



“हर काम देश के नाम”

# कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

## उलान बटार रोड, पालम, दिल्ली छावनी – 10

ULAN BATAR ROAD, PALAM, DELHI CANTT. 110010

Phone: 011-25665500/56

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F. No.: AN-IX/9210/Deptn/DU-Uni/2022

Dated: 06.02.2023

To

All PCsDA/PCA (FYs)/ CsDA/  
CsDA (Training Estt.)/CENTRAD/  
Estt. (P&A) (Local)

(Through CGDA Website)

**Sub.: - Inviting applications for the post of Assistant Internal Audit Officer (AIAO) in University of Delhi on deputation basis.**

University Of Delhi has invited suitable candidates for filling up the 02 posts of **Assistant Internal Audit Officer (AIAO)** on deputation basis, **as per annexure enclosed.**

2. Copy of the University Of Delhi letter no. Estab.-IV/010/AIAO/2023/1070 dated 13.01.2023 duly mentioning the pay, eligibility criteria, terms & condition of deputation and other details is enclosed.
3. All eligible and willing **AAOs/ Sr. Auditors with at least 2 years stay at the present station** may forward their applications complete in all respect alongwith complete service profile as per performa enclosed, attested copies of APARs for the last five years and vigilance clearance/ integrity certificate so as to reach this HQrs office by **09.02.2023** positively.
4. While forwarding the names of volunteers to HQrs office, it may please be ensured that the individual meets the stated eligibility criteria and he/she has completed **mandatory “Cooling off” period of three years** in case the individual has recently served on a deputation post.
5. The application received after the due date or found incomplete will not be considered. Also, the officers who apply for the subject post will not be allowed to withdraw their candidature subsequently.
6. The interested/eligible officers may download the circular from CGDA Website and apply through proper channel.

**Encls: As above.**

**(S.K Tripathi)**  
**Sr. Accounts Officer (AN)**



कुलसचिव  
REGISTRAR

# दिल्ली विश्वविद्यालय University of Delhi

949  
29/1/23

Ref. No. Estab.-IV/010/AIAO/2023/1070  
Dated: 13.01.2023

**Sub: Inviting applications for the post of Assistant Internal Audit Officer (AIAO) on deputation basis**

Dear Sir/Madam,

The University of Delhi wishes to appoint two Assistant Internal Audit Officers, on deputation basis. Further there would be one more vacancy for this post. The office of Internal Audit is expected to be supervised by an officer with strong financial background and therefore, preference shall be given to an officer of organized services as per the Recruitment Rules detailed below. Therefore, it is expected that the officer shall possess the qualities of being honest, competent and dedicated to his work. The post shall be on deputation basis with maximum tenure of one to two years, which could further be extended as per administrative requirement.

**Recruitment Rules for the post of Assistant Internal Audit Officer provide for qualification as under:**

From amongst the Officer of any of the Organized Account Cadre/ Service

(a) For the pay scale of Pay Level 11

From amongst the Officers from any of the Organized Account Cadre/Service in the pay scale of Pay Level 11

OR

in the pay scale of Pay Level 10 and having minimum 02 years' experience in Pay Level 10.

(b) For the pay scale of Pay Level 10

From amongst the Officers from any of the Organized Account Cadre/Service in the pay scale of Pay Level 10.

OR

in the pay scale of Pay Level 09

OR

in the pay scale of Pay Level 07/Pay Level 08 having minimum 3 years experience in Pay Level 07/Pay Level 08.

It is requested that this may be circulated among the departments of your organization and a panel of eligible and suitable officers having requisite experience may kindly be forwarded to the Registrar, University of Delhi, Delhi - 110007 latest by **13.02.2023** in enclosed proforma with their details of service, experience and ACRs/APARs for the preceding five years.

Since the University is interested in experienced officers, completion of age of 57 years is not a bar. The University will appreciate if additional names are also provided for preparation of panel.

hkc/13/1/23  
REGISTRAR

The Controller General of Defence Accounts,  
Indian Defence Accounts Service,  
Ulan Bator Road, Palam, Delhi Cantt,  
Delhi - 110010.

**Encl:** A proforma for providing the names of eligible officers.

दिल्ली विश्वविद्यालय, दिल्ली-110007  
University of Delhi, Delhi-110007

दूरभाष/Tel. : 27667853; फ़ैक्स/Fax : 27666350; वेबसाइट/Website : www.du.ac.in; ईमेल/E-mail : registrar@du.ac.in

**PERFORMA TO BE FILLED FOR THE NECESSARY INFORMATION FOR THE  
POST OF ASSISTANT INTERNAL AUDIT OFFICER (AIAO)**

Sr. No.	Name of the Candidate	Department	Details of service with Designation	Grade Pay/Pay level and period of service	Details of year wise APAR grading of 5 years	Remarks
1.						
2.						
3.						
4.						
5.						
6.						
7.						