



“हर काम देश के नाम”
कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल)
CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
NEAR ARMY BASE HOSPITAL, BRAR SQUARE,
DELHI CANTT.-110010
फोन/Ph : 011- 25682457, 25694268/98 फैक्स/Fax : 011-25694308
ईमेल/E-mail : trgdiv- brar.cgda@nic.in



CIRCULAR

No. TD/3150/RTC(P)/2022-23

Dated: 06th Feb, 2023

Subject: Training Courses in respect of IDAS officers.

Training & Development is an important component of career planning of IDAS officers. However, off late it is observed that exemption requests from officers nominated for the training courses are being received at the last juncture leaving no time for HQrs office to depute substitute officer(s) for the training programs. Many a time slots are going vacant because of this.

2. The above has been viewed with concern at HQrs and therefore, it is directed that:-

- a. NADFM should keep the officers informed at least 02 weeks in advance before the commencement of any training course.
- b. Names of 2-3 officers as reserve list should invariably be forwarded while proposing to conduct the training courses. The reserve list officers should also be kept informed as above.
- c. Exemption requests should reach this office not later than one week before the commencement of the training program. Requests received after the said period will not be acted upon.

This issues with the approval of Sr.Jt.CGDA (Trg.).

Varun Nayyar,
Sr. ACGDA (Trg.)

Copy to:

The Officer In-Charge (IT&S Wing) : For uploading on CGDA website please.

Varun Nayyar,
Sr. ACGDA (Trg.)