कार्यालय रक्षा लेखा महानियंत्रक, उलान बतार रोड, दिल्ली छावनी-10 Office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt - 10

No. AN/III/3023/DAD Directory

Dated 21.02.2017

To,

All PCsDA/PCA (Fys)/CsDA/PrIFA/IFA/RTCs (Through CGDA Website)

Subject:

Updating of the existing "Directory of Offices" of the DAD

Consequent upon opening/closing/upgradation/shifting of some DAD offices in the recent past, it has been decided by the competent authority to update the "Directory of Offices in soft copy" of the department.

- 2. The following information may please be prepared in MS-Excel and send through mail ID anIII.cgda@nic.in by 10th March 2017.
 - i. The details of your office including sub-offices of your organization on the enclosed Proforma-I.
 - ii. The summary of sub-offices under your organization on the enclosed Proforma-II
 - iii. The details of PIFA/IFA offices including sub-offices may please furnished on Proforma III.
- 3. Further, it is also requested to provide the changes, if any, takes place in future in the same Proforma in soft copy through e-mail so that database can be updated immediately.

ক্রিবিট (Kavita Garg) Sr.Dy CGDA(AN)

Copy to:

IFA Wing (Local) IAW-I (Local) Please find enclosed herewith a copy of the aforesaid Proforma for information.

IT & S Wing (Local)

With a request to upload on CGDA website.

Sd/-

(Kavita Garg) Sr.Dy CGDA(AN)

$PRORFORMA-I \quad \{for \ PCsDA/CsDA/PCA(Fys)/RTCs\}$

Details of offices in MS-Excel Sheet

SI No.	Name of the organization	Name of the Office/ Sub Office	Rank of Officer in- charge	Postal Address	Station	State	Telephone / Fax Nos.	e-mail id of the office
1	2	3	4	5	6	7	8	9

PRORFORMA - II {for PCsDA/CsDA/PCA(Fys)}

Sl. No.	Name of the organization	No. of the following offices under the organization											Total						
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Full Form of

AAO	Area Accounts Office
PAO	Pay Accounts Office
LAO	Local Audit Office
ALAO	Assistant Local Audit Office
RAO	Regional Audit Office
AO(GE)	Accounts Office (Garrison Engineer)
AAO(AGE)	Assistant Accounts Officer (Assistant Garrison Engineer)
AAO BSO	Assistant Accounts Officer (Barrack Store Office)
AAO DEO	Assistant Accounts Officer (Defence Estate Office)
IFA	Integrated Financial Advisor
CFA(Fys)	Controller of Finance & Accounts(Factories)
AO(OF)	Accounts Office (Ordance Factory)
AO(P) BRO	Accounts Office(Project) Border Road Organization
AO BRTF	Accounts Office (Border Road Task Force)
ZO(PD)	Zonal Office (Pension Disbursement)
DPDO	Defence Pension Disbursement Office

PRORFORMA - III (for PIFA/IFA organization)

Details of offices in MS-Excel Sheet

SI No.	Name of the organization	Name of the Office/ Sub Office	Proforma Controller	Rank of Officer in- charge	Postal Address	Station	State	Telephone / Fax Nos.	e-mail id of the office
1	2	3	4	5	6	7	8	9	10
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