कार्यालय रक्षा लेखा महानियंत्रक



उलन बटार रोड, पालम, दिल्ली छावनी - 110010



Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt- 110010

No. AN/VII/7220/RE 19-20/BE 20-21

Dated 04.09.2019

·To

The All PCsDA/CsDA The PCA (Fys) Kolkata

AN-IV /AN-V Section/ CENTRAD (Local) (Through CGDA Website)

Subject:

Preparation and submission of Revised Estimates for 2019-20 and Budget Estimates for 2020-21 under Major Heads <u>2052 – Salaries (DAD)</u> & 7610 – Loans and Advances (DAD).

The Revised Estimates for the FY 2019-20 and Budget Estimates for the FY 2020-21 for Defence Accounts Department are due for submission to the Ministry. In this context, the following guidelines are issued for the preparation of Estimates:

- 2. While preparing RE/BE, the detailed instructions contained in **Appendix 3 of GFR 2017** and circulars on Budget related matters issued by this HQ office from time to time may be kept in view.
- 3. It may be ensured that the trend of expenditure as revealed through RDR compilation of 08/2019 may be taken as the basis for preparation of RE 2019-20, by giving due effect to the retirement of personnel, fresh recruitment through Staff Selection Commission and promotion in various grades etc. Where additional funds are required, the detailed justification in support of the same may also be furnished. Similarly for preparing projections for BE 2020-21 under various Heads, the trend of expenditure of the previous years may be taken as a guiding factor.
- 4. It has been emphasized from time to time that the budgetary estimates should be formulated on realistic basis. It is therefore, reiterated that utmost caution and accuracy to be adopted while estimating requirements of funds for RE 2019-20 and BE 2020-21, in order to ensure that the budgetary projections are made after an accurate and realistic assessment of the requirements and visualization of the actual/ anticipated expenditure.

SALARY

- **5.** Projection of funds under Salary Heads for RE 2019-20 & BE 2020-21 may invariably be made in the **Appendix IX-A**. The effective strength of the establishment may be taken into account. The funds required for Ad-hoc Bonus may distinctively be shown in Appendix-IX-A to enable us to project the same in RE 2019-20 to the Ministry.
- **6.** Funds required under Head 'Other Allowances' (00/094/26) should be supported by an additional items-wise statement indicating the last 3 years actual expenditure and expenditure incurred up to 08/2019. Item wise requirement of funds for each item i.e. HRA, , CEA, Honorarium, LTC etc. may be shown in a separate **Annexure-I**.

.WAGES

7. Only for CDA (PD) Meerut - The requirement under this Head may be projected in Annexure-II.

OVERTIME ALLOWANCE

8. The requirement under this Head may be projected in **Annexure-III**, keeping in view of the latest orders on the subject.

TRAVEL EXPENSES (DOMESTIC)

9. It should be ensured that the projections under this Head may be made in **Annexure IV-A & IV-B** giving the details of Expenditure and Estimates under each sub-unit of TE (i.e. TA on Transfer, TA Temporary duty officers, TA Temporary duty staff, Local Audit and Transfers affected by CGDA, & TA/DA on training). While making the projection for RE 2019-20, the funds constraints under this Head brought out earlier vide BE allocation letter may be kept in view.

OFFICE EXPENSES

The details of expenditure to be incurred during financial year 2019-20 and 2020-21 under this Head may be projected in Annexure 'V'. All out efforts should be made to meet the expenditure within BE 2019-20 allocation by adhering to the economy orders issued by the Ministry of Finance from time to time. Further the item-wise requirement of funds under this Head for RE 2019-20 & BE 2020-21 and actual expenditure during last three years may be shown in separate statements with full justification thereof. The officewise allocation/projection of funds may also be attached separately. Projections showing Allotment/Expenditure profile by PCsDA/CsDA during 2016-17,2017-18 & 2018-19 in respect of their Main Office & other sub-offices excluding CsFA (Fys)/IFAs (SAG Level)/Area Accounts Offices/PAOs/DPDOs may be submitted in Annexure 'V-A' & 'V-C'. Similarly, the Projections showing Allotment/Expenditure in respect of CsFA(Fys) / IFAs (SAG level) / Area Accounts Offices/PAOs/DPDOs may be submitted on Annexure 'V-B' & 'V-D' to enable us to process the projections with a view to making direct allocation to CsFA(Fys)/IFAs (SAG level)/Area Accounts Offices/PAOs/DPDOs. The total projection under Head 'Office Expenses' may be summarized in a separate summary (Annexure-V) and carried over to the Main Summary.

