



कार्यालय, रक्षा लेखा महानियंत्रक
उलन बटार रोड, पालम, दिल्ली छावनी - 110010
Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt- 110010



No. AN/XI/11051/SAS Pt-II/Nov 2019

Dated: 19.12.2019.

To

All PCsDA/PCsA(Fys/CsDA).

Subject: Timely Provisioning of successful candidates of SAS Part-II Examination: November 2019.

Reference: (i) In continuation to this HQrs office circular of even no. dated 29.11.2019.
(ii) This HQrs office letter bearing No. AN/SAS/16102/SAS-II/NOV/2019/RESULT dated 19.12.2019.

In the above reference, it is requested that adjudication Reports based on the APARs for the previous five years 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 along with the DPC proceeding in respect of all the successful candidates of SAS Part-II Examination of November 2019 (Published vide this HQrs office letter bearing No. AN/SAS/16102/SAS-II/NOV/2019/RESULT dated 19.12.2019) may be forwarded to this HQrs in the enclosed proforma **within one week i.e. strictly by 26.12.2019**, so that their provisioning may not be delayed.

2. The requisite information in MS Excel format and scanned copy of DPC proceedings may also compulsorily be uploaded on CGDA mail server through Zimbra ID: hqadmin11@cgdamail.org and Admin XI (Section) mail ID hqanxi.dad@hub.nic.in. It may also be ensured that the format of Excel Sheet is not tampered with. No columns are left blank and the dates mentioned in the data are as per "DD-MM-YYYY" format.

3. Further, it is intimated that the composition of DPC will be as per provision mentioned under column 12 of schedule of Recruitment Rules for the post of Assistant Accounts Officer published vide SRO No.34 dated 01.09.2015. Other conditions indicated in the proforma attached with the letter are also to be complied with.

Nil report is also required.

Sr. Jt. CGDA (AN) has seen


(Rajeev Ranjan Kumar)
Dy. CGDA (AN)

**PROFORMA FOR ADJUDICATION REPORT OF SAS PT-II PASSED CANDIDATES FOR CONSIDERATION BY THE DPC FOR PROMOTION TO THE
GRADE OF AAO**

SL NO.	MONTH/ YEAR OF SAS PT-II EXAM	SAS PART-II ROLL NO.	Name (S/Shri)	A/C NO.	Whether SC/ST/UR	Whether VH/OH/HH	Date Of Birth (DD-MM-YYYY)	Date Of Appointment as Clerk (DD-MM-YYYY)	Date Of Appointment/ Promotion as Auditor (DD-MM-YYYY)	Year of SSC	SSC Roll No.	SSC Rank	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
												All INDIA RANK	ZONAL RANK

Date of Confirmation (DD-MM-YYYY)	Date of promotion as Sr. Auditor (DD-MM-YYYY)	Classification of APARs GRADING					Recommendation	Whether Direct /Inter Departmental Candidate Appointed (Auditor/ Clerk)	ORGANISATION
(14)	(15)	(16)					(17)	(18)	(19)
		2013-14	2014-15	2015-16	2016-17	2017-18			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary/ vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct. The Integrity of the individual/individuals is certified.
4. While adjudicating the case of the above individual(s), the provisions contained in DOP&T OMs on the subject have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC -1

MEMBER OF DPC-2

CHAIRMAN OF DPC

APPROVED
PCDA/CDA