

रक्षा लेखा विभाग दिवस
Defence Accounts Department Day
2008



रक्षा लेखा महानियंत्रक
रक्षा मंत्रालय, नई दिल्ली
CONTROLLER GENERAL OF DEFENCE ACCOUNTS
Ministry of Defence, New Delhi



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I am happy to learn that the Defence Accounts Department is celebrating its Annual Day on October 1, 2008.

The Defence Accounts Department has been rendering invaluable service in the areas of accounting, budget management, financial management and financial advice to the Defence Forces as well as to other allied organisations. The Department has been carrying out the responsibility of 'serving the Services' in a professional manner. I am sure that with a sincere, dedicated and efficient task force, the Defence Accounts Department will continue to maintain its high professional standards and display extraordinary commitment in order to meet the expectations of the Defence Forces.

On this occasion, I extend my warm greetings and felicitations to the entire Defence Accounts fraternity and wish them all the best in their future endeavours.

(PRATIBHA DEVISINGH PATIL)



I am happy to learn that the Defence Accounts Department, which is one of the oldest departments under the Government of India, is observing 1st October, 2008 as its 'Annual Day'. The department, while working with the Defence Services and other Defence related organizations like the Border Roads Organisation, Coast Guard Organisation, Defence Research and Development Organisation, Ordnance Factories, Canteen Stores Department etc., has been consistently maintaining a high degree of efficiency in all types of 'Financial Management' services being rendered by it. The nature of services entrusted to the department has been expanding very rapidly especially after the introduction of Integrated Financial Advice System in the Defence Services. I appreciate that the department has been continuously marching ahead to excel on the service delivery front as mandated. On this occasion, I convey my best wishes to all the officers and staff of the Defence Accounts Department to achieve even higher degree of professionalism in their functioning.

(A. K. ANTONY)



भारत के नियंत्रक - महालेखापरीक्षक
COMPTROLLER & AUDITOR GENERAL OF INDIA

MESSAGE

I am happy to extend my warm wishes to the personnel of Defence Accounts Department on the occasion of its annual day.

Internal audit of vast number of Defence financial transactions is a mammoth job, which requires complete dedication, commitment, consistency and determination on the part of dealing hands. I am glad to note that the internal audit services being rendered by the Defence Accounts Department are of very high quality. I have been given to understand that the Department is also making efforts to restructure its internal audit in accordance with the best international practices and giving due emphasis to risk management. I wish the Department all the best.

(VINOD RAI)

Comptroller & Auditor General of India



रक्षा राज्य मंत्री
भारत सरकार
Minister of State for Defence
Government of India

MESSAGE

I would like to extend my best wishes to the Defence Accounts Department (DAD) on the occasion of its 'Annual Day'. The DAD works alongside with the Defence Services throughout the length and breadth of the country including in the field areas and overseas. It has been ably carrying out the wide ranging mandate entrusted to it in the wide ranging areas of accounting, budget management and financial management of the huge resources kept at the disposal of the defence organization.

It is heartening to note that the department has been performing the relatively new and challenging task of rendition of financial advice to the Services by adopting a highly professional approach. The progress made by the department in computerization of the pensioner accounts and other financial transactions is also indeed commendable.

The department has also shown a caring attitude for the defence pensioners by ensuring correct and timely sanction and disbursement of pension to the defence pensioners. I am confident that the department would continue serving the Services to their utmost satisfaction for all times to come.

(M.M. PALLAM RAJU)



सत्यमेव जयते

रक्षा उत्पादन राज्य मंत्री
भारत सरकार

Minister of State for Defence Production
Government of India



MESSAGE

It gives me immense pleasure to greet the dedicated team of Defence Accounts Officers and Staff on the occasion of their Annual Day.

The yeoman service which is rendered by the Defence Accounts Department to the Defence Services and to the other allied services has always been appreciated for its extremely high degree of efficiency and commitment. I am also glad to note that the Defence Accounts Department is keeping pace with the times and has made full use of the available Information Technology thereby ensuring timely and high degree of satisfaction to its stakeholders. The Department has shown as much concern for the Defence Pensioners as it shows for the serving officers and personnel. The efforts of the Department are laudable and I am sure the 'will' to serve the Services will further strengthen as the years go by.

On this occasion, I extend my best wishes to each and every member of the Defence Accounts family and wish them every success in their future endeavours.

(INDERJEET SINGH)



एडमिरल सुरीश मेहता
पी वी एस एम, ए वी एस एम, ए डी सी
नौसेनाध्यक्ष

Admiral Sureesh Mehta
PVSM, AVSM, ADC
Chief of the Naval Staff



MESSAGE

On the occasion of the 'Annual Day' of the Defence Accounts Department (DAD), I extend my warmest greetings and best wishes to all hands of the DAD.

The ties between the Indian Navy and the DAD have been extremely robust and are based on mutual trust, support and understanding. The service rendered by the DAD to the Navy in terms of financial advice, financial management, accounting and auditing has, indeed, been invaluable and essential. I am pleased to note that the DAD has been shouldering this responsibility to the utmost satisfaction of the Naval fraternity. It is because of this support that the Indian Navy is able to embark upon its mission devoid of any restraints.

I wish each member of the DAD every success and am confident that the Department will continue to render unstinted, dedicated and committed support in the area of finance to the Indian Navy.

Jai Hind!

Admiral
Chief of the Naval Staff



एयर चीफ मार्शल एफ एच मेजर
प वि से मे अ वि से मे शो च वा मे ए डी सी
Air Chief Marshal F H Major
PVSM AVSM SC VM ADC



MESSAGE

1. I am glad to know that the Defence Accounts Department is celebrating its Annual Day on 01 Oct 08.
2. We value the Defence Accounts Department as an esteemed partner of the Indian Air Force in the arena of fiscal management with an aim to obtain best value for money. Recent steps taken by the Department to position senior IDAS officers as the Integrated Financial Advisers (IAFs) at the Air Force Commands will drastically reduce the erstwhile procedural delays that the Air Force had been facing. The Department has also exhibited a keen interest in making the Audit Online System (AUDOLS) fully operational in all self-accounting units of the Air Force. The pro-active approach of the Defence Accounts Department is certainly helping the IAF in becoming a truly modern Aero Space Power within the envisaged timeframes.
3. I extend my best wishes to the Department on this significant day.

Jai Hind!

Air Chief Marshal
Chief of the Air Staff



MESSAGE

On the occasion of the 'Annual Day' of the Defence Accounts Department, I convey my greetings to all its officers and staff. The Defence Accounts Department has been rendering an essential and invaluable service to the Indian Army. The maintenance of payments & allowances, accounting, internal audit as also providing financial advice to the Army, when the number of financial transactions are continually increasing, is indeed a Herculean task which the Defence Accounts Department has, over the years, been accomplishing with a high degree of satisfaction.

I take the opportunity to congratulate all officers and staff of the Defence Accounts Department for their work and wish them and their families the best for the future.

(DEEPAK KAPOOR)
General



विजय सिंह
रक्षा सचिव
Vijay Singh
Defence Secretary



MESSAGE

I extend my warm greetings to the staff and officers of the Defence Accounts Department on the occasion of its Annual Day.

With a long history of more than 250 years, the Department is a repository of unique institutional memory and expertise which forms the bedrock of financial management of defence outlays. It has been a pioneer in the use of information technology, starting as early as 1960s with Hollerith machines and IBM computers for maintenance of accounts. With increasing budgetary outlays and somewhat limited human resource at its command, the Department has embarked upon complete information technology based revamping of its functioning which would facilitate its seamless transformation from an Accounts Organization to a Financial Management Organization. I wish them success in this endeavour.

Defence Accounts Department, which provides a wide range of services to nearly five million serving as well as retired officers, personnel and civilians of the defence services and other defence organizations with less than 25,000 officers and staff, has managed to maintain high standards of performance by promoting esprit-de-corps through sustained focus on infrastructure development, training and welfare measures for the staff, thereby creating a new management paradigm.

I am confident that this vibrant and resurgent department shall continue to provide the best of services to the myriad organizations it has been mandated to serve.

