

MOST IMPORTANT CIRCULAR

No. AN/SAS/16100/Instructions
**Office of the CGDA, West Block-V,
R K Puram, New Delhi – 110066.**

Dated the 30th October, 2007.

To

**All PCsDA, including Principal IFA
All Controllers of Defence Accounts, including IFAs
The Principal Controller of Accounts (Fys) Kolkata
All Controllers of Finance and Accounts (Fys)
Chief Internal Auditors.**

Subject: Issue of CONTINUATION SHEET(s) in addition to Answer Book to candidates in SAS Examination.

During the last SAS Part-II Examination (OLD SYLLABUS) held in September, 2007, instances of the following nature on the issue of CONTINUATION SHEET(s) to the candidates, have come the notice of this Headquarters office:-

- (a) Continuation Sheet(s) issued were not utilized by the candidates;
- (b) Continuation Sheet(s) used by the candidates have not been indicated in the BOXES neither in PART 'A' nor PART 'B' of the Answer Book;
- (c) Continuation Sheets were found signed by the Invigilator/Conducting Officer/Both by them and also by the candidates;

1.1 A detailed circular on the various issues relating to ANSWER BOOKS AND CONTINUATION SHEETS has been issued vide this office Important Circular No.AN/SAS/16102/SAS-II/OS/SPL-I/Sept 2007 dated 29th October, 2007.

2. In addition, it has also been reported by an Observers from one of the SAS Examination Centres that an Invigilator has recovered unauthorized material from a candidate written on an additional "Continuation Sheet" which are supplied to the Conducting Officers only by HQrs office. This is a serious matter as the candidates are not supposed to have with them any blank Answer Book/Continuation Sheet(s).

3. The matter has been examined. It has been decided with the approval of the Competent Authority that a separate **CONTROL REGISTER** for issue of Continuation Sheet(s) to the candidates shall henceforth be maintained by the Conducting Officer. Continuation Sheet(s) as and when supplied to the candidates must be recorded in the Register. It would be the responsibility of the Conducting Officer to see and ensure that the Continuation Sheet(s) issued to the candidates through the Register are invariably attached with their Answer Books. Receiving back the Continuation Sheet(s) alongwith the Answer Books must be reconciled with the Register before the candidates are allowed to go out of the examination hall at the end of the Examination. It would be important to see and ensure that candidates are not taking the Continuation Sheet(s) with them during the course of the examination while moving to toilets, etc.

4. The contents of this Circular may be widely circulated to all candidates for strict compliance.

5. Receipt of this communication may be acknowledged.

(Subhas Mondal)
Asstt. CGDA(AN)

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(Subhas Mondal)
Asstt. CGDA(AN)