



कार्यालय, रक्षा लेखा महानियंत्रक  
Office of the Controller General of Defence Accounts  
उलान बटार रोड, पालम, दिल्ली छावनी - 110010  
Ulan Batar Road, Palam, Delhi Cantt.-110010  
Tele No. 011-25665636 Fax No. 011-25674781



No. AN-1/3537/5/PF/1

Date:24.04.2023

To

1. PCDA (AF) Dehradun 2. JCDA (AF), Nagpur

**Subject: Selection for appointment to the post of Deputy Secretary in the M/o Labour & Employment on deputation in r/o Dr Pradeep Kumar Jena, IDAS- reg.**

**Dr. Pradeep Kumar Jena, IDAS** presently serving as Addl. CDA in the O/o JCDA (AF), Nagpur has been selected for appointment to the post of Deputy Secretary in the M/o Labour & Employment, Delhi under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. The officer may therefore, be relieved on **24.04.2023(AN)** to enable him to take up his new assignment.

- The officer may also be requested that on joining the deputation post, he may inform his date of joining, correspondence address, telephone nos. (Official, Residential & Mobile) and email id on [an1-pinklist.cgda@nic.in](mailto:an1-pinklist.cgda@nic.in) for updation of the Civil List.
- TA and joining time as admissible under rules may be authorized to the officer.
- The APAR up to the date of relief of the officer may be generated in SPARROW immediately.
- A copy of the Part II office order notifying relief may be endorsed to this HQrs office.

  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-1)

**Copy to:**

- The Ministry of Defence (Finance) - For information please.  
DAD (Coord), South Block,  
New Delhi
  - SPS to the CGDA - For information please.
  - O/o the Establishment Officer,  
DoP&T, New Delhi
  - Ministry of Labour and  
Employment, Shram Shakti Bhawan  
Rafi Marg, New Delhi-110 001
- } For information w.r.t. DoP&T OM No. 3/2/2023-  
EO(MM-I) dated 13.04.2023.

Contd.....P/2

5. Dr Pradeep Kumar Jena, IDAS,  
Addl. CDA, O/o JCDA (AF), Nagpur
6. Rajbhasha Cell (Local) - For Hindi Version.
7. All task holder of AN-1 Section (Local)
8. Guard file/PC File
9. IT & S Wing (Local) - For uploading the order on CGDA website.

  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-1)