

**CONTROLLER GENERAL OF DEFENCE ACCOUNTS – IT&S  
ULAN BATAR ROAD, PALAM, DELHI CANTT – 110010**

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No Mech/IT&S/148/LPT/INTERNET/Vol-III

Dated : 13/06/2017

To

All PCsDA / CsDA/ PCA (fys)

All Section (Local)

Subject : Office email id only on NIC domain.

Presently maximum information shared through email within various DAD offices. Sometimes, some offices communicate (sent mail) through commercial domain (gmail, yahoo, rediff etc) which is not safe from Cyber Security angle. Hence, it is requested to use NIC Domain only for sending email on official matter and not to use other domain.

In case any office does not have email id on NIC domain, they may create it through respective PCsDA / CsDA using nicmailapp.dad available on DAD WAN.

For creating any email in the name of any office, it is suggested that email id form may be filled up with the particulars of responsible officer i.e. name , designation, mobile no, date of birth etc and upload to nicmailapp.dad. First Name and Last Name would be the combination of required email id of the office.

For further queries, please send email to [subhendude.dad@gov.in](mailto:subhendude.dad@gov.in).

All PCsDA/CsDA/Pr IFAs / IFAs are requested to confirm that all offices under their jurisdiction are sending email using NIC domain by 20<sup>th</sup> June, 2017.

Please accord "Top Priority".

  
(Vinay Khanna)  
Sr. ACGDA(IT)