PROJECTION IN RESPECT OF IFA (SAG LEVEL)

11. PCsDA/CsDA are requested to indicate the requirement of funds under Heads 'Travel Expenses (Domestic)' and 'Office Expenses' in respect of IFA offices (SAG level) under their organisation after obtaining the projection for RE/BE from their respective IFAs. The same may be shown in the Annexure IV-A and V-B distinctly. It may be ensured that the requirement of IFAs under your organisation under Heads 'Travel Expenses (Domestic)' and 'Office Expenses' has been taken into account before making projection to this HQ office so that requirement of IFAs (SAG level) is considered at the time of RE/BE allocation stage only. The HQrs Circular No. AN/VII/ 7220/ BE 2016-17 dated 22.07.2016 should also be kept in view, while making projections under the head 'Travel Expenses (Domestic)'.

PROJECTION IN RESPECT OF NADFM, PUNE AND CIA (Fys) KOLKATA

12. PCDA (O) Pune and PCA (Fys) Kolkata are requested to indicate the requirement of funds under Head 'Office Expenses' in respect of NADFM, Pune and CIA (Fys) Kolkata respectively, after obtaining the projection for RE/BE from them. The same may be shown in the Annexure V-B distinctly.

INFORMATION TECHNOLOGY

13. Requirement of funds under Head 'Information Technology' may be projected to IT & S Section of this HQ office.

OTHER ADMINISTRATIVE EXPENSES

14. While projecting the requirement of funds under this Head, the justification in support of the projection, inter-alia indicating the number of **personnel working in Departmental Wet Canteen** may be submitted. The instructions and guidelines issued from time to time on the subject may also be kept in view. The accurate and realistic projections may be made in **Annexure-VI**. In addition, the requirement of funds for training may be projected under the head, separately.

RENT, RATES & TAXES

15. The commitments made for the year 2019-20 and 2020-21 for the payment of rent towards hired building and payment of service charges to local bodies in respect of DAD accommodations etc. may please be worked out on realistic basis and the same is projected to this HQ office. The amount of Rent/Service charges for past period due for payment during the year 2017-18 and 2018-19 may also be included in RE 2019-20 and BE 2020-21 projections, giving full details i.e. period and rates in **Annexure-VII**.

PROFESSIONAL SERVICES

16. RE/BE projections under this Head may be made giving full details of outside agencies to whom the payment is to be made in **Annexure-VIII**. Further, it is stated that as per RDR Pamphlet 2010 the appropriate code head regarding charges for legal services, consultancy fees, remuneration to the examiners, invigilators etc for conducting examination comes under 00/094/38 code head under object head 28-Professional Services. Therefore, the same may be projected under Professional services (00/094/38).

MEDICAL TREATMENT

17. Projection of funds under Head 'Medical Treatment' for RE 2019-20 & BE 2020-21 in respect of serving employees of DAD may distinctively be projected on the basis of the trend of expenditure during previous years and anticipated expenditure during the current FY in Annexure-IX. It has been experienced that at the fag end of the financial year, there is rush to clear the pending medical bills and additional demand is made to this HQ office in February and March. PCsDA/CsDA is, therefore, requested to make projection in such a manner so that request for additional allocation at the fag end of financial year is avoided.

CHARGED EXPENDITURE

18. The payment to be made to the DAD personnel in compliance of the CAT/Courts Judgments may be projected with full details. Similarly, the details of the cases which are pending in CAT/Courts and the amount likely to be paid in each case during the year 2019-20 and 2020-21 may also be intimated to enable us to project the consolidated demand to Ministry through RE/BE projections.