(VIJAY SINGH)



सत्यमेव जयते

सचिव (रक्षा उत्पादन)
Secretary (Defence Production)



MESSAGE

It gives me immense pleasure to extend my warm wishes to the officers and staff of the Defence Accounts Department on the occasion of the Defence Accounts Department (DAD) Day.

The Department, through a chain of Finance and Accounts offices, which are manned by dedicated and professional workforce, is providing wide-ranging services to the ordnance factories in the realm of costing, maintenance of production accounts, internal audit, and cost effective purchase and inventory management. The Department is thus instrumental in assisting the factory management in optimum utilization of vast resources at its disposal on one hand and meeting their production targets on the other.

I am sure that the Department shall continue to excel in its services for achieving best of the results.

(PRADEEP KUMAR)

एम नटराजन
रक्षा मंत्री के वैज्ञानिक सलाहकार,
सचिव तथा महानिदेशक
M NATARAJAN
SCIENTIFIC ADVISER TO DEFENCE MINISTER,
SECRETARY & DG R&D (DRDO)



MESSAGE

1. On the occasion of the Defence Accounts Department (DAD) Day, I would like to extend my heartiest greetings to the DAD workforce.
2. The Department, over a period of time, has shown a remarkable understanding and professionalism to deal with the peculiarities and intricacies involved in the financial management of the resources of the Defence Research and Development Organisation in respect of its multi-disciplinary, strategic and technology projects, specialized infrastructure for assembly, integration and test and evaluation and its outreach activities with academia and industry associations.
3. In fact, the smooth functioning of its laboratories, to a large extent, depends upon the efficient and prompt accounting, audit and financial services being rendered by the officers and staff of the Defence Accounts Department.
4. I am confident over a period of time, DAD will be able to have sufficient expertise relating to Research and Development and technology transfer issues, to render financial advise to MoD to make it more compliant in sourcing indigenously developing products and services.
5. I wish them success in all the challenging tasks in the years ahead and derive professional satisfaction thereof.

(M. NATARAJAN)
SA to RM

श्रीमती हरजीत कौर पन्नू, भा.र.ले.से
Smt. H.K. Pannu, IDAS
वित्तीय सलाहकार (रक्षा सेवायें)
Financial Adviser (Defence Services)



MESSAGE

I am glad to greet all the officers and staff of the Defence Accounts Department on its 'Annual Day'. The department has taken upon itself the onerous responsibility of "Serving the Services" with utmost sincerity, dedication and efficiency. It has set very high standards for itself, which get reflected in its 'Mission Statement' and 'Quality Policy'. The department has always considered its manpower as its invaluable asset. It has embarked upon an ambitious plan to develop and harness their potential by recognizing their contributions on one hand and providing them a conducive working environment on the other. While congratulating "All India Winners" under the motivation scheme, I hope that the recognition given to the best performers on this occasion would motivate others in the Defence Accounts Department fraternity to emulate the example of the awardees.

(H. K. PANNU)
Financial Adviser (DS)

श्रीमती बुलबुल घोष, भा.र.ले.से.
रक्षा लेखा महानियंत्रक
Smt. Bulbul Ghosh, IDAS
C.G.D.A.



MESSAGE

I feel extremely happy to convey my heartiest greetings and best wishes to all the members of the Defence Accounts Department fraternity on the occasion of its "Annual Day". The department, over a period of time, has shown extraordinary resilience and innovativeness to confront the challenges before it through consistent professional responses. Enhanced use of information technology in its day-to-day functioning, obtaining quality certification for its selected offices and efficient handling of the relatively new responsibility of Internal Financial Advisers (IFAs) reflect the determination of the department to pursue its mandate in the best manner possible. Let us take a pledge on this auspicious day to rededicate ourselves to the cause of optimum financial management of the resources falling within our area of responsibility.

I would also like to congratulate "All India Winners" under motivation scheme for their exemplary work.

(BULBUL GHOSH)



Defence Accounts Department

..... *A Profile*

CGDA'S CORPORATE OFFICE



Construction of corporate office of the Controller General of Defence Accounts, spread over 6.00 acres, is underway at Ulan Bataar Road (Palam Road) near Domestic Airport, Delhi Cantt. The building is expected to be ready by mid 2009.

HISTORY

With over 250 years of dedicated service behind us, we are one of the oldest departments under the Government of India. The Defence Accounts Department (DAD) traces its origins to the Military Pay Masters under the East India Company. In January 1747, the First Pay Master was appointed for paying the Garrison at Fort William, Calcutta. In 1766, a Commissary General was appointed for regulating the accounts. In 1788, the designation of the Commissary General was changed to Military Auditor General, who exercised control over all military disbursements. When the British Crown started

Our History

1776: Creation of Pay Masters and Commissary General of East India Co.

1788: Commissary General re-designated as Military Auditor General.

1858: Creation of Military Accountant General under the British Crown

1864: Creation of the Office of Accountant General, Military Department.

1888: Setting up of Military Accounts Department.

1906: Department of Military Accounts brought under Finance Department and head of Department was redesignated as Military Accountants General (MAG).

1920: Transfer of Military Works Expenditure to MAG and Controller of Army Factory Accounts created.

1951: Military Accounts Department redesignated as Defence Accounts Department and head of the Department became CGDA.

administering India in 1858, there were Military Accountants General in the Presidencies of Bengal, Madras and Bombay.

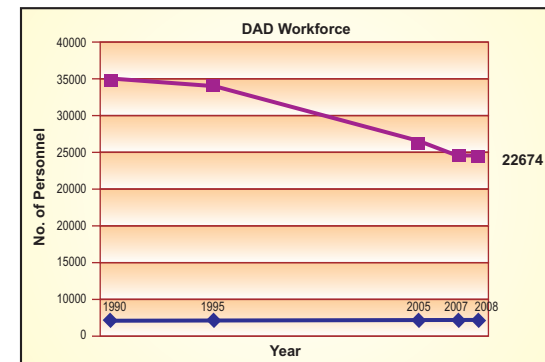
The office of the Accountant General, Military Department, was created in April 1864. In 1865, the Government recognized this position as the Head of the Military Accounts Department. The Department was renamed Defence Accounts Department (DAD) on October 1st, 1951 and the Departmental head designated as Controller General of Defence Accounts (CGDA). For more than three decades after independence, the DAD functioned under the administrative control of the Ministry of Finance. With the introduction of the Integrated Financial Advisor Scheme in the Ministry of Defence from August 1983, the Department came under the administrative control of the Ministry of Defence.

ORGANISATION: ROLE & STRUCTURE

Defence Accounts Department is at present responsible for the Payment, Accounting and Internal Audit of the Expenditure and Receipts of the Armed Forces as also auxiliary services viz. Defence Ordnance Factories (39), DRDO Laboratories/ Projects (50), Coast Guard, DGQA, DGBR, DG NCC, Defence Estates, CSD etc. DAD performs the twin tasks of maintaining the accounts of all Defence transactions and auditing all such transactions on behalf of the C&AG.

The Department handles Rs.109,000 Crores of Defence Budget (FY 2008-09), which constitutes 21.48% of the Government of India's total Non-Plan outlay. The Department also handles Defence Pension Budget of Rs.15,564 Crores, DGBR Budget of Rs.2,654 Crores, Coast Guard Budget of Rs.1477 Crores, DAD Budget of Rs.697 Crores and CSD annual turnover of about Rs.6138 Crores. The CGDA, in the rank of ex-officio Secretary to the Government, is at the helm of the Department. In addition, there are two Addl. CsGDA, 13 Principal Controllers, one Principal IFA, one Principal CDA(HRD) and 63 SAG-level officers heading the Offices of Regional/ Functional Controllers of Defence Accounts and IFAs.

At present, DAD has a posted strength of about 513 IDAS Officers with



two-thirds of them in the Group 'A' Civil Services and 22,674 Subordinate Officers and Staff. Over the last 15 years, the Department has managed with a 26% shortage despite All India Transfer and Field Service Liabilities within and outside

the country. This has been possible to a large extent by introducing computerization and re-grouping of offices.

DAD's Strategic Mission aims at providing responsive and professional Financial; Audit and Accounting Services.

