

**Fax**

**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
Ulan Batar Road, Palam, Delhi Cantt.-110010.**

**Most Important Circular**

No. AN/III/3053/RTI/ Vol. III dated 06/02/2013.

To,

✓ AU Principal Controllers/Controllers.


**Subject: Furnishing of material for inclusion in Annual Report of Central Information Commission : RTI Act 2005.**

The section 25 of the RTI Act 2005 enjoins upon the Central Information Commission to prepare an annual report to be laid before the Parliament.

2. In order to enable the CIC to collate this information, organization wise information for the period from 01/04/2012 to 31/03/2013 is required to be furnished by the 15<sup>th</sup> of April 2013.

3. It is, therefore, advised that the desired information may please be compiled on day-to-day basis and kept ready so that the requisite information called for as per "Annexure A" reaches the Hqrs. office by 5<sup>th</sup> of April 2013 for onward submission of the annual report to the Central Information Commission.

Please acknowledge receipt.


  
(Vinod Kumar) 6/2/13  
CPIO

Encl. Annexure 'A'.

Copy to:

The EDP (Local)

to upload  
With a request on official website.

  
(Chitra Mahendran)  
AO(AN)

## RTI Annual Return information system (2012-2013)

Office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt-10

Period 1.4.2012 to 31.03.2013

Progress in 2012-2013

1							CB as on 31/03/2013
Particulars	Opening balance as on 1.4.2012	Received during the year. (including cases transferred to other Public authority)	No. of cases transferred to other Public Authorities	Decision where requests/appeals rejected	Decisions where requests/appeals accepted		
Requests							
First Appeals							
2 <sup>nd</sup> Appeal made to the CIC							

2	No of cases where disciplinary action taken against any officer(s)	
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3	No. of CAPIOs designated	No. of CPIOs designated	No. of AAs designated

4	No. of times various provisions were invoked while rejecting requests (Relevant sections of RTI Act 2005)													
	Section 8(1)										Section			
	a	b	c	d	e	f	g	h	i	j	9	11	24	Others

5	Amount of charges collected (in Rs.)	
	Registration fee amount	Amount of charges collected any other charge
		Penalties amount

Date  
Place