

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
Ulan Batar Road, Palam, Delhi Cantt. -110010.

**Most Important Circular**

No. AN/III/3053/RTI/ Vol. III

dated 15/06/2016

To,

The CPIO,  
All Principal Controllers/ Controllers/IFAs

**Subject: Furnishing of Quarterly Report QE 06/2017 to CIC: RTI Act 2005**

The section 25 of the RTI Act 2005 enjoins upon the Central Information Commission to prepare an annual report to be laid before the Parliament. Accordingly a report in prescribed proforma (enclosed as Annexure A) is required to be submitted through online RTI portal on Quarterly basis to CIC.

2. It is, therefore, requested that the desired information may please be compiled on day-to-day basis and kept ready so that the requisite information called for as per "Annexure A" reaches the HQrs. office by 5<sup>th</sup> of ensuing month to each quarter viz. July, October, January and April. The same may be forwarded at e-mail ID [admincpio.dad@hub.nic.in](mailto:admincpio.dad@hub.nic.in)/ FAX.

3. It is also requested that the report for QE 06/2017 in enclosed proforma is forwarded to HQrs office by the 5<sup>th</sup> of July 2017, for onward submission to the Central Information Commission.

4. It may also be ensured that all the RTI application received in offline mode alongwith the disposal is upated on the RTI online portal.



(A.K.Wani)

Nodal Officer/Sr.ACGDA

Encl. Annexure 'A'.

Copy to:

The IT & S Wing (Local)

With a request to upload on official website.



(A.K.Wani)

Nodal Officer/Sr.ACGDA

**RTI Quarterly Return information system (April 2017-June 2017)**

Office of the .....  
Period 1.4.2017 to 30.06.2017

**Quarterly progress report for the QE 06/2017**

1	Particulars	Opening balance as on 01.04.2017	No. of applications received as transfer from other PAs u/s 6(3)	Received during the month (including cases transferred to other Public Authority)	No. of cases transferred to other Public Authorities u/s 6(3)	Decision where requests/appeals rejected	Decisions where requests/appeals accepted	CB as on 30/06/2017

2	No of cases where disciplinary action taken against any officer(s)	0
---	--	---

3	No. of CAPIOs designated	No. of CPIOs designated	No. of AAs designated
---	--------------------------	-------------------------	-----------------------

4	No. of times various provisions were invoked while rejecting requests												
	Section 8(1)												
a	b	c	d	e	f	g	h	i	j	9	11	24	Others

5	Registration fee amount	Amount of charges collected (in Rs.)	Penalties amount

Date