

**(By Speed Post)**

NO.AN/XIV/14162/VI CPC/Circular/VOL-III

Office Of The C.G.D.A, West Block-V,

R.K.Puram, New Delhi-66

To,

All PCsDA/CsDA  
PC of A(Fys) Kolkata  
Jt. CDA(AF) Nagpur

Dated: 25/11/2009

**Sub:- Forwarding of Office Memorandum issued by Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training.**

A copy of Office Memorandum issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training on the subject mentioned against each are forwarded herewith for your information, guidance and necessary action please.

Sl No	Number and Date	Issuing Authority	Subject
1	No.14028/2/2009-Estt. (L) dated 24.11.2009	Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training.	Encashment of earned leave alongwith LTC – Clarification.
2	No.12011/03/2008-Estt.(Allowance) dated 23.11.2009	– DO--	Clarification on Children Education Allowance.

—sd—  
**(J.C.Pandey)**  
**For C.G.D.A**

**Copy to:**

1. AN-IV Section (Local)
2. AT-I, AT-II, AT-IV, AT-Coord Section (Local)
3. EDP Centre ----- With a request to upload the circulars on CGDA website.
4. EDP Cell (Local)
5. Centre for Training and development(CENTRAD), Brar Square, Delhi Cantt.
6. Library (Local)
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**(J.C.Pandey)**  
**Account Officer(AN)**

No.14028/2/2009-Estt.(L)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
(Department of Personnel and Training)

New Delhi, dated the 24<sup>th</sup> November, 2009.

OFFICE MEMORANDUM

**Sub: Encashment of earned leave alongwith LTC –Clarification**

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The undersigned is directed to refer to DOP&T O.M.No.31011/4/2008-Estt.(A), dated 23<sup>rd</sup> September, 2008 allowing encashment of earned leave alongwith LTC and to say that various references are being received from Ministries/Departments with regard to the applicability of Rule 38-A of the CCS (Leave) Rules, 1972 to the Central Govt. employees. In this regard it is clarified that

(1) Central Govt. employees governed by CCS (Leave) Rules, 1972 who are entitled to LTC but opt for the facility of LTC provided to their spouses employed in PSUs/Corporation/Autonomous Bodies etc. and

(2) Central Govt. employees governed by CCS (Leave) Rules, 1972 who are otherwise not entitled to LTC, on account of their spouse being employed in Indian Railways/National Airlines who are entitled to privilege passes/concessional tickets

are entitled to leave encashment while availing the LTC facility of their spouse/privilege passes/concessional tickets of their spouse on fulfillment of all the conditions as stipulated in Rule 38-A of the CCS (Leave) Rules, 1972 twice in a four years block of LTC.

2. Hindi version will follow.

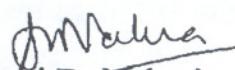
*Simmi R. Nakra*  
( Simmi R. Nakra )  
Director

To

All Ministries/Departments of the Govt. of India etc.  
(As per standard mailing list.)

14028/2/2009-Estt.(Leave) dated 24<sup>th</sup> November, 2009

1. Office of the Comptroller & Auditor General of India/Controller General of Accounts, Ministry of Finance.
2. Secretaries to Union Public Service Commission/Supreme Court of India/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./Vice-President's Sectt./Prime Minister's Office/Planning Commission/Central Information Commission.
3. All State Governments and Union Territories.
4. Governors of all States/ Lt. Governors of Union Territories.
5. Secretary, National Council (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of the Staff Side of the National Council of JCM/Departmental Council.
7. All Officers/Sections of the Department of Personnel & Training/Department of Pension & Pensioners Welfare.
8. Ministry of Finance, Deptt. of Expenditure, (E.IV) Branch
9. Official Language Wing (Legislative Deptt.), Bhagwan Das Road, New Delhi.
10. Railway Board, New Delhi.
11. NIC, DOP&T to upload on the website [www.persmin.nic.in](http://persmin.nic.in)<Leave.
12. 200 Spare copies

  
(Simmi R. Nakra)  
Director

No. 12011/03/2008-Estt.(Allowances)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
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New Delhi, the 23<sup>rd</sup> November, 2009

OFFICE MEMORANDUM

Subject: Clarification on Children Education Allowance

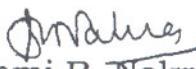
The undersigned is directed to refer to DOP&T O.M. of even No. dated 2.9.2008 on the above subject. Para 1(c) of the said O.M. says

"Reimbursement will be applicable for expenditure on the education of school going children only i.e. for children from classes nursery to twelfth including classes eleventh and twelfth held by junior colleges or schools affiliated to Universities or Board of Education".

Various clarifications are being sought with regard to the definition of 'nursery' as the same is being called by different names in different institutions. This matter was considered in consultation with Ministry of Finance. It is clarified that 'classes nursery to twelfth' will include classes I to XII + 2 classes prior to class I irrespective of the nomenclature.

It is further clarified that in respect of schools/institutions at nursery, primary and middle level not affiliated to any Board of Education, the reimbursement under the Scheme may be allowed for the children studying in a recognized school/institution. Recognized school/institution in this regard means a Govt. school or any educational institution whether in receipt of Govt. aid or not, recognized by the Central or State Govt. or Union Territory Administration or by University or a recognized educational authority having jurisdiction over the area where the Institution is situated.

Hindi version will follow.

  
(Simmi R. Nakra)  
Director

To

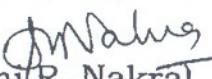
All Ministries/Departments of the Govt. of India etc.  
(As per standard mailing list).

No. 12011/03/2008-Estt.(Allowances)

Dated : 23.11.2009

Copy forwarded to:-

- (1) Office of the Comptroller & Auditor General of India.
- (2) Office of the Controller General of Accounts, Ministry of Finance.
- (3) Secretaries to Union Public Service Commission/Supreme Court of India/Election Commission/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./ Vice-President's Sectt./ Prime Minister's Office/ Planning Commission.
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- (5) Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
- (6) All Members of Staff Side of the National Council of JCM/Departmental Council.
- (7) All Officers/Sections of DOPT/Dept. of Administrative Reforms & Public Grievances/ Department of Pensions & Pensioners Wclfarc/PESB.
- (8) Official Language Wing (Legislative Deptt.), Bhagwan Dass Road, New Delhi.
- (9) Railway Board, New Delhi.
- (10) NIC, DOPT - With the request to upload the O.M. on the website.
- (11) 50 spare copies.

  
(Simmi R. Nakra)  
Director