

**कार्यालय, रक्षा लेखा महानियंत्रक**  
**उलान बटार रोड, पालम, दिल्ली छावनी- 110010**

**CIRCULAR**

AN/X/10092/6/2016/PB

Dated 29.04.2016

To

PCsDA/CsDA/PCA (Fys)  
All IFAs

Sub: Transfer Estt DAD. Port Blair (Volunteers list for Port Blair 2016-17 amongst MTS).

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The Competent Authority has decided to invite application of volunteers from amongst MTS for empanelment for Port Blair on the following criteria:

- a. He/She should have completed minimum 02 years in the serving station. For a new recruit, he/she should have completed 03 years stay at their initial place of posting.
- b. Individuals, who will have a residual service of at least 02 years at the time of selection will be considered for posting to Port Blair and will be repatriated to one of their three choice stations on completion of prescribed tenure.
- c. The full service particulars of the volunteers along with ACR grading for the last three years and other details may be forwarded in Annexure 'A-1' as annexure with HQrs circular dated 08.08.2014.
- d. In case the individual has also applied for transfer to some other station in the volunteer list, an endorsement may be made against his name in the list.

2. **Individuals, who once applies for the panel will not be allowed to withdraw during the validity of the panel unless there are compelling medical/personal reasons forwarded by the Controller under DO with due recommendations and clearly bringing out the genuineness of the case supported with relevant document / certificate. Further, requests for cancellation will not be entertained after issue of transfer order.**

3. It is requested to forward to this office original application of all the volunteers strictly as per Annexure 'A-1' alongwith connected data in Annexure 'B-1' as annexed with HQrs circular dated 08.08.2014 by **30.06.2016**. Annexure 'B-1' may also kindly be forwarded in MS Office Excel through CGDA WAN/E-Mail ([admnx.cgda@nic.in](mailto:admnx.cgda@nic.in)).

4. **Nil report is also required.**  
Copy by post may kindly not be awaited.

  
( Sandeep Lakhanpal )  
SAO (Admin)

Copy to:

1. The CDA (IDS) - For information with reference to their letter no. New Delhi CDA/IDS/AN/ANC/51/Estt/Vol.VII dated 17.03.2016 .
2. AN-IV Section (Local) - For information and necessary action.
3. EDP (Local) - For uploading on HQrs web site.

  
( Sandeep Lakhanpal )  
SAO (Admin)