



“हरकामदेशकेनाम”
रक्षालेखामहानियंत्रक

उलानबटाररोड, पालम, दिल्लीछावनी-110010

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

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No. AN/II/2151/DPC/PS to SPS/2023

Date: 29th January, 2023.

To

The PCsDA / PCA (Fys.) / CsDA/ Admin-IV Section (Local)

(Through CGDA website)

Subject: DPC for promotion of Private Secretary to the grade of Senior Private Secretary against the vacancy year 2023.

Reference: HQrs office circular of even no. dated 13.01.2023.

In continuation of Hqrs office circular of even no. dated 13.01.2023, it is stated that as per RRs of Sr. Private Secretary, Private Secretary with two years of regular service in the grade and who have successfully completed 2 weeks training in relation to the duties of higher post are eligible for promotion to the grade of Sr. Private Secretary. It is therefore requested that a certificate regarding successful completion of training of two weeks in relation to the duties of higher post may also be furnished while forwarding the requisite APAR dossiers and related documents as mentioned in the Hqrs office letter cited under reference.


(Sahil Goyal)
Dy. CGDA (Admin)