute of Financial Management Society.
- d) "Board" means Board of Governors of the Institute.
- e) "Director" means the Executive Head of the Institute.

3. POSTS

Faculty posts in the Institute and their level (as per 7th CPC Pay Matrix) are detailed below. Other terms and conditions attached to these posts are specified in the Schedules annexed to these rules. The Board shall, subject to any general limitations in this behalf, add to or delete the types of posts, increase or decrease the number of posts, alter the scales attached to the posts, relax the age limits and qualifications prescribed, and alter the mode of recruitment, if in the opinion of the Board such alterations are in the general interest of the functioning of the Institute.

Designation and pay levels of Faculty Posts

Sl. No.	Designation	Level as per 7 th CPC
1.	Professor	14
2.	Associate Professor (SG)	13
3.	Associate Professor	12
4.	Assistant Professor/ Chief Administrative Officer/ Chief Accounts Officer	11
5.	Faculty Associate/Assistant Librarian	10

a) PROCEDURE FOR RECRUITMENT

- i) On and from the commencement of these rules, method of recruitment to the different posts will be as specified in the Schedules.

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- ii) Selection of persons for recruitment/deputation shall be made on the recommendations of the Recruitment Committees set up by the Board. Selection of officers from participating services on deputation will be done by Director of the Institute.
 - iii) The procedure to be followed by the Recruitment Committees shall generally be decided by the Chairpersons of the Committees. However, the Board of Governors may also issue additional guidelines in respect of procedure to be followed by the Recruitment Committees in the matter of Selection in general.

b) RECRUITMENT NORMS

The educational qualification and experience requirement for all posts shall be as specified in the schedules

c) MODE OF RECRUITMENT & RECRUITMENT COMMITTEE

- i) Recruitment shall be by Transfer on Deputation or Direct Recruitment. The permitted categories of Transfer on Deputation cover three different groups of officers:

- i. Category-1: Group-A officers from the Participating Services (IA&AS, ICAS, IDAS, IRAS, IP&TAFS, ICoAS).
- ii. Category-2: Group-A officers from Central Government (other than from Participating Services), and the State Government.
- iii. Category-3: Officers from Public Sector Undertakings / Banks (PSUs/PSBs) or other Public Funded Autonomous Bodies.

- ii) A Recruitment Committee consisting of following shall be constituted for considering the eligibility of candidates for recruitment or career progression.

- i. Two members of the Board of Governors.
- ii. Two outside experts in the discipline for which recruitment is being considered.
- iii. Director, NIFM

4. AGE LIMIT AND OTHER MATTERS

The age limit and other requirements for appointment in respect of a post in the Institute shall be as specified in the relevant items of the Schedules to these rules. The Board of Governors shall have the power to relax any of the requirements in the schedules.

5. AGE OF RETIREMENT

The age of retirement on superannuation for persons recruited under these rules shall be 60 years.

6. HEADQUARTERS

The Headquarters of the Institute will be NIFM complex as Sector-48 Pali Road, Faridabad, Haryana where all the employees shall be posted.

7. PROBATION

All directly recruited faculty members appointed in the Institute under these Rules shall be on probation for a period of two years. An employee on probation shall have no right to the post

unless it is certified by the Appointing Authority that he has satisfactorily completed the period of probation. While on probation a faculty member can be discharged from the service of the Institute by the Appointing Authority by giving one month's notice or salary in lieu thereof.

8. PROVISION FOR BOND

Persons inducted to faculty posts on Direct Recruitment after commencement of these Rules shall be required to fill a bond for serving the Institute for a minimum period of 2 years after joining failing which the faculty member will be required to pay a compensation of Rs. One Lakh to the Institute.

9. REGULATIONS & ORDERS

The Board may make regulations and issue orders consistent with these rules to provide for all matters for which provision is necessary or expedient for the purpose of giving effect to these Rules.

10. POWER TO RELAX

Where the Board is of the opinion that it is necessary or expedient to do so, it may by order relax any of the provisions of these rules in respect of any class or category of persons.

11. RESIDUARY MATTERS

In regard to matters not specifically covered by these rules or any regulations or orders made or issued thereunder, the employees shall be governed by the rules, regulation and orders applicable in Central Civil Services in general.

12. REMOVAL OF DIFFICULTIES

The Board may from time to time issue such general or specific directions as may be necessary to remove difficulties in the operation of these Rules.

13. INTERPRETATION

Where any doubt arises as to the interpretation of any of the provisions of these rules, the decision of the Board of Governors shall prevail.

Qualifications, Pay Level, and Mode of Recruitment to Faculty Posts in National Institute of Financial Management

Schedule 1-Professor			
1	Name of the post		Professor
2	No. of Posts		9
3	Scale of Pay (Rs.)		L-14 of 7 th CPC
4	Methods of Recruitment		1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Direct Recruitment	Not Exceeding 55 Years
		Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Direct Recruitment	Ph.D or equivalent in relevant discipline First class or equivalent in Master's Degree or qualified as a Chartered Accountant/Company Secretary/Cost Accountant.
		Transfer on Deputation	<u>Category-1:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant. In the case of faculty for the subject of Govt. Accounts and Audit, no specific educational qualification required apart from relevant experience. <u>Category-2 & 3:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
7	Experience Requirement	Direct Recruitment	Minimum experience of 10 years in teaching/ research / industry/ professional of which at least 5 years teaching experience should be at the level of Associate Professor.
		Transfer on Deputation	<u>Category-1 and Category-2:</u> 14 Years' Service in Group-A <u>Category-3:</u> Candidate should be in equivalent grade (L-14 of 7 th CPC)

Schedule 2-Associate Professor [SG]

1	Name of the post	Associate Professor (SG)
2	No. of Posts	2
3	Scale of Pay (Rs.)	L-13 of 7 th CPC
4	Methods of Recruitment	1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Not Exceeding 50 Years
	Direct Recruitment	Not Exceeding 50 Years
	Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Ph.D or equivalent in relevant discipline
	Direct Recruitment	First class or equivalent in Master's Degree or qualified as a Chartered Accountant/Company Secretary/Cost Accountant.
	Transfer on Deputation	<u>Category-1:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant. In the case of faculty for the subject of Govt. Accounts and Audit, no specific educational qualification required apart from relevant experience. <u>Category-2 & 3:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
7	Experience Requirement	Minimum experience of 8 years in teaching/ research / industry/ professional of which at least 4 years teaching experience should be at the level of Assistant Professor or equivalent.*
	Direct Recruitment	Minimum experience of 8 years in teaching/ research / industry/ professional of which at least 4 years teaching experience should be at the level of Assistant Professor or equivalent.*
	Transfer on Deputation	<u>Category-1 and Category-2:</u> 12 Years' Service in Group-A <u>Category-3:</u> Candidate should be in equivalent grade (L-13 of 7 th CPC)

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*“A position may be considered as equivalent to Assistant Professor provided that:

- a) The essential qualifications of the post held were not lower than the qualifications prescribed in these (NIFM) FRRs for Assistant Professor;
- b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor;
- c) The concerned Assistant Professor (equivalent) should possess the same minimum qualifications as prescribed by the NIFM for appointment to the post of Assistant Professor;
- d) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of the University/State Government/Central Government/Institutions concerned, for such appointments;

The previous appointment was not as guest lecturer for any duration.”

Schedule 3-Associate Professor

1	Name of the post	Associate Professor
2	No. of Posts	5
3	Scale of Pay (Rs.)	L-12 of 7 th CPC
4	Methods of Recruitment	1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Not Exceeding 50 Years
	Direct Recruitment	
	Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Ph.D or equivalent in relevant discipline
	Direct Recruitment	First class or equivalent in Master's Degree or qualified as a Chartered Accountant/Company Secretary/Cost Accountant.
	Transfer on Deputation	<u>Category-1</u> : Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant. In the case of faculty for the subject of Govt. Accounts and Audit, no specific educational qualification required apart from relevant experience. <u>Category-2 & 3</u> : Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
7	Experience Requirement	Minimum experience of 8 years in teaching/ research / industry/professional of which at least 2 years teaching experience should be at the level of Assistant Professor or equivalent. **
	Direct Recruitment	
	Transfer on Deputation	<u>Category-1 and Category-2</u> : 7 Years' Service in Group-A <u>Category-3</u> : Candidate should be in equivalent grade (L-12 of 7 th CPC)

***A position may be considered as equivalent to Assistant Professor provided that:

- a) The essential qualifications of the post held were not lower than the qualifications prescribed in these (NIFM) FRRs for Assistant Professor;
- b) The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor;
- c) The concerned Assistant Professor (equivalent) should possess the same minimum qualifications as prescribed by the NIFM for appointment to the post of Assistant Professor;
- d) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of the University/State Government/Central Government/Institutions concerned, for such appointments;

The previous appointment was not as guest lecturer for any duration.”

