



कार्यालय, रक्षा लेखा महानियंत्रक  
उलन बटार रोड, पालम, दिल्ली छावनी - 110010  
Controller General of Defence Accounts  
Ulan Batar Road, Palam, Delhi Cantt- 110010



सं-स्था./वेतन तकनीकी/19015/सरकारी आदेश  
No. Estt-Pay Tech /19015/Govt. Orders

दिनांक: 29/11/2021

सेवा में,


सभी रक्षा लेखा प्रधान नियंत्रक/रक्षा लेखा नियंत्रक/प्र.ले.नि.(फै.)  
All PCsDA/CsDA/PCA (Fys)  
(Through CGDA Website)

**Subject: Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and repayment of LTC advance due to Covid-19 pandemic.**

उपरोक्त विषय पर भारत सरकार, कार्मिक, लोक शिकायत, एवं पेंशन मंत्रालय (कार्मिक तथा प्रशिक्षण विभाग) द्वारा जारी दिनांक 23.11.2021 के का. ज्ञा. सं. F. No. 31011/1/2020-Estt. A.IV की प्रति सूचना, मार्गदर्शन एवं अनुपालन हेतु अग्रेषित की जाती है।


A copy of Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel and Training OM No. F. No. 31011/1/2020-Estt. A.IV dated 23<sup>rd</sup> November 2021 is forwarded herewith for information, guidance and compliance please.

Encl: as above.

  
(गणेश कुमार बरनवाल)  
रक्षा लेखा व. उप महानियंत्रक (स्थापना)

प्रतिलिपि:-

1. स्थापना - वेतन (स्थानीय)
2. लेखा परीक्षा (समन्वय) स्थानीय
3. लेखा अनुभाग (स्थानीय)
4. आई. टी. & एस. विंग (स्थानीय) :- रक्षा लेखा महानियंत्रक वेबसाइट पर अपलोड करने हेतु
5. पुस्तकालय अनुभाग (स्थानीय)
6. मास्टर नोटबुक (स्था-वेतन तकनीकी)

  
(एस.सी. गुप्ता)  
व. लेखा अधिकारी(स्था.-वेतन तकनीकी)

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F. No. 31011/1/2020-Estt. A.IV  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Establishment (A-IV) Desk

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North Block, New Delhi  
Dated: 23rd November, 2021

**OFFICE MEMORANDUM**

**Subject: Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and repayment of LTC advance due to Covid-19 pandemic - regarding.**

The undersigned is directed to refer to this Department's O.Ms of even number dated 07.01.2021 (copy enclosed) and 05.02.2021 (copy enclosed) on the above mentioned subject.

2. In Para 3(i) of the aforementioned O.M. dated 07.01.2021, it was provided as under:

“Ministries/Departments are delegated the power to reimburse the cancellation/reschedule charges of air/train tickets, as a one-time relaxation, to such Government servants who had booked advance air/train tickets for the purpose of LTC journey during the Lockdown period from 24<sup>th</sup> March, 2020 to 31<sup>st</sup> May, 2020 but were not able to perform the journey due to cancellation/rescheduling of flights/trains during that period. Such Government servants seeking reimbursement of cancellation/reschedule charges shall be required to produce the receipt of cancellation/re-schedule charges incurred by them.”

3. The above mentioned matter has been reviewed in consultation with the Department of Expenditure and it has been decided to allow the relaxation, as provided in para 3(i) of OM dated 07.01.2021, w.e.f. 21.03.2020 to 31.05.2020 in lieu of 24.03.2020 to 31.05.2020, for reimbursement of cancellation/rescheduling charges of air/train tickets for LTC journeys.

4. Further, para 3(ii) of the aforementioned O.M. dated 07.01.2021 is as under, which were further clarified vide OM of even number dated 05.02.2021.

“In cases where the airlines have kept the refund amount in 'Credit Shell', Ministries/Departments may extend the period of repayment of LTC advance taken by the Government servant for LTC

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journey scheduled during the lockdown period (March-May, 2020), till 28.02.2021 or till such time the amount in 'Credit Shell' is utilised by the Government servant to perform LTC journey, whichever is earlier. Also, penal interest may not be charged on LTC advance amount taken by the Government servant on LTC journey scheduled during the lockdown period."

5. In this regard, it has been decided to extend the period of repayment of LTC advance taken by such Government servants till 30.11.2021, instead of 28.02.2021 or till such time the amount placed in 'credit shell' is utilised by the Government servant to perform LTC journey, whichever is earlier.

6. Hindi version will follow.

Encl: As above



23/11/21

(Satish Kumar)

Under Secretary to the Government of India

Tel: 2304 0341

To

The Secretaries,  
All Ministries/Departments of Government of India  
(As per the standard list)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi Version.

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