The financial advice role performed by the Department has emerged as an important area of work. The IFAs help the Executive authorities in exercising the delegated financial powers for revenue and capital acquisition schemes. Since 2002, there has been a continual and rapid increase in the IFA workload. With the latest enhancement of delegated powers for capital expenditure to Rs 50 crores in July'08, it is expected that about 50% - 60% of the cases relating to Army, Air Force and Navy will be sanctioned within the delegated powers in consultation with the IFAs.

During the current financial year, two seminars relating to IFAs(Army)



Vice Admiral Suthan, AVSM, VSM, Vice Chief of Naval Staff, delivering the key note address during inauguration of seminar on IFA System in Navy, Coast Guard & ANC, held in September, 2008.



Lt Gen M L Naidu, PVSM, AVSM, VSM, ADC, Vice-Chief of Army Staff, addressing at the Seminar of IFAs with Army '2008 on 25th July '08 at Training Division, Brar Square

and IFAs (Navy/ Coast Guard/ ANC) have been organized in July and September 2008 respectively, to obtain feedback on the various functional issues related to the IFA system so as to improve its effectiveness on ground. The seminars were attended by senior executive officers at Service HQrs, Command HQrs and other formations, besides the IFAs.

PENSION SANCTION AND DISBURSEMENT

DAD is responsible for the sanction and disbursement of over five categories of defence pension to retired Service Officers, JCOs, PBOR, Defence Civilians and their families. The Defence Pension Budget constitutes approximately 49% of total Central Government Pension Expenditure. Pension is sanctioned to approximately 45,000 retirees each year by pension sanctioning authorities viz. PCDA(Pension), Allahabad, PCDA (Navy), Mumbai and CDA (Air Force), New Delhi. Defence pension is disbursed to over 22 lakh pensioners through 61 Defence Pension Disbursement Offices (DPDOs), 27 nationalized banks, four private sector banks and post offices and treasuries all over the country as well as in Nepal and Bhutan.

Given the enormous increase in the number of pensioners, efforts are on to account and audit pension payments, on-line. Presently, computerized pensioners' profile is being generated in the Principal CDA (Pensions) office at Allahabad. To redress pensioners' grievances, a comprehensive and interactive



Hon'ble Raksha Rajya Mantri Shri M.M. Pallam Raju addressing the pensioners

website on pension (www.pcdapension.nic.in) has been set up. The Department regularly holds Pension Adalats. Till date, 88 Adalats have been organized in various parts of the country. These Adalats evoke a very positive response from the pensioners. During the financial year 2007-08, 3874 cases were received in respect of 6 pension Adalats out of which 3409 cases already stand settled.

DAD's MISSION STATEMENT

WE STRIVE TO ACHIEVE EXCELLENCE AND PROFESSIONALISM ACCOUNTING AND FINANCIAL SERVICES AND IN PERFORMING AUDIT FUNCTION

HUMAN RESOURCE MANAGEMENT

The Officers of the DAD have rich and varied experience in various key sectors of governance within the larger scheme of policy making and execution in the Government of India. IDAS Officers have contributed richly in posts under the Central Staffing Scheme and outside. Needless to state, the Armed Forces continue to be the core-competence of the Department with all the uniformed services including the para-military forces, intelligence agencies etc. benefiting from the expertise offered by the cadre. These significant contributions made by IDAS officers while on deputation have resulted in a constant demand from the Central, and at times even the state Governments for IDAS Officers. Sectors of economic and infrastructure governance such as banking, economic affairs, petroleum, commerce, agriculture, telecom, urban development, power etc. have been enriched by the contribution of IDAS officers. Sectors such as education, culture and information have also seen exemplary service rendered by officers from the Defence Accounts Department.

The Defence Accounts Department (DAD) offers a wide range of rewarding professional assignments encompassing Accounting, Disbursement, Audit, Financial Management, Information Technology, Project Evaluation and Project Management.

BROADENING HORIZONS

“Quality is never an accident. It is the result of Planning, Team Work and a Commitment to Excellence”. While we boast of a rich history, we are equally proud of our pioneering efforts in computerization and quality certification. Today, when we are faced with increasing challenges, we need to build on our past achievements and hone our professional skills to emerge as an indispensable entity in Defence Financial Management.

Participation in UN Peacekeeping Missions:

Defence Accounts Department has been tasked to settle accounts with UN HQ through PMI, New York in respect of deployment of Indian Contingents on various UN Peacekeeping Missions. DAD officers are always part of the MOD delegation to the UN HQ to sign MOUs and to participate in working group meetings of the UN HQ on peacekeeping. Financial Management and Accounting of the reimbursements received from UN HQ on account of deployment of Indian contingents are watched and accounted for by the PCDA, New Delhi.

The Defence Accounts Department has been sending its officers as part of Indian Contingents deployed in UN Peace-Keeping Operations. A total of 29 IDAS Officers have served in these UN Missions. IDAS also has the distinction of sending lady officers on such missions.

Foreign Assignments:

IDAS officers are also serving in foreign assignments in Bhutan and Afghanistan in the Border Roads projects.

The officers serving in these foreign assignments brave harsh conditions, poor infrastructure and facilities, and even perilous political conditions to bring honor to the country and to our Department.

Training:

The Department prides itself on being “a Learning Organisation” and in consonance with this spirit, we have devised the DAD Training and Development Policy.

The Department is fully conscious of the need to train and equip its staff and officers to sharpen their skills to discharge their responsibilities. The

National Academy of Defence Financial Management (NADFM) at Pune conducts orientation programmes for newly promoted Accounts Officers and Management Development Programmes for IDAS Officers. A network of five Regional Training Centres (RTCs) at Bangalore, Kolkata, Lucknow, Meerut and Pune conducts professional training courses as a part of human resources development. The Defence Pensioners Training Institute at Allahabad imparts training to pension disbursement agencies.

CGDA Training & Convention Centre, Bar Square, Delhi conducts various professional courses, seminars, workshops for senior IDAS officers and officers of MOD (Fin) including inter-departmental seminars involving Defence Service officers. Such courses also provide a forum for interaction with the Services, which helps in understanding and appreciating each other's point of view. With the changing role of the Department and especially with more decentralization of financial powers and positioning of IFAs, such courses become even more relevant for the officers working at the cutting edge level. About 250 Service Officers are trained each year.

NEW INITIATIVES

The Department in its endeavour to add an international dimension to its work ethos and adopt global best practices has initiated sending its officers to foreign training institutes like the Royal Institute of Public Administration (RIPA), London, Global Training Consulting, London and International Law Institute, Washington. So far, 13 officers have attended such courses.

Interesting Facts

- ▶ On August 16th 1757, sanction was given to an "Advance of one lakh of Arcot Rupees to Colonel Clive for the payment of the Madras Troops"
- ▶ Salary of Military Auditor General - Rs. 41,800 per annum (Year - 1831).

The Department has collaborated with the prestigious IIMs to equip its officers with professional and cutting edge knowledge to deal with emerging challenges. Two courses on “Negotiation Tools And Techniques” have been organized at IIM, Ahmedabad. Two courses on “Commercial Contract Management” have also been organized at the Training and Convention Centre of the CGDA in collaboration with IIM Bangalore. So far, 99 officers have been trained under this initiative.

The Department has also collaborated with the International Centre for Information System and Audit (iCISA), Noida, the training institute of the C&AG of India, for training IDAS officers in Environment Audit, Performance Audit, IT Audit, Audit of Social Sector Programmes and Auditing in IT Environment.

TRYST WITH DIGNITARIES

The 'Monthly Lecture Series' at Training Division, Brar Square



Dr. C. Rangarajan, Chairman, Economic Advisory Council to the Prime Minister, addressing the gathering at Training Division, Brar Square, as part of 'Monthly Lecture Series'.

continues to draw eminent speakers from different public spheres. The division has had the privilege of hosting senior bureaucrats like the President, NASSCOM and the Chairman, Economic Advisory Council to the Prime Minister as a part of this series.

ACHIEVEMENTS

- ▶ All India monthly compilation of accounts is completed by the 5th of the following month and submitted as an MIS to the Ministry.
- ▶ Over 14 lakh Personnel Below Officers' Rank (PBORs) and over 61000 Officers of the three Services, are paid their Pay & Allowances every months at the place of their posting or station of choice
- ▶ The only agency tasked with audit, accounting, financial advice and payment functions
- ▶ Subordinate Accountants Service (SAS) exam are conducted on annual basis and results declared within 2 weeks.

MISSION EXCEL IT

Amongst the various Departments under the Government of India, Defence Accounts Department has been the pioneer in introducing automation in the workplace. In 1931, Hollerith machines were introduced for processing All India Compilation of Defence Receipts and Charges. The first computer in the Department, an IBM-1401, was installed in 1969 at Meerut where all India financial compilation of 50,000 Pay and Fund Accounts of soldiers and Provident Fund accounts of Defence civilians were computerized.

In the year 2002, the Department launched an ambitious automation project 'Mission EXCEL IT'. The aim of Mission Excel IT is total online integrated automation of all functions of the Department including providing network connectivity to all its offices.

E-Environment:

The Department has made tremendous progress in adopting the e-environment in order to reach its customers. The official web site of the Defence Accounts Department HQ office i.e. www.cgda.nic.in is fast becoming the buzzword among our customers. It now receives three hundred hits a day. Whatever you may want to know, be it the latest transfers, promotions, examination results or even seniority of the IDAS officers, it is all available on the CGDA's website. IDAS officers civil list (better known as 'Pink List'), wherein the service profile, contact No., and e-mail IDs etc. is available on the website. Work distribution of IDAS officers in the HQrs. Office, along-with their telephone numbers has been hyper-linked to the home page of the website. All orders and audit decisions emanating from CGDA's office are also made available on the website. The website is regularly updated.

Various other Controllers' offices have launched interactive websites to cater to the needs of their customers.

E-Payments:

In our endeavour to serve the Defence Services better, the Defence Accounts Department is making significant progress in implementing various schemes of RBI, SBI and other banks to transfer payments to officers & staff, units, formations, and various suppliers and vendors through electronic means. RBI'S ECS and NEFT systems and other modes of e-payments with agency banks as approved by the RBI, have been used for effecting payments of over Rs. 13,476 Crores during the financial year 2007-08, which is almost two and a half times in comparison to the previous year. The number of Defence Accounting Circles who have signed MOU with agency banks for making e-payments, has increased from 22 to 26 during 2007-2008. In times to come, e-payments are going to receive substantial boost in DAD through expansion of RTGS (Real Time Gross Settlement) mode of settlement between different banks.

DEFENCE ACCOUNTS SPORTS CONTROL BOARD (DASCB)

To promote the culture of sports and a sense of healthy competition among the officers and staff members, the department set up the Defence Accounts Sports Control Board (DASCB) in the year 1996. To date, the Department has recruited 46 Auditors/ Clerks under the sports quota. The DASCB organizes All India Tournaments of Cricket, Volley Ball, Carrom, Chess and Table Tennis etc. in different Controllers' offices each year. Since its inception the DASCB has organized 26 All India DAD Tournaments in various disciplines such as Cricket, Badminton, Chess, Table Tennis, Volleyball,



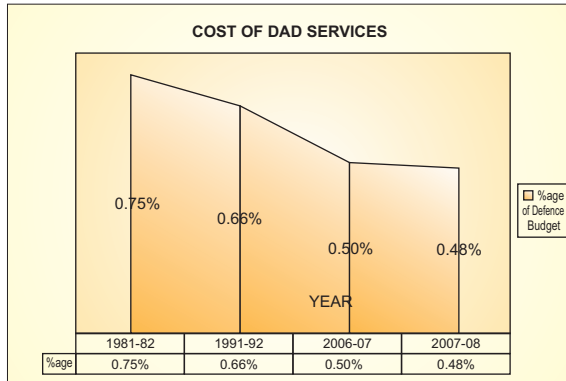
M.S. Dhoni, the present Captain of Indian ODI Cricket Team, participating in a cricket tournament organised by PCDA (AF), Dehradun in 2004.

Athletics, Bridge, Carrom and an Inter-Institutional Badminton Tournament.

The sports quota recruits in the Department regularly participate in national and state championships. Ms. Anu Raju, SA serving in the office of the CDA Chennai, was a member of the Indian Team that participated in the Fifth World Carrom Championship held at Cannes, France in February 2008. The team won the World Championship.

COST OF DAD SERVICES TO THE PUBLIC EXCHEQUER

The Indian Defence Budget has registered a quantum increase of 2392% in the last 25 years. Despite this sharp increase, the Expenditure on Defence Accounts Department as a ratio of the Defence Services Expenditure (DSE) has decreased from 0.80% in 1980-81 to 0.66% in 1991-92 and to 0.5% in 2005-06. This decrease of nearly 38.5% in the last 25 years has been made possible through extensive automation of operations and by judicious management of available manpower and re-organization of infrastructure costs.



From Our Archives



A. P. B. Nayar,
Controller of Defence Accounts,
Secunderabad

Dr. Rajendra Prasad
President of the Republic of India.

1957-1958

The first President of India, Dr. Rajendra Prasad, seen with the then Controller of Defence Accounts, Secunderabad, Shri A P B Nayar, during a visit to Hyderabad in the mid fifties.



**All India
Defence Accounts Department
Awards For Excellence
Under the
Motivation Scheme
2008**

DAD Awards for Excellence Motivation Scheme

The Defence Accounts Department launched the DAD Awards for Excellence in the year 2007 for recognizing exemplary work done by the officials upto Group 'B' level in the Department. The Awards are under the Motivation Scheme approved by the Government of India, Ministry of Defence and are now institutionalized in the Department.

This is a cash endowed scheme aimed at fostering professional excellence in the Defence Accounts Department in view of the myriad challenges that confront the Department. It has been envisaged on the basis of similar schemes obtaining in other Departments of the Central Government as well as the scheme for Prime Minister's Awards for Excellence in Public Administration instituted by the Government of India.

The salient features of the revised scheme are as follows:

- ▶ 02 Awards for the Best Official and/ or Team of Officials (upto the Sr.AO level and including Clerk/ Auditor/ SA/ SO(A)/ AAO/ AO/ SAO) to be decided and given by each Pr. Controller/ Controller/ Controller of Finance & Accounts (Fys)/ Main office of Principal Controller of Accounts (Fys) & Chief Internal Auditor (Fys).
- ▶ In exceptionally deserving cases, maximum number of awards to be given by a Principal Controller/Controller could be enhanced to three with the prior approval of the HQrs. office.
- ▶ 05 awards for the organization of Principal IFA to be given as under:
 - 2 awards for Army IFAs, which includes Army, BR, R&D, CIDS and their field offices.
 - 2 awards for Air Force IFAs and their field offices.

DAD Awards for Excellence Motivation Scheme

- ▶ 1 award for Navy IFAs including Coast Guard HQ and their field offices.
- ▶ 05 Awards for the officers and staff of HQrs office as under:
 - Audit & Accounts Section - 01 Award
 - Admin Section - 01 Award
 - EDP Section - 01 Award
 - PCDA(HRD) Section - 01 Award
 - PIFA Section - 01 Award
- ▶ Three All India awards to be determined from amongst the winners selected by the Pr. Controllers/ Controllers/ PIFA/HQrs. office.
- ▶ The awards to be presented on DAD Day each year.
- ▶ The cash awards to be accompanied by a trophy duly embossed with the name of the office and a certificate mentioning the outstanding work done by the individual or group of individuals.
- ▶ The cash component has been approved as under:
 - For awards at PCDA/ CDA/CFA(Fys)/ PCA(Fys)/PIFA/ HQrs office level - Rs. 7,500.00 each
 - For awards at the All India level - Rs.15,000.00 each

The scheme has met with an overwhelming response from the field offices. The following pages of the brochure seek to capture the meritorious work done by the officers and staff of the Department, who have coveted the awards.