LOANS AND ADVANCES

19. (a) HOUSE BUILDING ADVANCE

The demand for HBA in respect of committed cases and fresh cases may be projected under a separate forwarding letter inter-alia indicating the number of applications pending on date and number of applications anticipated citing amounts under each category.

(b) PC ADVANCE

The requirement under this Head, may be made as per the actual requirement of your organisation during 2019-20 and 2020-21 respectively. The Projections under Head 'Loans and Advances' may be submitted in Annexure-XI to enable us to consolidate the same.

RECEIPT BUDGET

- **20.** The estimates may be made for RE 2019-20 and BE 2020-21 in the prescribed format based on the actual receipts during last financial year and receipts upto 08/2019 during the current financial year and may be submitted under a separate forwarding letter.
- 21. Before submission of RE/BE projections, it may be ensured that all the Statements/Annexures are duly tagged and enclosed in the following serial. Additional Amexure, if required, may be devised at your end on the lines of other Annexure. In case, there is Nil projection under any above mentioned Heads, No Annexure for that Head is required to be submitted/attached.
 - a) Main Summary
 - b) Appendix -- IX A
 - c) Appendix I
 - d) Appendix II
 - e) Appendix III
 - f) Appendix IV A
 - g) Appendix IV B
 - h) Appendix V
 - i) Appendix V -A & V- C
 - j) Appendix V-B & V-D
 - k) Appendix VI
 - I) Appendix VII
 - m) Appendix VIII
 - n) Appendix IX
 - o) Appendix X
 - p) Appendix XI (specifically for Loans & Advances)
 - q) Appendix XII (Receipt Budget)
- 22. The proposal for Revised Estimates for 2019-20 and Budget Estimates for 2020-21 for Defence Accounts Department under MH 2052 & 7610 may please be submitted so as to reach this HQ by 20th September, 2019 positively.
- 23. Further, details of utilisation of current year's Budget till 08/2019 as per Govt. instructions may be enclosed.
- 24. It may please be ensured that the approval of the PCDA/PCA(Fys)/CDA is invariably taken before the estimates are submitted to this HQ office. Timely submission of the Estimates may be ensured to avoid the delay in rendition of consolidated reports to the Ministry.

(Dr.Amit Gupta) Sr. Dy.CGDA(AN)

Copy to:-

IT & S Section (Local) - For uploading the circular on the web-site.

(Dr.Amit Gupta) Sr. Dy.CGDA(AN)

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			DE 004	0.00.0.0	T 0000 0				
	Name of organisation:	,	RE 201	9-20 & B	E 2020-2	?1 		, ,	
	Traine or organisation.			٠,				(Rs. in thousa	ande)
SI No.	Sub Head	Códe Head	Actual 2018-19	BE 2019-20 Allott.	Expr upto August 2019	Anticipated Expr September 2019 to remaining period of the financial year)	Total (Col. (6) +(7)	Projection RE 19-20	Projection BE 20-21
1	2	3	4	5	6	7	8	9	10
1	Salary(Officers)	0/094/23					X - 3	- C	
2	Salary(Staff)	0/094/24							
3	Dearness Allowance	0/094/25							
4	Dearness Pay	0/094/25							
5	Other Allowance	0/094/26						- III COLUMN	
	Total (Salary)								
7	Wages	0/094/27							
8	Travel Expenses (Domestic)	0/094/28							
9	Foreign Travel Expenses	0/094/91							
10	Office Expenses	0/094/30							
11	Rent, Rates & Taxes	0/094/31							
12	Over Time Allowances	0/094/37							
13	Other Admn. Expenses	0/094/42						Halifada Carallia	
	Profession & Special Services	0/094/35							
16	Profession & Special Services	0/094/38							
14	Medical Treatment	0/094/92							
15	Grant -in- Aid (Hostel Subsidy)	0/094/29							
		Grand Total							1

