

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
उलन बटार मार्ग, पालम, दिल्ली छावनी-110010
Ulan Batar Road, Palam, Delhi Cantt 110010

No AN/XIII/13133/Misc/SPARROW/2017

Dated: 07.12.2018

To,

The All Pr. Controllers/Controllers
(Through CGDA's web-site)

Sub: Introduction of SPARROW for completion of APARs in r/o all
Group-'B' Gazetted officers of DAD.

Ref: In continuation of this HQrs Office letter of even no dated 13.07.2018.

Reference from various offices have been received in this HQrs office regarding processing of APARs in respect of SAOs/AOs/AAOs serving in IFAs, RTCs, CIA (OF) or any other Offices where due to any reasons ACDA/DCDA/JCDA/ Addl CDA (Reporting Officer) is not available for qualifying period of ninety days or more for reporting purpose the APAR .

2. The matter has been examined in this HQrs office and consequent to recent cadre review, HQrs office has also undergone various changes and some of the posts in the hierarchy have been upgraded rendering the existing old APAR writing channel redundant. The old system leads to reviewing/ accepting of large number of APARs by very senior officers i.e. CGDA/Addl. CGDA by-passing the intermittent level officers now become available.

3. Accordingly, the following revised procedure/arrangements of reporting, reviewing, accepting and consideration of representation against the entries and final grading in APAR in r/o of Group- 'B' Officers has been approved by the Competent Authority.

i. If no Accepting officer is available then, the APAR may be accepted by the reviewing officer and there may be no need to send to higher officers for acceptance.

ii. In case where no reviewing officer is available then the following channels is proposed:

Nature of case for APAR	Reporting Officer	Reviewing and Accepting Officer	Appellate Authority to consider representation against entries and grading in APAR
SAOs/AOs/AAOs posted in PIFAs/IFAs/ RTCs/ CIA (OF) Kolkata or any Office where due to any reason ACDA/DCDA/JCDA/ Addl. CDA is not posted for qualifying period of 90 days or more for reporting purpose.	PIFA /IFA/CDA/ CIA (OF) under which qualifying period served.	Sr. Jt. CGDA (IFA) for officers posted in IFA offices. Sr. Jt. CGDA (Admin) for officers posted in other offices.	CGDA

4. All the concerned PAR managers are directed to revise the path of the pending APARs accordingly in SPARROW system to enable their finalization latest by 10th Dec 2018.

This issues with the approval of the CGDA.


(Dr. B K Verma)
Sr. ACGDA(AN)