

कार्यालय, रक्षालेखामहानियंत्रक, उलानबटाररोड, पालम,दिल्ली छावनी-110010
OFFICE OF THE CGDA, ULAN BATAR ROAD, PALAM, DELHI CANTT-110010
Phone 011-25694268,25694298, Fax:25682151, Email: sascgda.dad@hub.nic.in, Website: www.cgda.nic.in

No.AN/SAS/16101/SAS-I/APRIL/2018/CO.

Dated: 14.03.2018

To

All PCsDA, including Principal IFAs,
All Controllers of Defence Accounts, including IFAs,
The Principal Controller of Accounts (Fys) Kolkata,
All Controllers of Finance and Accounts (Fys),
Including Chief Internal Auditor.

Subject: **Conducting Officers for allotted Centers of SAS Part-I Examination scheduled to be held from 16th to 20th April, 2018.**

Reference: HQrs. Office Circular No. AN/SAS/16101/SAS-I/APRIL/2018/RN dated: 09.03.2018.

Name of the Conducting Officers, decided by the Competent Authority at all centres including those where there exists more than one Principal Controllers/Controllers organization, is as under: -

Sl. No.	Name of Exam. Centers	Conducting Officers
1	Allahabad	PCDA(P), Allahabad
2	Bangalore	PCDA, Bangalore
3	Chandigarh	PCDA(WC), Chandigarh
4	Chennai	CDA, Chennai
5	Cochin	Addl.IFA(Navy), SNC, Kochi
6	Dehradun	PCDA (AF), Dehradun
7	Guwahati	CDA, Guwahati
8	Jabalpur	CDA, Jabalpur
9	Jaipur	PCDA (SWC), Jaipur
10	Jammu	PCDA (NC), Jammu
11	Kanpur	CFA (Fys), Kanpur

Sl. No.	Name of Exam. Centers	Conducting Officers
12	Kolkata	PCA(Fys), Kolkata
13	Lucknow	PCDA(CC), Lucknow
14	Meerut	CDA(Army), Meerut
15	Mumbai	PCDA(Navy), Mumbai
16	New Delhi	PCDA, New Delhi
17	Patna	CDA, Patna
18	Port Blair	JCDA(ANC), Port Blair
19	Pune 'A'	Director, NADFM, Pune
20	Pune 'B'	CDA (SC), Pune
21	Secunderabad	CDA, Secunderabad

2. Further, in order to avoid any malpractice in the examination hall and to ensure transparency in the examination, reference is invited to Para 6 of HQrs. Office letter cited under reference communicating decision of the Competent Authority to Videograph the entire proceedings of the examination on all four days. The nominated Conducting Officer is suggested to make

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necessary arrangement for digital videography of the examination through hiring or otherwise depending on the viability after following laid down procedure. In case facility of videography is already available in your office/venue of the examination, the same should be ensured to be in workable condition with necessary back-up to avoid last minute glitches. Following instructions may be taken into consideration while going for videography: -

- (i) The video recording of the proceedings of the examination should preferably be through indoor fix high resolution CCTV or equivalent camera, with audio/sound. The recording must be of good quality resolution i.e. it should be possible to identify the individual without any difficulty.
- (ii) Video coverage of activity at Examination hall/rooms to be used should be 15 minutes prior to commencement of the examination till completion. The coverage should also include recording of sealing of answer packets for dispatch to HQrs Office. Further, it may be ensured that date and time are invariably displayed on recording while viewing.
- (iii) There should be sufficient recording storage per day in order to ensure continuous and uninterrupted recording with time and date.
- (iv) Centre-wise DVD for each paper/day of the examination shall be prepared in movie mode playable on PC supported by common media player. No editing of the recording is to be made.
- (v) DVD should be in copy protection mode and is required to be submitted within three days after termination of examination for all the four days mentioning date, paper etc. of the examination on cover.
- (vi) In case examination is being conducted at more than one hall, recording of each examination hall is to be made separately.
- (vii) The back-up of the recordings may be taken by the Conducting Officer and may be disposed of only on hearing from HQrs. office.

3. Arrangement for smooth conduct of examination and the name of nominated Conducting Officer with Mobile Number/Email Address who are nominated by PCsDA/CsDA of centre concerned may be confirmed as shown in **Para-2** above by **04.04.2018**. Further, necessary intimation regarding venue of the examination, Fax No., Phone No. etc. may also be communicated to all concerned including HQrs. Office.

4. Receipt of this communication may kindly be acknowledged.


(Mustaq Ahmad)
Dy.CGDA(SAS)

Copy to:

1. MoD(Fin) DAD Coord, - For information please.
New Delhi
2. AN/IV Section (Local) - For information
3. EDP Section - For uploading of circular on
website.


(Mustaq Ahmad)
Dy.CGDA(SAS)