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			ES	TIMATED S	FRENGTH OF	ESTABLISH	MENT AND PROVISION THERE	FOR			
					DEFENO	CE ACCOUNT	S DEPATMENT				
	Strength as on 1st M	arch								(Rs. in thou	sands)
	'2019				2020	2021 1					
Scale of Pay in full with increment		Group of Posts	Total ⁶ Nos. of Posts	Nos. of Emp. In position	Estimated Sanctioned Strength	Estimated Sanctioned Strength	Name of Posts	Actual 2018-19	Budget 2019-20	Revised 2019-20	Budg 2020 ,
							1.(a) Salary Officers				
(a) Officers											
Level -17							CGDA				
Level-16							Additional CGDA				
Level-15							Principal Controller				
Level-14							Sr. Administrative Grade				
Level-13	8						Selection Grade Jr.Adm.Gd.				
Level-12							Jr. Administrative Grade				
Level-11							Sr. Time Scale				
Level-10							Jr. Time Scale				
Level-09							Sr. Accounts Officer				
PB-2 GP 5400							Accounts Officer				
PB-2 GP 5400							Hindi Officer				1
Level-08							Senior Private Secretary				
Level-08				****			Assistant Accounts Officer				
Level-06							Private Secretary				
							TOTAL Salary (Officers)				
							(b) Salary Staff				
Level-08							Supervisor (Accounts)				
Level-07							Sr. Hindi Translator				
Level-06							Senior Auditor				
Level-06							DEO 'D' / DEO 'C' / Steno-I / Steno-II / Jr HT / Librarian / SC Dri (Spl Grade)				
Level-05							Auditor / DEO 'B' / SC Driver (Grade-I)	15.00			
Level-04							DEO 'A' /Steno-III / SC Driver (Grade-II)				
Level-02							Clerks /Hindi Typst / SC Drivers (Ord Gd) / Sr Ges Opr.				
Level-01							Record Clerks				
Level-01							Other Gp.'C' Staff				
Total					1		TOTAL Salary (Staff)				
1000							(c) Ad-hoc Bonus				1
		1		1			Total Salary(S) & Bonus			1	

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,				under h		Allowances' (0/	094/26)				,
Pro-		r		Į.	Name of o	organisation:	T		T	(D-	in the consense
Head	Actual	Actual	Actual	Average	BE 2019-	Expenditure	Anticipated	Total	Projection	Projection	in thousands. Remarks
	Expr 2016-17	Expr 2017-18	Expr 2018-19	Expr (3 Years)	20 Allott	upto 08/2019	Expr (09/19 to 03/20)	Col (8)+(9)	RE 19-20	BE 20-21	
2	3	4	5	6	7	8	9	10	11	12	13
HRA (61/094/26)											
CCA (62/094/26)											
SCA (63/094/26)											
CEA (64/094/26)											
Tution Fee (65/094/26)											
Honorarium (67/094/26)											
LTC (68/094/26)											
Festival Advance (69/094/26)											
Other Misc. Allowances (70/094/26)											
TOTAL						34-011-01-03					

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			,					,				Annexure-II
				RE			20-21Project					
							ges' (0/094/27	')				
					Nar	ne of org	anisation:					
											(Rs.	in thousands)
SI. No.	Name of Organisation	Actual Expr 2016- 17		Actual Expr 2018-19	Average Expr (3 Years)	BE 19- 20 Allott	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)		Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	Details of casual labourers granted temporary status to whom wages required											

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					RE:	2019-20 & 1	BE 2020-21	Projections	3			
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				li ———i	under he	ad 'Over T	ime Allow	ance' (0/09	4/37)	<u> </u>		
					underne	ad Over 1	Name of org	ranication:				
				1	1		Value of org	Janisation.		T	/D = !=	the superado\
											(Rs. In	thousands)
SI.	Name of Organisation	Actual	Actual	Actual	Average	BE 19-20	Expenditu	Anticipated	Total	Projection	Projection	Remarks
No.		Expr	Expr	Expr	Expr	Allott	re upto	Expr (9/19	Col (8)+(9)	RE 19-20	BE 20-21	
5.000		2016-17	2017-18	2018-19	Expr (3 Years)		08/2019	to 3/20)				
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				RE	2019-20 & B	E 2020-21 Proje	ctions				
				under head	d 'Travel Exp	enses (Domest	tic)' (0/094/28)				
					Name o	of organisation:					
										s. in thousand	ds)
Name of Organisation	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	BE 19-20 Allott	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
2	3	4	5	6	7	8	9	10	11	12	13
Detailed justification of requirement of funds under head 'Travel Expenses (Domestic)'							ř				
		- 70000									

