## Office of the Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt-110010

Tele No. 011-25674810 No. AN-I/1170/1/LXXVIII

Fax No. 011-25674781

Date: 13.12.2017

To,

The Secretary
 Coffee Board,
 Ministry of Commerce & Industry,
 P.B.No. 5366
 Bengaluru-560001.

The CDA (R&D) Bengaluru.

Subject: <u>Transfer/Posting: IDAS officer.</u>

The Competent Authority has approved posting/transfer of the following IDAS officer, as per detail indicated below against her name.

Name of the officer	Present office of posting	New office of posting	Organization
	The officer has reverted back from deputation from Coffee Board, Bengaluru.		CDA (R&D), Bengaluru

- 2. The officer may also be requested to inform her date of joining, correspondence address, telephone nos. (official, residential & mobile) and email id on <a href="mailto:an1-pinklist.cgda@nic.in">an1-pinklist.cgda@nic.in</a> on reporting in the new office of posting, for updation of the Pink List.
- 3. MTPAR of the officer till date of relief from the present charge/post may be initiated in SPARROW system under intimation to HQrs office. The officer may also be informed that she may submit her self appraisal within 15 days of generation of MTPAR and if she fails to submit her appraisal within the aforesaid period, action would be initiated to get the MTPAR reported upon by the Reporting Officer without her self appraisal.
- 4. TA and joining time as admissible under the rules may be authorized to the officer.
- 5. A copy of the Office Order regarding date of relieving/joining may please be sent separately to this HQrs office.

Joint Controller General of Defence Accounts (Admin.)

## Copy to:-

SPS to CGDA

For kind information of CGDA

- 2. Addl. CGDA(PNS)/ Addl. CGDA(US)
- Jt. CGDA (IFA)/Jt. CGDA(IT&S)/Jt. CGDA (AT)/Jt. CGDA (Accounts & Budget)/ Jt. CGDA (Training)/Jt. CGDA (AN)/Jt. CGDA (IA)/Jt. CGDA(P)
- 4. IFA Wing/Audit Coord/AN-IV/CENTRAD/EDP Cell (Local)
- 5. Hindi Cell (for Hindi Version)
- All task holders in AN-I
- 7. PC file / APAR file
- 8. EDP Cell

With a request to upload on the CGDA's website

(Sham Dev)

Joint Controller General of Defence Accounts (Admin.)