Office of the Principal Controller of Defence Accounts (Pensions), Allahabad

COMPUTERIZATION OF FAMILY PENSION OF PERSONNEL

BELOW OFFICER RANK (PBOR)

1. Family pension is payable to the widows, children and dependent parents of a deceased PBOB/PBOR pensioner. The notification of family pension is a complex exercise due to the existence of numerous Government orders on division, transfer, re-grant, Jangi-Inam and arrear claims of family pensions. Computerization of family pension notification of PBOB is a challenging task particularly for pensioners discharged from service prior to 1.1.96 as well as pensioners of Pre-64 Family Pension Scheme because of the need to refer to Government orders based on various Pay Commissions. It was very difficult to incorporate and integrate these orders into a computer programme. As such, only Manual PPOs were issued for such cases.
2. The team of the Office of PCDA (P) Allahabad conceived and developed an innovative computerized system for processing and notification of Family Pension. The project to consolidate and prepare a software commenced in September 2007. 5500 PPOs have been issued till date using this software. It is anticipated that 10,000 PPOs will be issued annually through this system. In addition, they also made significant contributions by way of computerization of Post-96 Corrigendum PPOs of family pension of PBOBs.
3. As a result of successful implementation of these innovative solutions, the time taken for issue of such PPOs has come down by 25%. It has also led to substantial improvement in accuracy and uniformity in application of rules. A computerized database has been created which is being used for auditing pension payment scrolls. The response time to the queries and complaints

of the pensioners has also been reduced substantially. The system also has the potential to undertake Suo moto revisions. Various MIS have also been developed leading to better decision-making.

4. In recognition of the outstanding contribution made by the team in improving the process of notification of Family Pension leading to enhanced pensioner satisfaction, this award is being given to Shri Ramji Mishra, AAO, Shri A.K. Tiwari, AAO and Shri G.S. Shukla, AAO. The team was led by Shri PK Rai Dy. CDA.



Office of the Principal Controller of Accounts (Factories), Kolkata

**INTRODUCTION OF COMMERCIAL ACCOUNTS IN
ORDNANCE FACTORIES**

1. On the directions of Honorable Raksha Utpadan Rajya Mantri in August 2007 that commercial accounts of Ordnance Factories should be prepared by CGDA, a team was constituted by the CGDA with mandate to identify the changes required in Principal Ledger, preparation of drill and development of suitable software for all factories.
2. The Principal Ledger is one of the many sources, to record cost and financial transactions. The team consolidated and made Principal Ledger as the Single Source Document for generation of commercial accounts by capturing new data earlier not accounted for. Within three months from its constitution, the team developed the requisite software and ensured that the accounts for 2007-08 were fully prepared in respect of 20 Factories in the existing as well as commercial form. The accounts of remaining are to be completed by 15th of October 2008. At the same time they also trained officers and staff of respective factories to ensure sustainability of their efforts.
3. The efforts of the team have resulted in identification of many costs that can be levied directly to production rather than being distributed as overhead. Preparation of accounts in commercial format will bring about transparency based on realistic cost data and enable detailed financial analysis. It has also made the ordnance factories accounts commercially acceptable enabling them to go for Co-Production Agreements with private and foreign parties.
4. By completing the task in a short time, the team has shown exemplary commitment and has set high standards of efficiency, integrity and result

orientation. For their dedication and achieving results more than expected, the award is being given to Shri G Basu, AO, Shri P C Dwivedi, AAO, Shri N Guha, AAO and Shri G C Sengupta, Senior Auditor, The team was led by Shri N C Som, Assistant Controller of Accounts.



**Office of the Controller General of Defence Accounts, New Delhi
(Administration Section)**

**SUBORDINATE ACCOUNTS SERVICE (SAS) EXAMINATION IN
DEFENCE ACCOUNTS DEPARTMENT- A MAJOR MILESTONE**

- Supervisors constitute one of the most important segments of the Defence Accounts Department workforce. The efficiency and effectiveness of the Department demands a very high level of competency on the part of these functionaries. The entry into Supervisory level is regulated through Subordinate Accounts Service (SAS) Examination, which is conducted by the Department. The contents and process for SAS Examination was last decided during the year 1963. Keeping in view the requirements of changing times especially in the realm of Information Technology and Financial Management the mode of SAS examination has been revised in 2007.
- After this revision, which includes a preliminary qualifying examination, the task to operationalise the new scheme was entrusted to a team of officers and staff. The team has successfully conducted six examinations which inter-alia included the coordination of evaluation process and declaration of the results within a span of 11 months. This was an enormous responsibility in comparison to the previous years during which maximum number of 2 examinations were held per year. In order to make the revised system fully transparent, elaborate guidelines were prepared for the guidance of all the stakeholders. In addition, necessary training materials, in the newly introduced papers, was also compiled by the team from various sources and circulated to all the participating candidates. The entire exercise was completed by April 2008.
- The team has set extremely high standards of efficiency, integrity and result

oriented approach. The team by showing exemplary commitment and dedication has played a role of collaborative partner in implementing the much-needed systemic transformation, which would have far reaching implication on the quality of crucial supervisory level in the Department. For their achievement the award is being given to Shri MM Misra, Accounts Officer, Shri VK Kapoor, Sr. Auditor, Smt. R Usha, Clerk & Shri Binod Kumar, Clerk. The team was led by Shri Subhas Mondal, IDAS, ACGDA (AN).

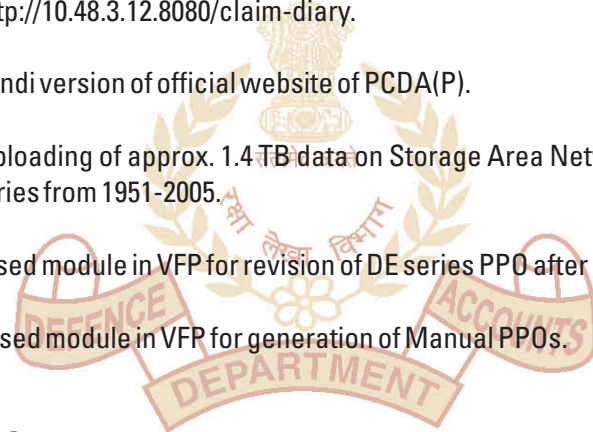


Nomination 1

Shri Piyush Agarwal, Asstt. Accounts Officer

Shri AC Srivastava, Asstt. Accounts Officer

- Developed LAN based Claim Diary Register (CDR) module using RDBMS MS-ACCESS as backend and JSP as front end using the web server APACHE TOMCAT.
- The above has resulted in transparency as the same is placed on WAN at IP address <http://10.48.3.12.8080/claim-diary>.
- Created Hindi version of official website of PCDA(P).
- Handled uploading of approx. 1.4 TB data on Storage Area Network (SAN) of S-Manual series from 1951-2005.
- Computerised module in VFP for revision of DE series PPO after 50% DP merger.
- Computerised module in VFP for generation of Manual PPOs.



Nomination 2

See under All India Winners

Nomination 1

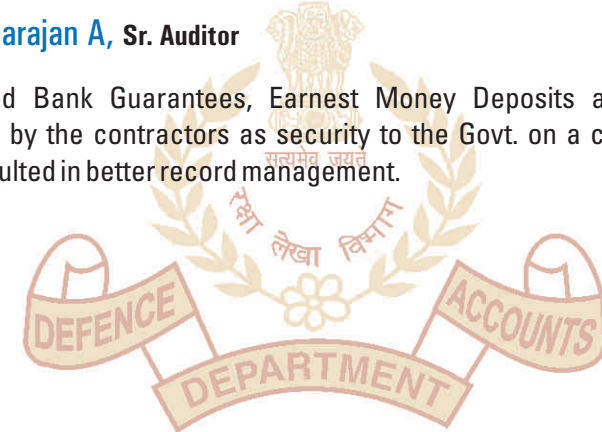
Mrs. Vishnupriya V, Asstt. Accounts Officer

- Analyzed and implemented Principal Ledger Package developed by main office of PCA(Fys), in the Avadi group which could bring about generation of annual accounts in regular as well as commercial format just after closure of March compilations.

Nomination 2

Shri Nagarajan A, Sr. Auditor

- Maintained Bank Guarantees, Earnest Money Deposits and FD receipts deposited by the contractors as security to the Govt. on a computer format, which resulted in better record management.



Nomination 1

Shri Nagaraja, Asstt. Accounts Officer

- During the course of inspection of various Accounts Offices (DAD) HAL a sum of Rs. 147.83 crores was found paid in excess of the payment due as per various contracts. Consequently, a sum of Rs. 30.11 crore including penal interest was recovered from HAL, Nasik and credited to Government Account.
- Paid special attention to clearance of outstanding advances against HAL/BDL, which greatly reduced the quantum of advances.
- Imparted guidance to the staff on the importance of maintenance and management of advances noted in Demand Control Register. This has helped in enormous improvement in record management.
- Taken the lead and initiative in compiling a Comprehensive Audit Drill on HAL matters under the Revised Pricing Policy that acts as a guide/ready reckoner for staff and officers.

Nomination 2

- **Shri Amit Kumar Singh, SO(A)**
- **Smt. Valasamma T. Varghese, Sr.Auditor**
- **Shri G. Mahesh, Clerk**
- **Shri H.R. Rajani, Sr. Auditor**

- Taken initiative to update/digitize the existing manuals and orders/instructions related to Pay Accounts Office & PBOR Section.
- Computerized the Manuals and important instructions issued from time to time.
- Implemented computerization in the section by means of introducing a programme for monitoring of unit level complaints in Microsoft Access.
- OM Part X Vol-I, EDP Instructions issued by HQrs office and Territorial Army Rules 1948 have been digitized.
- Computerised index for Audit circulars.

Nomination 1

- **Shri Rajesh Madan, Asstt. Accounts Officer**
- **Shri CVS Walia, Asstt., Accounts Officer**
- **Shri Praveen Kakkar, Asstt. Accounts Officer**

- Reviewed URS, SRS, SDD validation under Mission Excel IT.
- Prepared test cases for lab testing.
- Carried out lab testing alongwith domain experts.
- Organised two workshops on MEIT.

Nomination 2

- **Shri RL Sharma, Sr. Accounts Officer**
- **Shri RK Sandil, Asstt. Accounts Officer**
- **Shri Ram Singh, Asstt. Accounts Officer**
- **Shri Harpreet Singh, Sr. Auditor**
- **Shri Pawan Kumar, Sr. Auditor**

- Innovative way in audit resulted in 16 items in Major Financial & Accounting Irregularities report.
- Clearance of approx. Rs. 12 crores on account of CNT vouchers.
- Clearance of 1524 PBD vouchers.
- Special efforts resulted in clearance of 416 Local Test Audit Report items.

Nomination 1

Shri S Shunmuganathan, Auditor

- Developed Income Tax Module for calculation of income tax from pay bill and automatic generation of Form 16.
- Developed GPF Bills Module for automatic processing of GPF final withdrawal and temporary advance.
- Developed e-TDS Module for filing returns to IT Department electronically.

Nomination 2

Shri WN Alexander, Sr. Accounts Officer

Shri George Wilson, Sr. Auditor

Shri H Rajagopal, Clerk

Smt. R Leena, Clerk

Smt. R Sreekumar, Clerk

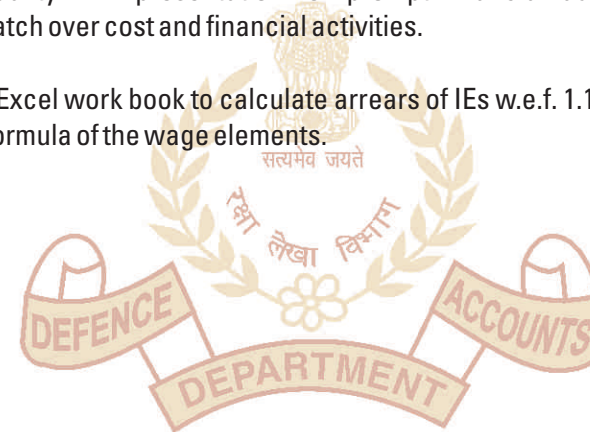
Shri S Girishan Nair, Chk

- Launched special drive for recoveries in NID cases and effected significant recoveries.
- Detected overpayment/underpayments by reviewing case files.
- Generated error free pension schedules.
- Made efforts to clear pending cases under OROP and issue of Joint Notification.
- Redressed grievances of pensioners in a satisfactory manner.
- Showed absolute professionalism and audit intuitiveness in disbursement of pension.

Nomination

Shri Harikumar Melath, SO(A)

- Contributed to a large extent in the implementation of computerized packages on factory accounting by motivating and educating staff; leading all the activities of implementation; proper planning and implementation; imparting training; and study of packages.
- Focused on proper and correct compilation of QFR, critical analysis of QFR and making quality QFR presentation for prompt financial advice and proper control/watch over cost and financial activities.
- Prepared Excel work book to calculate arrears of IEs w.e.f. 1.1.96 incorporating complex formula of the wage elements.



Nomination 1

Shri BB Dam, Asstt. Accounts Officer

Shri Subrata Bose, Asstt. Accounts Officer

Shri NC Basak, Sr. Auditor

Shri M Bujar Baruah, DEO

Shri UN Sharma, Sup(A/c)

Shri CP Meena, Auditor

- Under the New Pension Scheme, captured the data; transferred fund to trustee bank; reconciled data; data capturing under MEIT; printing of statement of accounts; and settlement of huge pending cases of final settlement of GPF.
- The no. of individuals effected in NPS is 695 and the amount involved is Rs. 2.71 crores.

Nomination 2

Shri RN Bora, Sr. Accounts Officer

Shri Gopal Roy, Asstt. Accounts Officer

- Initiated two cases relating to earning of Govt. revenue. One case relates to deduction of income tax on advertisements by AAO GE offices under CDA, Guwahati.
- Second case relates to non-deposit of guest charges facility by the units. Taking up the case resulted in issuing of orders by Station HQ Tenga for deposit of these charges by units.

Nomination 1

Shri GLN Rao, Asstt. Accounts Officer

- Developed a program containing 246 lines of source code in Python with MySQL as data base to generate AROB register.
- In the developed system, the monthly data file received from HQrs. office is exported as text file and then loaded into the Mysql database and the desired report is generated.
- The program has eliminated manual totaling and tallying and has resulted in achieving accuracy.
- The program developed for linking Duplicate Military Receivable Orders is in PowerBuilder 10.0 as Front end tool and MySQL as back end.
- In the system, amount of DMROs reconciles with the scroll amount; 17 digit MIN no. is automatically populated; provision of drop down list boxes for Focal Point Branches, Treasuries, sections and units; and generation of outstanding DMROs lists.

Nomination 2

Dr. Raj Narayan Awasthi, Junior Hindi Translator

- Formatted and standardized guidelines and important check points relating to policy on Rajbhasha.
- Imparted in-house training in various important aspects of Rajbhasha.
- Delivered special guest lecture on Implementation of Rajbhasha Policies and presented paper at DMRL and RCI, Hyderabad.

Nomination

Shri Taposh Bhadra, Asstt. Accounts Officer

- Developed a package 'SARAL' for publishing DO-II orders by units and formations which was successfully implemented.
- Developed several tools to rectify discrepancies in existing database of Other Ranks pay system.
- Nominated as member of core group of ORs pay system of HQrs. EDP Centre.
- Assisted 1 STC Jabalpur for designing their website.



Nomination 1

Shri YK Sharma, Sr. Accounts Officer

Shri Lalmani, SO(A)

- Made special efforts to process the fund schedules.
- A program in Fox Pro was generated for the month of April 2007 which matched requirement of CDA(Funds).
- No outstanding item for the year 2007-08.

Nomination 2

Shri Ashish Sharma, SO(A)

Shri Rajendra Kumar Meena, Clerk

Shri Ram Dhan Meena, Clerk

- Made concerted efforts to introduce e-payment in liaison with the RBI.
- Persuaded units to fill the mandate form.
- The effort lead to increase in the quantum of e-payments, from Rs. 1.46 crore in March 2007 to Rs. 122.44 Crores in February 2008 i.e. an increase of about 85% of the total payments.



Nomination 1

Smt. Bhaswati Mitra Hui, Asstt. Accounts Officer

- Single handedly reconciled all the accounts for 2007-08 e.g. Production Accounts, Store Accounts, Capital Assets Accounts, Statement of Assets & Liabilities etc. received from all the Branch Accounts Offices with CCO2 through computer and set right all the Accounts within stipulated time.