Annexure-'IV-B' Item-wise RE 2019-20 & BE 2020-21 Projections under head 'Travel Expenses (Domestic)' (0/094/28) Name of organisation: (Rs. in thousands) Projection Remarks Average Expr BE 19-20 Expenditu Anticipated Expr Total Projection Actual Actual Item of Actual Col RE 19-20 BE 20-21 (3 Years) Allott re upto (9/19 to 3/20) Expr 2017-Expr Expenditure Expr No. 08/2019 (8)+(9)2016-17 18 2018-19 12 13 7 9 11 4 5 6 8 10 2 3 1 TA/DA on Ty. Duty (a) Officers (b) Staff 2 TA/DA on Local Audit (a) Officers (b) Staff 3 TA/DA on Transfers ordered by PCDA/CDA (a) Officers (b) Staff TA/DA on Transfers ordered by the CGDA (a) Officers Staff 5 TA/DA on training (a) Officers (b) Staff TOTAL



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				RE 2019-2	20 BE 2020-21	under head	'Office Exp	enses' in r/o Ma	in Office & s	ub-offices in	ncluding CsFA(Fys)/PAOs	/DPDOs/AA	Os/IFAs		District	L	-
																(Rs. in tho	usands)	
	BE 19.2	0 Allotment		Everue	to 08/2019		Aniticipa	ted Expr (09/19	to 03/20)	Total I	Expr 19-20		Proi	ections RE 201	19-20	Proje	tions BE 2020	J-21
SI. No.	(MO & other sub-offices)	(CsFA/PAOs/	(Total)	(MO & other	(CsFA/PAOs/ DPDOs/ AAOs/IFAs)	(Total)	(MO & other sub-	(CsFA/PAOs/			(CsFA/PAOs/	(Total)	(MO & other sub- offices)	(CsFA/PAOs /DPDOs/ AAOs/IFAs)	(Total)	(MO & other sub- offices)	(CsFA/PAOs/ DPDOs/ AAOs/IFAs)	(Total
1	2	3	4	. 5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
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	RE 2019-20 &	BE 2020-2	1 Projectio						DPDOs/CsF/	A(Fys)/AAO	s/IFAs	
				und	ler head 'C	Office Expe	nses' (0/094/3	0)				
	Name of organisation:	27-01										
												housands
SI. No.	Name of Organisation	Actual Expr 2016-17	Actual Expr 2017- 18		Average Expr (3 Years)	Allotment 2019-20	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
									Office Form			
							carried over to	summary for '	Office Exper	ises'		

			6								Anne	xure-'V-B'
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				RF 201	9-20 & BF 202	0-21 Projec	tions in r/o CsEA(I	Fys)/PAOs/DPDOs/	AAOs/IFA	\$		
-				111 201			'Office Expenses' ((11100/11/1			
							me of organisation					
										(Rs. in thou	isands)	
SI.	Name of Sub-Offices	Actual	Actual	Actual	Average Expr	Aliotment	Expenditure upto	Anticipated Expr	Total	Projection	Projection	Remarks
No.	(CsFA(Fys)/PAOs/DPDO		Expr	Expr	(3 Years)	2019-20	08/2019	(9/19 to 3/20)	Col	RE 19-20	BE 20-21	
	s/AAOs/IFAs)	2016-17	2017-18	2018-19					(8)+(9)			
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	*	Item-wise R		E 2020-21 Pi	ojections in r/c	head 'Office	e & otner sub-c Expenses' (0/	offices excluding PAOs	SIDPDOSICSE	A(FYS)/AAO	SIIFAS	•
	1356		• •		under	Name of	organisation:	004/00) , .				
-						,	l l				,	(Rs. in thousand
SI. No.	Head	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	Allotment 2019-20	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Postage (76/094/30)											
2	Telephone (77/094/30)											
3	Petro/Diesel (78/094/30)											
4	Stationery (79/094/30)										•	
5	Furniture ((80/094/30)									11		
6	Liveries (81/094/30)											
7	HCW Esstt.(82/094/30)											
8	Office Eqpt. (83/094/30)											
9	Typewriters (84/094/30)											20
10	Books/Periodicals (85/094/30)											
11	Vehicles (86/094/30)											
12	Casual Labourers (87/094/30)											
13	Printing/Binding (88/094/30)									6		
14	Other Misc. Expenses (89/094/30)											
	TOTAL					į.						

