

**CONTROLLER GENERAL OF DEFENCE ACCOUNTS**

**Information Technology & Systems Wing**

**Ulan Batar Road, Palam, Delhi Cantt-10**

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**E-Mail /WEBSITE**

No. Mech/EDP/Computer/275/e-Procurement

Date: 12.03.2018

To,

All PCsDA/CsDA/IFAs

Sub: Implementation of e-procurement in Department.

1. The Defence Accounts Department has been enrolled on the e-procurement portal of NIC for Defence procurement entities (<https://defproc.gov.in>).
2. A Nodal Officer for the department at HQrs office level has already been mapped on the portal. The Sub Nodal Officer are required to be mapped from each Controller office who will act as administrator in respect of that organization. Sub Nodal officer will further create roles for Tender Creator, Tender Publisher, Bid Opener and Bid Evaluator. The Sub Nodal Officer would be created by the Nodal Officer of the Department.
3. In view of the above, it is requested to nominate an IDAS officer of your organization and intimate his/her details (as per enclosed annexure 'A') to this office by 16<sup>th</sup> March,2018, so that Sub Nodal officer can be created on the portal.
4. Class-III Digital Signature Certificate with encryption facility (from the agency authorized by CCA) may be procured for the nominated officer for accessing the CPP Portal. The details of the agencies are available on [www.cca.gov.in](http://www.cca.gov.in).
5. This may be accorded **Top Priority**.



Dr. Sunish.S  
Sr. ACGDA (IT&S)

**(Dr. Sunish.S)**  
**Sr. ACGDA (IT&S)**

**Annexure 'A'**

Title*: Mr/Mrs/Ms/Dr/Sri		
First Name:		
Last Name:		
Date of Birth(DD/MM/YYYY)		
Email ID:		
Organisation Name:		
Designation:		
Address 1:		
Address 2:		
District:		
City:	Pincode:	
Alternate email id:		
Phone:	91: STD:	No:
Fax:	91: STD:	No:
Mobile:		