

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
उलन बटार मार्ग, पालम, दिल्ली छावनी-110010
Ulan Batar Road, Palam, Delhi Cantt 110010

No AN/XIII/13133/Misc/SPARROW/2017

Dated:13 .07.2018

To,

The All Pr. Controllers/Controllers
(Through CGDA's web-site)

Sub: Introduction of SPARROW for completion of APARs in r/o all
Group-'B' Gazetted officers of DAD.

Ref: In continuation of this HQrs Office letter of even no dated 24.05.2018.

Consequent on introduction of SPARROW, reference from various offices have been received regarding processing of APARs in respect of SAOs/AOs serving in IFAs, RTCs, CIA (OF) or any other Offices where due to any reasons ACDA/ DCDA/JCDA/ Addl CDA (Reporting Officer) is not posted for qualifying period of ninety days or more for reporting purpose the APAR .

2. In this context, attention is invited to this HQrs office circular dated 28.07.2016 wherein guidelines regarding processing of PARs in respect of SAOs/AOs serving in PIFAs/IFAs, RTCs, CIA (OF) etc where a channel is missing in the system has been enumerated.

3. It is further reiterated that APARs in respect of SAOs/AOs serving in PIFAs/IFAs, RTCs, CIA (OF) or any other Offices where due to any reasons ACDA/ DCDA/JCDA/ Addl CDA (Reporting Officer) is not posted for qualifying period of ninety days or more for reporting purpose the APAR may be processed as per this HQrs office circular No. AN/XIII/13128/APAR/2014-15 dated 28.07.2016. A copy of this HQrs office Admin Order No. 197 dated 07.06.2018 and Annexure 'A' to this HQrs office Admin order No. 87 dated 01.01.2016 is also enclosed for their reference and record.

Encls:- As above.


(Praveen Kumar Rai)
Sr.DyCGDA(AN)

Copy to:

IT & S Cell(Local)

For uploading the letter on website


(Praveen Kumar Rai)
Sr.DyCGDA(AN)

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कार्यालय, रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
उलान बटार रोड, पालम, दिल्ली छावनी-110010
ULAN BATAR MARG, PALAM, DELHI CANTT-110010

Admin Order No. 197

Dated 07-06-2018.

Subject : Allocation of Work : Addl.CGSDA.

In supersession of Admin Order No.175 dated 20.12.2017, allotment of work amongst the Addl.CGSDA would be as under with immediate effect:-

SI No.	Name of Addl.CGSDA	Assignment
1	Shri P.N.Sukul, Addl. CGDA	Finance, Budget and Accounts , HRI and all matters relating to Airforce Defence Offset Audit, Ordnance Factories , DRDO, CSD and SFC
2	Shri R.K.Nayak, Addl. CGDA	Pay Pension & Works, IT & S, Internal Audit and Stores, Inspections and all matters relating to Army, Navy , Coast Guard, Border Roads.


(Mustaq Ahmad)
Dy.CGDA(AN)

No.AN/IV/4533/7/Vol.VII

Dated 7.06.2018.

Copy to: -

01. SPS to the CGDA.
02. PS/PA to Addl.CGDA(PNS)/Addl.CGDA(RKN).
03. PS/PA to Sr.Jt.CGDA(JL)/Sr.Jt.CGDA (NK)/Jt.CGDA(AD).
04. PS/PA to Jt.CGDA(VG)/Jt.CGDA(SD)/Jt.CGDA(KS)/Jt.CGDA (PU)/Jt.CGDA (MT)/Jt.CGDA(HHM).
05. PS/PA to Sr.Dy.CGSDA/Dy.CGSDA/Sr.ACGSDA/ACGSDA.
06. IFA Section/Audit Coord Section/EDP Section (Local).
07. CENTRAD, Brar Square, Delhi Cantt.
08. All Admin Sections.
09. EDP-For uploading on WAN.
10. Office Order File.


(Mahesh Kumar)
Sr.AO (AN)

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Controller General of Defence Accounts
उलान बटार रोड, पालम, दिल्ली छावनी-110010
Ulan Batar Road, Palam, Delhi Cantt 110010

No. AN/XIII/13128/APAR/2014-15

Dated 28.07.2016

To

Pr. Controllers/Controllers
CIA(OF) Kolkata
PIFAs/IFAs

Subject: Clarification regarding Review and Acceptance of APAR in respect of SAOs/ AOs serving in IFAs, RTCs, CIA(OF) Kolkata and other Offices where a level (Reporting Officer) is missing in the APAR channel.

The matter regarding finalization of APARs in respect of SAOs/AOs serving in IFAs, RTCs, CIA(OF) or any other Offices where due to any reasons ACDA/DCDA/JCDA/ Addl CDA (Reporting Officer) is not posted for qualifying period of ninety days or more for reporting purpose has been examined in consultation with concerned Sections of HQrs office and the following procedure/arrangements of reporting, reviewing, accepting and consideration of representation against the entries and final grading in APAR has been considered and approved by the CGDA.

Nature of case for APAR	Reporting Officer	Reviewing and Accepting Officer	Appellate Authority to consider representation against entries and grading in APAR
SAOs/AOs posted in PIFAs/IFAs/ RTCs/ CIA(OF) Kolkata or any Office where due to any reason ACDA/DCDA/JCDA/ Addl. CDA is not posted for qualifying period of 90 days or more for reporting purpose.	PIFA /IFA/CDA/ CIA (OF) under which qualifying period served.	Addl CGDA (Concerned)	CGDA

2. This disposes CIA (OF) Kolkata letter bearing No. CIA/AN-I/APAR/44/XXXV dated 02.05.2016.
3. Hindi version will follow.


