



सत्यमेव जयते

कार्यालय, रक्षा लेखा महानियंत्रक,

उलन बटार मार्ग, पालम दिल्ली छावनी-110010

O/o THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS,
ULAN BATAR ROAD, PALAM, DELHI CANTT.-110010

दूरभाष : 011-25665548,25665583/84,25665736/37, फ़ैक्स : 011-25674786

ईमेल : hqaccounts.cgda@gov.in



Important Circular No. 142 of 04/2018

No. A/III/11385/Subsidies/2017-18

Dated: 18/04/2018

To

1. All Pr.CsDA/PCA (Fys)/CsDA
2. Zonal Office (DPD) Chennai
3. AO (DAD) MoD (Civil), New Delhi
4. AN-VI LOCAL

Sub:- Subsidies paid by the Govt. to various Companies Corporations and Autonomous Bodies etc. from Defence Service Estimates/Civil Estimates - Report for the year 2017-18 in respect of DAD and Non-DAD.

The above mentioned subject report is required to be submitted to this Office by 15th of May of every year to enable us to forward the same to the MoD (FIN/BUD) and DGADS for incorporating in the Appropriation Account.

2. It has been our experience that either the report is not rendered on due date due to various reasons or were incomplete, leading to problems faced in rendering complete report to MoD (FIN/BUD) and DGADS. Further, there have been instances when in response to the reminders issued by this office, we were informed that the matter has been referred to Sub-offices. This would suggest that perhaps adequate attention is not always being paid by the officer/staff to obtain information in advance from the sub-offices and furnishing the reply complete in all respect.

3. It is, therefore requested that PCsDA/CsDA may kindly ensure that the reports are rendered complete in all respects by due date. It may also be ensured that the following points are covered while rendering the report.

- (i) The report pertaining to DAD and Non DAD may please be prepared separately. NIL report in both the cases is also required.
- (ii) Two copies of sanction letter authorizing payment of subsidies paid during 2017-2018 may please be attached in support of (one copy should be in original).
- (iii) If there is abnormal increase in the amount of subsidies paid this year to a particular unit/canteen as compared to last year, suitable remarks may please be offered in support thereof.
- (iv) Particular code head to which the amount has been compiled should invariably be indicated.
- (v) The report should be counter checked with the compilation and correctness confirmed by appending a certificate with the report.
- (vi) Necessary instructions may please be issued well in advance to sub-offices and reports obtained in time to avoid submission of piecemeal reports to the HQrs.

4. The date of rendition of report in the enclosed Proforma (complete in all respects and signed by the officer concerned) i.e. **15th May, 2018** may please be strictly adhered to avoid delay in consolidation and submission of reports to the Ministry/DGADS.


(SUMIT GAJBHIYE)
Sr. ACGDA (A&B)

Copy to:

1. EDP Centre, Local For uploading in the CGDA Website.


(SUMIT GAJBHIYE)
Sr. ACGDA (A&B)

Statement showing subsidies paid to the Govt. to various companies/corporations and autonomous bodies etc. for the year 2017-18

Sl No.	Name of Formation/Unit/Canteen	PCsDA/CsDA Code	Amount of Subsidies paid	Code Head to which Amount compiled	Authority of Payment	Remarks
1	2	3	4	5	6	7

1. It is certified that the report has been counter checked with the compilation and correctness confirmed.
2. Copies of authority letter are enclosed in duplicate.

DCDA/ ACDA/SAO/AO