Schedule 4-Assistant Professor

1	Name of the post	Assistant Professor
2	No. of Posts	7
3	Scale of Pay (Rs.)	L-11 of 7 th CPC
4	Methods of Recruitment	1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Not Exceeding 40 Years
	Direct Recruitment	
5	Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Ph.D or equivalent in relevant discipline
	Direct Recruitment	First class or equivalent in Master's Degree or qualified as a Chartered Accountant/Company Secretary/Cost Accountant.
6	Transfer on Deputation	<u>Category-1:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
		In the case of faculty for the subject of Govt. Accounts and Audit, no specific educational qualification required apart from relevant experience. <u>Category-2 & 3:</u> Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
7	Experience Requirement	Minimum experience of 3 years in teaching/ research/ industry/ professional (may be acquired prior to PhD or after PhD).
	Direct Recruitment	
7	Transfer on Deputation	<u>Category-1 and Category-2:</u> 5 Years' Service in Group-A
		<u>Category-3:</u> Candidate should be in equivalent grade (L-11 of 7 th CPC)

Schedule 5-Faculty Associate

1	Name of the post	Faculty Associate
2	No. of Posts	1
3	Scale of Pay (Rs.)	L-10 of 7 th CPC
4	Methods of Recruitment	1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Not Exceeding 35 Years
	Direct Recruitment	
	Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Ph.D or equivalent in relevant discipline
	Direct Recruitment	First class or equivalent in Master's Degree or qualified as a Chartered Accountant/Company Secretary/Cost Accountant.
	Transfer on Deputation	Category-1: Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant. In the case of faculty for the subject of Govt. Accounts and Audit, no specific educational qualification required apart from relevant experience. Category-2 & 3: Master's Degree in relevant discipline with minimum 55% marks, or qualified as a Chartered Accountant/ Company Secretary/ Cost Accountant.
7	Experience Requirement	-
	Direct Recruitment	
	Transfer on Deputation	Category-1 and Category-2: 5 Years' Service in Group-A Category-3: Candidate should be in equivalent grade (L-10 of 7 th CPC)

Schedule 6-Chief Administrative Officer

1	Name of the post	Chief Administrative Officer
2	No. of Posts	1
3	Scale of Pay (Rs.)	L-11 of 7 th CPC
4	Methods of Recruitment	Transfer on Deputation
5	Age Limit	Not Exceeding 58 Years
6	Educational Qualification Requirement	Transfer on Deputation -
7	Experience Requirement	Transfer on Deputation Officers of Central Government in equivalent pay scale or with 4 years of regular service in pay level - 10

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Schedule 7-Chief Accounts Officer

1	Name of the Post		Chief Accounts Officer
2	No. of Posts		1
3	Scale of Pay (Rs.)		L-11 of 7 th CPC
4	Methods of Recruitment		Transfer on Deputation
5	Age Limit	Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Transfer on Deputation	-
7	Experience Requirement	Transfer on Deputation	Officers of Central Government in equivalent pay scale or with 4 years of regular service in pay level - 10 with relevant experience in Govt. Accounts and Finance.

Schedule 8-Assistant Librarian

1	Name of the post	Assistant Librarian
2	No. of Posts	1
3	Scale of Pay (Rs.)	L-10 of 7 th CPC
4	Methods of Recruitment	1) Direct Recruitment or 2) Transfer on Deputation
5	Age Limit	Not Exceeding 35 Years
	Direct Recruitment	
	Transfer on Deputation	Not Exceeding 58 Years
6	Educational Qualification Requirement	Ph.D or equivalent in Library Science/Library Information Science
		Master's degree in Library science/Library Information Science
	Transfer on Deputation	Same as for Direct Recruitment
7	Experience Requirement	5 years continuous experience in a reputed and well stocked Library of Universities recognized by University Grants Commission (UGC) or recognized management Institutes of National/International repute.
	Transfer on Deputation	Same as for Direct Recruitment
