



रक्षा लेखा महानियंत्रक
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No. AN/VIII/8201/2RR/Steno Cadre /2021

Dt:17/08/2021

NOTICE

Sub: Inviting comments on the proposed Recruitment Rules to the Post of Stenographer Grade-I (Level-6 in the pay matrix)

Defence Accounts Department proposes to amend Recruitment Rules (RRs) for the posts of Stenographer Grade-I (Level-6 in the pay matrix). The proposed RR containing draft Notification and schedule have been framed in accordance with instructions issued by the Department of Personnel and Training (DOP&T).


In terms of DOP&T OM No. AB-14017/61/2008-Estt (RR) dated 13.10.2015, draft Notification and schedule have been uploaded on the website of the CGDA for comments thereon from all stake holders in the following format:

Serial No./Column No. of the proposed Notification/Schedule of RRs for the post of Stenographer Grade-I	Comments

The comments in the above format should reach this office latest by 17th September 2021, by speed post or e-mail on the under mentioned address or mail id:

G.K.Baranwal, IDAS
Sr. Dy. CGDA (AN)
O/o the CGDA,
Ulan Batar Road, Delhi Cantt.
New Delhi-110010

Email id: hqadmin8.dad@hub.nic.in


(G.K.Baranwal)
Sr. Dy. CGDA (AN)

Government of India

Ministry of Defence

Finance Division

Notification

New Delhi, the.....2021

S.R.O. -----.— In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of rules regulating the method of recruitment to Class III & Class-IV posts in the Defence Accounts Department 1971 , in so far as it relates to the post of Senior Stenographer , except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade-I in the Defence Accounts Department, Ministry of Defence, namely:-

1. Short title and commencement.—(1) These rules may be called the Defence Accounts Department, Stenographer Grade-I Recruitment Rules, 2021.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and level in pay matrix.—The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age- limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification.— No person, —

(a) who has entered into or contracted a marriage with a person having a spouse living;

or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.— Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.— Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedules Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and any other special categories of persons in accordance with orders issued by the Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in pay matrix.	Selection post or non- selection post.	Age - limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Stenographer Grade-I	120 *(2021) *(Subject to variation dependent on workload).	General Central Services, Group 'B', Non-Gazetted, Ministerial.	Level 6 (Rs.35400-112400).	Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or by deputation/absorption grade from which promotion or deputation /absorption to be made.
(7)	(8)	(9)	(10)	(11)
Not applicable.	Not applicable.	Two years.	By promotion, failing which by deputation.	<p>Promotion: Stenographers Grade II in level-4 in the pay matrix with ten years regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers holding the post of Stenographer under the Central Government (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in level-4 in the pay matrix or equivalent</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p>

				<p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications</p>
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If Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :-</p> <p>(1) Principal Controller or Controller or Additional Controller or Joint Controllers of Defence Accounts</p> <p>(2) Deputy Controller of Defence Accounts</p> <p>(3) Assistant Controller of Defence Accounts</p> <p style="text-align: right;">- Chairman ; - Member; - Member.</p>	<p>Consultation with Union Public Service Commission is not necessary.</p>