Nomination 2



Nomination 1

Shri Rakesh Mohan, Accounts Officer

Shri Deepjyoti Roy, SO(A)

Shri Jagat Singh, R/Clerk

Shri Rameshwar Dayal, R/Clerk

- Maintained proper Non-Effective Individual Running Ledger Accounts library.
- Weeded out 10152 time-barred NE IRLAs from 1993-2001 and acquittance rolls from 1991-1999.

Nomination 2

Shri Tilak Ram, Sr. Accounts Officer

Shri RK Handa, Asstt. Accounts Officer

Shri DK Goel, Sr. Auditor

Shri RK Bhalla, Sr. Auditor

Shri AK Sharma, Sr. Auditor

Shri GK Singh, Sr. Auditor

Shri Varinder Singh, R/Clerk

Shri Nathu Singh, Dftry.

Shri Vijay Kashyap, Sr. Auditor

- 100% GPF data (Non-DAD) both in Debit and Credit transmitted to CDA(Funds) and achieved zero variation between compiled amount and posted amount during 2007-08.
- No wanting schedule and review rejection is pending.
- Variation between compiled and posted amount of Rs. 2 crores in credit and 0.5 crores in debit for the period 1992-93 to 2004-05 cleared.
- 20 years old records have been weeded out.

Nomination 1

Shri Harnam Sawhney, Sr. Accounts Officer

Shri SN Vatsa, Asstt. Accounts Officer

Shri Rajesh Tomar, Sr. Auditor

- Introduction of claim rejection memos covering all audit points, ensuring accuracy and time saving.
- Paging of files.
- Initiation of notings with rule position.
- Dealt with 37 legal cases and 2583 personal claims with no complaint.

Nomination 2

Shri Ramesh Kumar, Sr. Accounts Officer

Shri SS Das, Sr. Accounts Officer

- Evaluated URS, SRS, SDD and prototype of PD Lot-8 of MEIT under guidance of PCT & CDA(PD).

Nomination 1

Shri Rajesh Shirodkar, Sr. Auditor

- Successfully maintained the various modules of EDP/OAP system in main office as well as sub-offices.
- Streamlined TA/DA procedures resulting in better and timely service to Navy and Coast Guard personnel.
- Adoption of E-payment led to improved quality of service.

Nomination 2

Smt. SD Nair, Asstt. Accounts Officer

Shri P Hari Krishna Prasad, Sr. Auditor

Shri VS Awale, Sup(A/c)

- Certain errors existing in IPADS system of NPO corrected at the instance of audit objections raised by the team.
- Overpayments given for periods and system faults detected and the amounts overpaid recovered.
- Huge overpayments on account of encashment of leave on retirement of Sailors detected and recoveries made.

Nomination 1

Shri Ravi Bakshi, Sr. Accounts Officer
Shri Vivekaji Koul, Asstt. Accounts Officer
Shri Lalsang Gangte, Sr. Auditor
Shri Harbans Lal, Sr. Auditor
Shri Amit Kumar Verma, Auditor

- Due to careful scrutiny/verification of supply orders, the debit notes to the tune of Rs. 49.87 lakhs could be raised on defaulting suppliers and also for non-supply of gift offers resulting in deliveries strictly as per delivery schedule.

Nomination 2

Shri SV Sawadkar, Sr. Accounts Officer
Smt. Uma P Hariharan, Asstt. Accounts Officer
Shri AS Apte, Sr. Auditor
Smt. MS Raut, DEO

- Put in efforts for upkeep of records up-to-date, weeding out of old records and retaining only current records.
- Attended on priority repairs/replacing/more stress on hygienic condition in office and work environment and ensured timely submission of reports and returns.
- Ensured correct and timely submission of pension papers to PCDA(P)/liaison with banks.
- Achieved 11 assurances out of 12 given to the Parliamentary Committee on Official Language.
- Ensured optimum use of computers/zerox machine/fax.
- Managed to get large quantity of work with meager staff resulting in reduced TA/DA expenditure and manpower.

Nomination 1

Shri M.S. Negi, Asstt. Accounts Officer

- Successfully implemented New Pension scheme by completing NPS Masters, recasting account with reference to actual due, recovering the short recoveries and sending the NPS statements for all subscribers to executive authorities using a program in fox pro for New Pension Scheme, which was later adopted by other Controllers' offices.

Nomination 2

Shri Ashok Kumar, Sr. Auditor

- Developed a program in Visual Fox Pro for recasting of all the NPS schedules.
- Developed a program for generating NPS statement of every subscriber.
- Developed a program for reconciliation with compiled actuals.
- Developed a number of programs for Store Contract, Misc. and TA sections notably among them relating to status inquiry of each bill/letter which generates reports section wise, date wise, period wise and position of a bill etc.
- Developed ECS programs using MF Cobol.
- Developed programs relating to Master Updation, File Conversion Utility, finding duplicate records for GPF in the Fund Cell.
- Developed program for generating reports CDA wise, LAO wise etc. for DGS&D Cell.

Nomination

Shri Mohan Lal, Sr. Accounts Officer

Shri Lalit Bhardwaj, DEO

Shri K Balasubramanian, Asstt. Accounts Officer

Shri Vinit Jain, SO(A)

- Developed a software for accurate printing of Individual Pension Accounts.
- The software is accompanied by a separate user manual and has requisite features to identify master missing, duplicate cases, probable NE cases and is being used by various DAD offices.



Nomination 1

Shri Jai Pal Singh, SO(A)

- In office of IFA (Army-0), verified the indents of foreign procurement and the offers received from foreign vendors/OEMs.
- Tendered original advice particularly in Life Time Buy (LTB) cases.
- Considerably streamlined procedures to avoid over provisioning and careful scrutiny of CSTs.

Nomination 2

Shri SS Patil, Sr. Accounts Officer

Shri SV Kulkarni, Sr. Accounts Officer

Shri KU Prabhakaran, Asstt. Accounts Officer

Smt. Meena D'Cunha, Asstt. Accounts Officer

Shri S Anantha Sivaguru, SO(A)

- Team of IFA (SC) made efforts in the areas of financial scrutiny through checklists.
- Advice rendered to the executives enabled systems improvement in store procurement.

Nomination

Shri VG Muchrikar, Sr. Accounts Officer

Shri PP Toke, Accounts Officer

Smt. Punit Bhatia, Asstt. Accounts Officer

Shri Suresh Kamalmurthy, Asstt. Accounts Officer

- Examined cases of procurement and rendered financial advice on merits.
- Ensured adherence to extant rules and regulations keeping also in view the practical needs of operations.
- Put in extra efforts in implementation of MEIT.



Nomination

Shri SW Joshi, Sr. Accounts Officer

- Examined cases of store procurement with thorough knowledge of rules and regulations.
- His efforts resulted in considerable savings to State.



Nomination 1

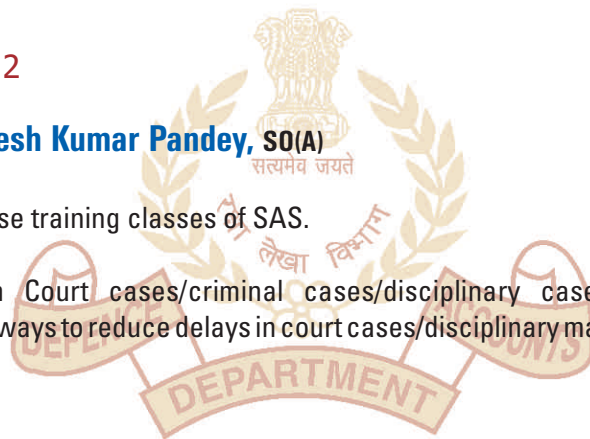
Shri Anupam Kumar Sinha, Asstt. Accounts Officer

- Made contribution in identifying snags in Automation of Pay (Army), Pay (MES), Accounts Section (Cheque linking module), Establishment of Jawan Jankari Kaksha in Pay Accounts Office(ORs) Sikh Regimental Centre Ramgarh; ECS; EFT; & implementing the Automation of these areas.
- Examined MEIT formats for Lot-3 and pointed out major defects, which led to change in capture of historical data/master data thus streamlining the project.

