CONTROLLER GENERAL OF DEFENCE ACCOUNTS ULAN BATAR ROAD, PALM DELHI CANTT-10

No. AN/XI/11060/2014/Vol. I

Dated: 04/11/2013

To

The PCA(Fys) Kolkata
The PCDA _____
The CDA____

Subject: Promotion of Auditor to the Grade of Sr. Auditor

PCsDA/CsDA are requested to convene a DPC to adjudicate those Auditors, as per details given below, to adjudge their fitness or otherwise for promotion to the grade of Sr. Auditor on the basis of their APARs for the years 2010-11, 2011-12 and 2012-2013 respectively.

(i) Fresh Cases

Auditors who will complete three years of regular service in Auditor's Grade as on 31/12/2013 (i.e Auditors appointed/promoted up to 31.12.2010)

(ii) Review Cases

All left over cases/unfit cases/sealed cover cases in respect of Auditors who have been appointed / promoted up to 31/12/2009.

- 2. DPC proceedings alongwith adjudication report of the eligible Auditors in the attached Proforma (SL No 1 to V) may kindly be sent as to reach this HQ office latest by **29.11.2013**. While adjudicating the cases the criteria laid down in our circular letter NO. 0632/AN/F dated 04.12.73 and AN/XI/11060/I/Vol IV dated 18.09.89 may be kept in view. The same may also be sent in Compact Disc (CD) in MS Excel Format.
- 3. Nil report is also required.

Copy to:

1. AN-IV Section (local): For necessary action w.r.t above

2. EDP Section: For uploading on the CGDA Website.

(S C Gupta) For CGDA

S C Gupta)

Accounts Officer(AN)

PROFORMA NO.I (DIRECT RECRUIT) FRESH CASES

STATEMENT SHOWING DETAILS OF AUDITOR (Directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR'S GRADE.

10	9	œ		7			6	υı	4	ω	2	_
								nation				
(DDMMYYYY)	selected		_		Exam		SSC	Exami				
Appointment	which	SSC rank	SSC	E.	earned	у	Allotted	of	(DDMMYYYY)			<u>Z</u>
Date offer of	Zone from	Zonal	All India Rank Zonal	India	<u>A</u>	-	ROLL NO	Year	Date of Birth Year	A/C No.	Name,	<u>S</u>

Certified that:				<u> </u>	(DDMMYYYY)	appointment	Date of
				12	(DDMMYYYY)	confirmation	Date of
				13		UR/SC/ST	Whether
				14	OH, VH or Hearing.	handicapped viz.	Whether physically
	2011 2	,	2010 2				Grading
	2012 2013	1	2011 2012	15			of APARs
	3			16		of DPC	Grading of APARs Recommendations Organiz
				17		ation	Organiz
				18		Remarks.	

- The individual is not related to any member of DPC.
- No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC. While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 &
- No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE. PROFORMA NO.II (PROMOTEE AUDITORS) FRESH CASES

	in (-		Š	<u>s</u> .
&	Date of promotion in Auditor Grade (DDMMYYYY)		2			SI. Name,
9	Whether UR/SC/ST		ω		10 10 10	A/C No
	Whet hanc OH, V					
10	Whether physically handicapped viz. OH, VH or Hearing.		4		(DDMMYYYY) with merit No. in in Clerk	Date of Birth Date of Selection Date of
	Gra			clerk grade	with	Date
11	ding of		υı	grade	merit	of
	Grading of APARs				No.	Selection
	Recommon			(DDMA	in Cler	Date c
12	nendations f DPC		6	(DDMMYYYY)	k Grade	
	Organization				<u> </u>	nt Dat
13	ization		7		(DDMMYYYY)	Appointment Date of confirmation
14	Remarks.	111111111111111111111111111111111111111				ion

2010

2011

2012

2011

2012

2013

Certified that:

- The individual is not related to any member of DPC.
- No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
- No eligible individual falling within the zone of consideration has been omitted

MEMBER OF DPC-1

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MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PROFORMA NO.III (DIRECT RECRUIT) REVIEW CASES

STATEMENT SHOWING DETAILS OF AUDITOR (directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR'S GRADE

			Ş	<u>s</u>
2				SI. Name,
ω				A/C NO
4			(DDMMYYYY)	Date of Birth Year
បា	nation	Exami	of	Year
6		SSC	Allotted by earned	ROLL NO
7		Exam		All India Rank Zona
			in SSC rank	Rank
8			rank	Zonal
9		selected	which	Zone from
10		(DDMMYYYY)	Appointment	Date of offer of

Date of	Date of	Whether	Whether physically	Gradii	ng of	Grading of APARs	Recommendations Organiz	Organiz	
appointment	confirmation	UR/SC/ST	handicapped viz.				of DPC	ation	Remarks.
(DDMMYYYY)	(DDMMYYYY)		OH, VH or Hearing.						
11	12	13	14		15		16	17	18
				2010	2011	2011 2012			
				ı	1	1			
		-		2011	2012	2012 2013			
Certified that:									

Certified that:

- The individual is not related to any member of DPC.
- No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
- No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE. REVIEW CASES PROFORMA NO.IV (PROMOTEE AUDITORS)

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			2011 2012 2013			
			1			
			2010 2011 2012			
14	13	12	11	10	v	00
				OH, VH or Hearing.		(DDMMYYYY)
		of DPC		handicapped viz.	UR/SC/ST	in Auditor Grade
Remarks.	Organization	Recommendations	Grading of APARs Recommendations	Whether physically	Whether	Date of promotion

- The individual is not related to any member of DPC.
- No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
- No eligible individual falling within the zone of consideration has been omitted

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE. PROFORMA No V FOR INTER DEPARTMENTAL CASES

-		<u>S</u>	
2		SI. Name,	
ω		A/C No.	T
4		Date of Birth Date of , (DDMMYYYY) in DAD	
(Ji	grade (DDMMYYYY)	Date of Birth Date of Appointment Date of co (DDMMYYYY) in DAD in Auditor (DDMMYYY)	
6		Date of confirmation (DDMMYYYYY)	

7 8 9 10 11 12 2010 2011 2012 2011 2012 2013	UR/SC/ST	handicapped viz. OH, VH or Hearing.				of DPC		
2010 2011 2012 2011 2012 2013	7	8		9		10	11	12
2011 2012 2013			2010	2011	2012			
2011 2012 2013			ı	1	1			
			2011	2012	2013			

Certified that:

- The individual is not related to any member of DPC.
- 2. No disciplinary /vigilance case is pending or being contemplated against the individual.
- Service particulars have been verified from the service documents and found correct.
- While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
- No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED