

रक्षा लेखा महानियंत्रक  
Controller General of Defence Accounts  
उलन बटार मार्ग, पालम, दिल्ली छावनी-110010  
Ulan Batar Road, Palam, Delhi Cantt 110010

No AN/XIII/13133/Misc/SPARROW/2017

Dated 13.04.2017

To,

The All Pr. Controllers/Controllers  
(Through CGDA's web-site)

Subject: Introduction of SPARROW for completion of APARs in the DAD:  
SAOs/AOs/AAOs.


Reference: In continuation of this Hqrs Office letter bearing No. even dated 28.03.2017.

Kind reference is invited to the HQrs office communication cited under reference. The consolidated information regarding SPARROW, in respect of SAOs/AOs/AAOs is received only from few Controllers Offices, however, requisite information from most of the Controllers Offices is still awaited. Hence, in order to switching to SPARROW in a phased manner smoothly, the controller wise consolidated data regarding SPARROW, in respect of SAOs/AOs and AAOs, as, may please be forwarded through e-mail ids [hqan2.cgda@gov.in](mailto:hqan2.cgda@gov.in) and [discipline.cgda@nic.in](mailto:discipline.cgda@nic.in) respectively at the earliest.

**2.** As per Annexure-III of DOPT OM No. 210111112005-Estt (A) (Pt-II) dated 23.07.2009, Self appraisal to be submitted by the Officer to be reported upon by 15<sup>th</sup> April. It is therefore suggested that APAR of Group B and C Officials may be initiated through distribution blank APAR forms. Consequent on completion of technical formalities, transition to online APAR/SPARROW will be effected in a phased manner.

**3.** It is therefore requested that controller wise consolidated data in respect of all SAOs, AOs and AAOs serving under your control including those on proforma strength of your organization may please be forwarded through above e-mail immediately for smooth transition to online APAR/SPARROW.

This may please be accorded 'Top Priority'.

  
(Kavita Garg)  
Sr. Dy. CGDA (Admin)