Nomination 2

Shri Dinesh Kumar Pandey, SO(A)

- Took inhouse training classes of SAS.
- Dealt with Court cases/criminal cases/disciplinary cases and applied innovative ways to reduce delays in court cases/disciplinary matters.



Nomination 1

Mrs. Anita Balasubramanian, Asstt. Accounts Officer

Shri NP Shivatare, Asstt. Accounts Officer

Shri KPMV Goplalan, Asstt. Accounts Officer

- Statement of Accounts (SoA) for all army officers uploaded on the website of CDA(O), which enabled army officers to access the same at all time. This has also resulted in savings of stationery, postage and man power.

Nomination 2

Shri SM Nagarkar, Asstt. Accounts Officer

Shri B Krishna Mohan, SO(A)

Smt. Sushma Jadhav, Sr. Auditor

Shri SG Swami, Sr. Auditor

Smt. HN Ratanpal, Sr. Auditor

Smt. SA Salunke, Sr. Auditor

Smt. Meena Kulkarni, Sr. Auditor

Smt. JD Phadke, Sr. Auditor

- Territorial Army Module, which is not covered under MEIT, has been automated.
- With the development of the above, keeping of records of salary bills has been done away with; accuracy in calculation has improved; repetition of work has been avoided; generation of DP sheet and cheque slips through system which resulted in saving of manpower.
- Complaints regarding delays in payments are NIL and general complaints have reduced by 50%.



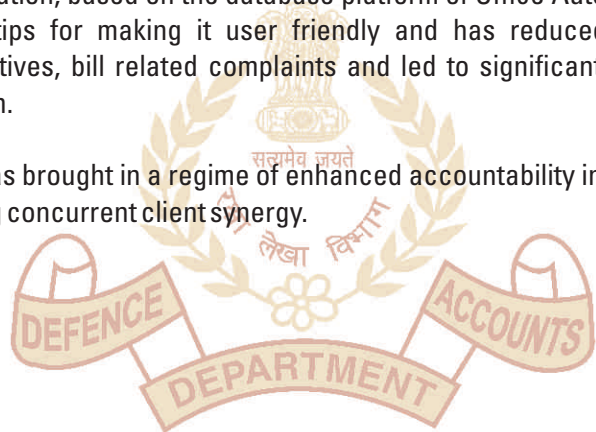
Nomination

Shri IVR Sharma, Sr. Accounts Officer

Shri HJ Zalte, Asstt. Accounts Officer

Shri AP Satpurkar, Asstt. Accounts Officer

- Development and commissioning of website as a potent tool for enhancing transparency and facilitating budget-cum-expenditure management.
- The regularly updated website is an Information-Communication Technology (ICT) innovation, based on the database platform of Office Automation system, with tool tips for making it user friendly and has reduced visits by unit representatives, bill related complaints and led to significant customer/user satisfaction.
- Website has brought in a regime of enhanced accountability in passing of bills by enabling concurrent client synergy.



Nomination 1

Shri TK Sarma, Sr. Accounts Officer

Smt. G Shalini, Asstt. Accounts Officer

Shri A Sashi Bhushana, Asstt. Accounts Officer

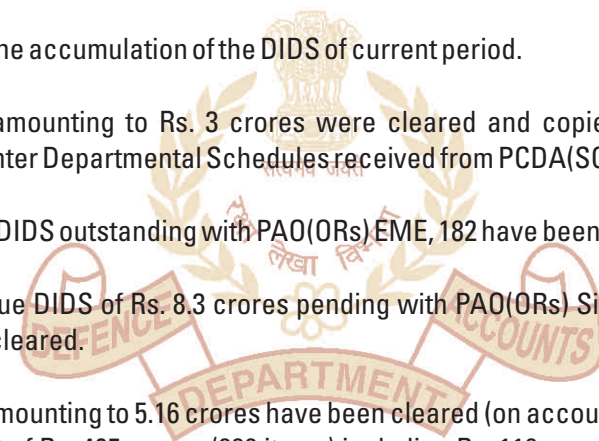
Shri A Madhusudan, Asstt. Accounts Officer

Shri S Imtiaz Ali, Sr. Auditor

Shri Waghmare, Auditor

Smt. Susan Thomas, Sr. Auditor

- Arrested the accumulation of the DIDS of current period.
- 44 items amounting to Rs. 3 crores were cleared and copies of another 15 Defence Inter Departmental Schedules received from PCDA(SC) & PCDA(CC).
- Out of 191 DIDS outstanding with PAO(ORs) EME, 182 have been cleared.
- A high value DIDS of Rs. 8.3 crores pending with PAO(ORs) Signals since 1997 has been cleared.
- 28 items amounting to 5.16 crores have been cleared (on account of pairing) and an amount of Rs. 405 crores (886 items) including Rs. 116 crores (345 items) for previous years has been responded during 2007-08.



Nomination 2

Shri D Narayana Rao, Accounts Officer

Smt. K Rama Devi, Asstt. Accounts Officer

Sri N Ramachandran, Asstt. Accounts Officer

Kum. CV Sharada, Asstt. Accounts Officer

Shri T Rajendra Prasad, Sr. Auditor

Smt. Radhika Vardan, Sr. Auditor

- Designed formats for all occurrences in Appendix-J, Form A&B, Station Orders and Corps notification.
- Made available to Record Office as CSV text files in respect of details of adjusted DOs II, audit cages, ACRs debited in IRLAs, which were then put up on intranet facilitating finding out of missing credits/debits.
- Developed 10 programs in relation to implementation of 6th CPC.
- Special exercise undertaken in PAO(ORs) DSC and their accounts were reclosed at PAO(ORs) EME.
- Developed programs for recovery of irregular payment of certain allowances during TD resulting in recovery of lakhs of rupees in all PAOs.
- Knowledge transfer on GREF system to ICS Ltd. for developing PAO GREF module.
- Developed modules for improvement of Office Automation system and PBORs pay system.

Audit & Accounts Section

Shri AK Sharma, Accounts Officer

- Streamlining of AROB format and guiding the Controller offices for further improvement.
- To mobilize Controller offices to clear suspense heads resulting in better results.
- Continuous persuasion and guidance resulted in establishment of e payments.

Administration Section

See under All India Winners

EDP Section

Shri Dharam Vir, Sr. Accounts Officer

- Provided guidance to Inspectorate of Records and Army Software Development Centre for providing soft copy of DO Part II Office Orders published by Record Offices of Army.
- Designed program for retrieving data sent by Record Offices of Army.
- Designed new DO Part II formats and got them incorporated in Appendix-J by Army Hqrs.
- Made necessary modifications/amendments in ORs programs and sorted out problems of PAOs.
- Supervised six workshops on PBORs
- Monitored and ensured timely receipt of statements of account by Units.
- Initiated special exercise for correcting the pay & allowances related data of PBORs in PAOs to enable them to be ready for implementation of VI CPC
- Monitored progress of MEIT Lot-2 and Lot-5 and ensured coordination among SIG, PCT and vendors

PIFA Section

Shri V Mani, Accounts Officer

Shri Mahender Singh, Accounts Officer

- Processed SOP with reference to Defence Procurement Manual 2006 for approval of MOD(F).
- Identified areas of studies by IFAs.
- Examined study conducted by IFA HQ MC.
- Examined procedure for IFA concurrence for works in AF and Navy.
- Examined draft IFA manuals for AF & Navy, which were released during Controllers Conference 2008.
- Monitored the financial advice cases and reports of about 110 IFAs.
- Scrutinised reports and returns from IFAs and necessary action taken.
- Identified areas/subjects on IFA system for training.
- Contributed in conducting IFAs(Army) Seminar 2008.

PCDA (HRD) Section

Shri Vimal Kumar Jain, SO(A)

- Disseminated all kinds of training material in soft/hard copies, as well by optimum use of WAN.
- Met stakeholders' requirement by making available updated training material and course material to the SAS candidates across the country promptly and at their door steps through WAN.

