

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.-10

No. AN/XI/11151/2017

Dated : 16/01/2018

To

The PCA (Fys) / All PCsDA/CsDA
(Through CGDA Website)

Subject: **Promotion of Clerk to the grade of Auditor for the vacancy period 01.04.2018 to 31.12.2018 being transition year.**

Reference is invited to the provisions contained in DOP&T O.M bearing No.22011/4/2013-Estt. (D) dated 08.05.2017 according to which certain changes may be affected in the DPC Procedure in partial modification of DOP&T O.M No.22011/5/86-Estt (D) dated 10.04.1989 ,O.M No. 22011/9/98-Estt (D) dated 16.06.2000 ,OM No. 22011/9/98-Estt.(D) dated 08.09.1998 and Om No.22011/6/2013-Estt(D) dated 28.05.2014 (Crucial date of eligibility). Accordingly it is requested to convene a DPC as per Annexure `A' to adjudicate those clerk-cum-typist who are holding the feeder post of clerk-cum-typists on regular basis as on the 26th day of September 2009 and completing eight years of qualifying service in the grade on 01/04/2018 for the promotion to the grade of Auditor on the basis of their APARs for the years 2015-16 , 2014-15,2013-14,2012-13, and 2011-12 as per Recruitment Rules for the Post of Auditor as amended vide SRO No. 23 dated 03/05/2016. While considering the APARs the provisions contained in DOP&T OMs on the subject may also be kept in view.

2. As per SRO No. 23 dated 03/05/2016, para 1 of column 12, for 40% of promotion from amongst clerk-cum-typists to the post of Auditor , the minimum service criteria have been increased to 13 years from eight years, as such all such leftover cases may also be considered while adjudicating the case. It may be ensured that no cases have been left over.

3. DPC Proceeding along with adjudication report of the eligible clerks in the Performa enclosed with this letter may kindly be sent to reach this HQrs office latest by 31/01/2018. It may also be ensured that no eligible individual falling within the zone of consideration has been left for adjudication. The requisite information in MS Excel format may also be uploaded on hqanxi.dad@hub.nic.in .It may also be ensured that the format of Excel sheet is not tampered with, no columns are left blank and the dates mentioned in the data are as per ``DD-MM-YYYY'' format

Nil report is also required.



Kavita Garg
Sr. Dy. CGDA (AN)

(ANNX- 'A' to Hqrs Office letter No. AN/XI/11151/2017 date /01/2018)

**STATEMENT SHOWING DETAILS OF CLERKS (Who have completed 8 years as on 01/04/2018) FOR PROMOTION TO
AUDITOR's GRADE.**

Sl. No	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DD-MM-YYYY)	DOA as Group 'D'	DOP as Record Clerk	Offer of Apptt- in clerk's grade (Direct)	DOP/ Apptt- as Clerk	Year of Examination in SSC as Clerk	ROLL No.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

All India Rank/ Merit No.	Whether Typing Test Passed/ Not passed/Exempted	(Whether P/ D/ ID/C**** P - Promotee D - Direct ID - Inter Deptt C - Compassionate	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs (2015-16 , 2014-15,2013-14,2012-13, and 2011-12)	Recommendations of DPC	Organization	Remarks.
(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s), the provisions contained in DOP&T OMs on the subject have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA