

Office of the CGDA, West Block-V, R.K.Puram, New Delhi-66
Pr. IFA Wing

INSTRUCTION NO. 7 OF 2007

Dated: 30th March 2007

No. PIFA/Gen Corr/2004/IFA (A/M)

To

All PCsDA/CsDA/IFAs

Subject: Procurement of Notebook/Laptop Computers.

Reference: In continuation of this HQrs. office Circular No. PIFA/Gen Corr/2004/IFA (A/M) dated 1.3.2007 (Instruction No. 2 of 2007).

In this HQrs. circular cited above, it was clarified that purchase of Laptops by the Services on the basis of functional requirements (such as operational/project, or as an integrated part of communication network, as mobile equipment loaded with network management software exclusively used for maintenance, fault finding, fault diagnostics, restorations and rectification of the network) where the usage is not linked to an individual appointment is not in conformity with the existing guidelines issued by MoF No.1(29)/E.II(A)/2000 dated 19.4.2004 and instructions of MoD (F) letter dated 31.10.2005.

2. The need for seeking exemptions from MoF in respect of laptops to be provided as part of Access Networks to units/formations in field location etc. is under examination by MoD(Fin.).

3. Meanwhile, if any, proposals are received for procurement of Notebook/Laptop Computers which are not in conformity with the policy guidelines issued by MoF and MoD (Fin.), the executive authorities may be requested to refer such cases to Service HQ concerned for obtaining the approval of MoF through MoD (Fin.).

4. Pr.IFA has seen.

sd/-

(Varghese Mathew)
Dy.IFA

Copy to:

- (i) Jt. CGDA (AT-I)
- (ii) Jt. CGDA (AT-II)
- (iii) Jt. CGDA (AT-III)
- (iv) Addl. FA (M) MoD (Fin.)South Block, New Delhi-11.
- (v) Addl. FA (A) MoD (Fin.)South Block, New Delhi-11

For information.

sd/-

(Varghese Mathew)
Dy.IFA