(T.K. Jajoria)
Sr. Dy. CGDA (Admin)

Contd....

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
ULAN BATAR MARG, PALAM, DELHI CANTT.-110010

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Admin Order No. 87

Dated 01-01-2016.

Subject : Allocation of Work : Addl.CGDA/OSD/Jt.CGDA

1.1 The primary focus area of the CGDA Office is to provide technical guidance to various client organizations and field offices of DAD. This consists of a number of vertical areas of domain expertise ranging from pay, pension, works, financial advice, internal audit etc. Normally the respective client organizations are embedded within the functional areas. Therefore, it was noted that the existing work distribution had certain lack of clarity and visibility about the organizations being handled within the functional areas. It was also felt that there was a need for clearer delineation of the functional domain areas on organizational basis. The setting up of an Audit Advisory Committee also necessitated reorientation of the work allocation in CGDA office. In addition to bring in greater accountability the respective wings would also deal with inspections of field offices relating to their functional area.

1.2 The new allocation is an attempt to rationalize the vertical areas of domain expertise and to bring about visibility about the specific organizations being handled by a particular wing. The vertical subject areas will be classified as "wing" namely Pay wing, Pension wing, Internal Audit wing and so on. The designation of the officials at all levels will also be with reference to the work areas dealt with by them for greater clarity and continuity.

2. The new allocation of work would be as under with immediate effect:

Addl. CGDA

Sl. No.	Assignment	Name of Officer
01	Addl. CGDA(Pay, Pension & Works) (PPW)	Shri S.K.Kohli, IDAS
02	Addl. CGDA(Internal Audit & Stores) (IA&S)	Vacant
03	Addl. CGDA (IT & Systems/Budget & Accounts/OFB) (IT&S/BA/OFB)	Vacant
04	Addl. CGDA (Finance & HRD) (Fin & HRD)	Shri N. Neihisial, IDAS

Cont. P/2

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Annexure 'A' to Hqs Office Admin Order 87, dt 01.01.16
 Annx 'A' to Hqs Office Admin order 87, dt 01.01.16
 Annexure 'A'

Addl. CGDA level

Sl. No.	Addl. CGDA	Nature of Work
1.	Addl. CGDA (Pay, Pension & Works) (PPW)	Pay & Allowances (Army, Navy & AF, Coast Guard, GREF)
		Inspections of Regional PCsDA/CsDA (Army, Navy & AF, Border Roads) and PCDA(O)
		Works (MES & Border Roads)
		Pension, Fund and Inspection of PCDA(P), CDA(PD), CDA(Fund) and pension related work being dealt with by PCsDA/CsDA/JCDA
2.	Addl. CGDA (Internal Audit & Stores) (IA & S)	Internal Audit including AAC
		DRDO, Coast Guard (other than IFA) and Inspections of PCDA/CDA(R & D)
		Stores Payment, AT-Coord, Internal Audit Report
3.	Addl. CGDA (IT & S/BA/OFB)	Information Technology & Systems
		IFA(DRDO & Coast Guard)
		Inspection of IFAs(R & D and Coast Guard)
		Accounts including Commercial Accounts and Budget, FIS, Military Farms, DGDE, Ordnance Factory, CSD and Inspection of PCA(Fys) & CDA(CSD)
4.	Addl. CGDA (Finance & HRD) (Fin & HRD)	IFA (Services)
		Inspection of IFA offices (Services)
		Training
		Inspection of NADFM/RTCs

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OSD/Jt. CGDA:

Sl. No	Assignment	Name of Officer
01	OSD(Budget & Accounts)	Dr. Jaipal Singh, IDAS
02	Jt. CGDA(Pay & Works)	Shri Mohinder Singh, IDAS
03	Jt.CGDA (AT-Coord & Stores)	Shri A.N.Das, IDAS
04	Jt. CGDA (Finance)	Smt. Nirupama, IDAS
05	Jt. CGDA(Internal Audit)	Shri Kamal Chowdhery, IDAS
06	Jt. CGDA (IT & Systems and IFA(DRDO)	Shri V.K.Vijay, IDAS
07	Jt. CGDA (CVO, SAS & HRD)	Shri Ajay Mishra, IDAS
08	Jt. CGDA(Administration)	Shri Sham Dev, IDAS
09	Jt.CGDA(Pension & Funds)	Shri Rozy Agarwal, IDAS

2. Detailed work areas have been outlined as per Annexure A.

(M)

(Mustaq Ahmad)
Sr.ACGDA(AN)

File No. AN/IV/4533/7/Vol.VI
Dated:01.01.2016

Copy To:

01. The Principal CDA (P) Allahabad(2 Copies).
02. SPS to the CGDA.
03. PS/PA to Addl.CGDA(SKK)/ Addl.CGDA(NN)
04. PS/PA to OSD (JS)/Jt.CGDA(MS)/Jt.CGDA (AND)/Jt.CGDA(N)/
Jt.CGDA (KC)/Jt.CGDA (VKV)/Jt.CGDA (AM)/Jt.CGDA
(SD)/Jt.CGDA(RA).
05. IFA Section/ Audit Coord Section/EDP Section(Local).
06. CENTRAD, Brar Square, Delhi Cantt.
07. All Admin Sections.
08. EDP-For uploading on WAN.
09. Office Order File.

(Sanjiv J. Bajaj)

(Sanjiv J. Bajaj)
AO (AN)