



“हर काम देश के नाम”
कार्यालय, रक्षा लेखा महानियंत्रक
उलान बटार रोड, पालम, दिल्ली छावनी-110010

O/o the CONTROLLER GENERAL OF DEFENCE ACCOUNTS
Ulan Batar Road, Palam, Delhi Cantt.-110010

Ph: 25665784, Fax : 25674806, e-mail: an4-pay.cgda@nic.in



No. AN/IV/4296-I/Misc.

Dated: 11.06.2025

To

The PCsDA/PIFAs/CsDA/IFAs

(Through Website & WAN)

Subject:- Calling for Volunteers among Retired SAOs/AAOs for posting in various PCsDA/CsDA offices as consultant for liaison with courts

It has been observed that a significant number of pension-related court cases (non-DAD) requiring close monitoring are currently under litigation in various Courts of Law.

In view of this, the **Competent Authority has decided to call for willingness** from retired **SAOs/AAOs**, having relevant experience in pension matters, for engagement as **Consultants** in the following offices:

Sl No.	Name of Station	Name of PCsDA/CsDA
(i)	Chandigarh	PCDA (A), Chandigarh
(ii)	New Delhi	PCDA, New Delhi
(iii)	Lucknow	PCDA (A), Lucknow
(iv)	Jaipur	PCDA (A), Jaipur
(v)	Jammu	PCDA (A), Jammu
(vi)	Kochi	AAO(Navy), Kochi
(vii)	Kolkata	PCDA, Kolkata
(viii)	Chennai	CDA (A), Chennai
(ix)	Jabalpur	CDA (A), Jabalpur
(x)	Mumbai	PCDA (Navy), Mumbai
(xi)	Guwahati	CDA, Guwahati

2. Scope of Work:

The primary responsibilities of the consultant will include:

- Coordinating and holding discussions with **Central Government Standing Counsels (CGSCs)** prior to important hearings.
- Updating the status of court cases post-hearing.
- Liaising with courts and legal representatives.
- Ensuring timely collection of court orders and related documentation.

3. Eligibility:

Retired SAOs/AAOs who:

- Have **experience in pension-related matters**, and
- Have **not attained the age of 64 years as on 30.09.2025**, are eligible for engagement as consultants.

4. Period of Engagement:

The initial engagement will be for a period of **six months to one year**, which may be extended based on performance and administrative requirements.

5. Remuneration:

A **fixed remuneration** will be paid in accordance with the guidelines laid down in **Ministry of Finance, Department of Expenditure OM No. F. No. 3-25/2020-E.IIIA dated 09.12.2020**.

6. Eligible and interested retired officers may submit their willingness in the **prescribed format (Annexure-I)** by **26.06.2025**, both:

- via **email** to: an4-pay.cgda@nic.in, and
- by **Speed Post** to the following address:

Sr. ACGDA (AN)
Office of the CGDA
Ulan Batar Road, Palam
Delhi Cantt – 110010

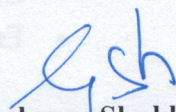
7. All PCDA/CDA offices are requested to actively approach eligible **retired SAOs/AAOs** with experience in pension matters and forward their willingness in the prescribed format to HQrs office by the stipulated date.



(Vinit Parashar)
Sr. ACGDA (AN)

Copy To :-

1. AN-IV (Local) - For circulation to the SAOs/AAOs retired from the HQrs office.
2. IT & S Wing (Local) - With a request to upload this circular on CGDA website and WAN



(Ghanshyam Shukla)
Sr Accounts Officer (AN)

Proforma for submission of willingness for engagement of retired SAO/AAO as Consultant

1	Account No.					
2	Name					
3	Gender (Male/Female)					
4	Grade					
5	Date of Birth					
6	Date of Appointment in DAD					
7	Educational Qualification					
8	Date of Retirement					
9	PPO No.					
10	Last Post Held					
11	Basic Pension					
12	Last Basic Pay					
13	Service Profile (In DAD)					
14	Name of the Office in which posted	Station	Organization	From	To	Brief description of nature of duties performed and expertise acquired during the tenure
(i)						
(ii)						
(iii)						
(iv)						
(v)						
(vi)						
15	Please state the areas of expertise in pension cases/pension related court cases.					
16	Final grading of APARs of last 03 years and enclosed copies APARs					
(i)						
(ii)						
(iii)						
17	Details of penalty/penalties, if any, imposed during the last 10 years					
18	Achievements (Please indicate information with regard to the following duly supported with documentary proofs)					
(i)	Award					
(ii)	Office Appreciations/Commendations					
(iii)	Other special achievements, if any					
19	Choice of offices					
It is certified that the information /details provided by me in the above proforma are correct and true to the best of my knowledge.						
Name and Signature of candidate						