

Through website

रक्षा लेखा महानियंत्रक / Controller General of Defence Accounts
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No. : AN/LC/Court Cases/Reports

Dated: 15.05.2018

To
All PCsDA/PCA(Fys)/CsDA/CFAs

Subject :- Review of Reports and Returns - reg.

Reference :- HQrs Office circular of even no. dated 09.06.2017.

Please refer HQrs Office circular dated 09.06.2017, conveying the decision of the competent authority to dispense with various reports & returns except, quarterly report on reduction in pendency of court cases to be submitted by all the Nodal Offices. Subsequently, an half-yearly report on legal fee bills was introduced w.e.f. 09/2017 as per the advice of the MOD (Fin). However, it is observed that some of the offices are still sending certain periodical reports relating to CAT/Court cases.

2. As such, the PCsDA/PCA/CsDA/CFAs/Nodal Offices are requested to furnish only the following reports/details:-

No	Name of the Report	Remarks
(i)	Fortnightly Report on Pending Contempt Cases - HQrs Office is compiling & submitting to the MOD (Fin) with status as on 15 th & 30 th of each month	All Nodal Offices to render outcome of hearing of each Contempt Case. <u>Periodicity</u> :- After each hearing (contempt cases only)
(ii)	Quarterly Report on Reduction in Pendency of Court Cases - HQrs Office is submitting report to MOD D(CMU)	All Nodal Offices to continue with furnishing of requisite report/details. <u>Periodicity</u> :- 1 st week of April, July, Oct. & Jan. each year.

(iii)	Half-Yearly Report on payment of Legal Fee bills in r/o Govt. Counsels - Report compiled in HQrs Office as desired by MOD (Fin)	All PCsDA/PCA/CsDA/CFAs to continue with furnishing of requisite report/details. <u>Periodicity:-</u> 1 st week of Oct. & April, each year.
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Note:- "Nil" reports are also required to be send. The details should be send **through e-mail on legalcgda.dad@hub.nic.in** OR **hqadmin3-legal@cgdamail.org** (Zimbra). Hard copy/Fax only in case of any technical problem in sending e-mail.

3. Rendition of all other reports relating to CAT/Court cases to HQrs Office may be discontinued immediately. However, the reports in respect of Non-DAD cases, if any required, may be sent to the Audit Wing of HQrs Office.

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(Praveen Kumar Rai)
Sr. Dy. CGDA (AN)

Copy to:- The IT&S Wing
(Local)

- With request to upload the circular on CGDA Website.

KRa

(Praveen Kumar Rai)
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