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											7.11.11	
			Item-wise	RE 2019-20	& BE 2020)-21 Projec	tions in r/o	CsFA(Fys)/PAOs/D	PDOs/AA	Os/IFAs		
	•				' under	head 'Office	e Expenses	(0/094/30)				•
		• '			-	Name of	organisatio	n.	T		' (Re in	thousands)
SI. No.	Head	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	Allotment 2019-20	Expenditu re upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
1	2	3	4	5	(3 Tears)	7	8	9	10	11	12	13
	Postage (76/094/30)	3	-	J		,		<u>×</u>				
	Telephone (77/094/30)											
	Petro/Diesel (78/094/30)											
	Stationery (79/094/30)											
5	Furniture ((80/094/30)											
6	Liveries (81/094/30)											
7	HCW Esstt.(82/094/3 0)											
8	Office Eqpt. (83/094/30)											
9	Typewriters (84/094/30)											
10	Books/Periodi cals (85/094/30)								¥.			
11	Vehicles (86/094/30)											
12	Casual Labourers (87/094/30)											
13	Printing/Bindi ng (88/094/30)		,					•				
14	Other Misc. Expenses (89/094/30)											
	TOTAL	•										
	 .		-				carried over	I er to summary for 'Of	fice Exper	ises'		

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	,											,
					RE 2019-2	0 & BE 202	0-21 Projection	l IS	L			
				under	head 'Oth	er Admn.	Expenses' (0/	094/42)				
					N	ame of orga	anisation:					
												thousands
SI. No.	Name of Organisation	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	Allott	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)			Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	Justification of expenditure under head 'Other Admn.Expenses' (0/094/42)											

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							N .				Anı	nexure-'VI
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						ame of organ						
											(Rs. in	thousands
SI. No.	Name of Organisation	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	BE 19-20 Allott	Expenditure upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	Details of Buildings for which 'Rent, Rates & Taxes' required											

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											Ann	exure-'VIII'
						*						
		•						Projections . ·				•
				unde	er head 'P			(0/094/35) & (0/09	4/38)			
	, ,					Name	óf organisat	tion:				,
												thousands)
SI. No.	Name of Organisation		Actual Expr 2017- 18	Actual Expr 2018- 19	Average Expr (3 Years)	BE 19-20 Allott	Expenditu re upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20	Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
	Details of outside agencies to whom expenses under head 'PSS' required.											

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							20-21 Pro					
				und	der head	'Medical 7	reatment	(0/094/92)				
					Na	me of org	ganisation	:				
												thousands)
SI. No.	Name of Organisation	Actual Expr 2016-17	Actual Expr 2017-18	Expr	Average Expr (3 Years)	Allott	Expenditu re upto 08/2019	Anticipated Expr (9/19 to 3/20)			Projection BE 20-21	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

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					RE 201	9-20 & BE	2020-21 Pr	ojections				
					under	head 'Loa	ns and Adv	/ances'				
						Name of o	organisation	:				
												housands
SI. No.	Heads	Actual Expr 2016-17	Actual Expr 2017-18	Actual Expr 2018-19	Average Expr (3 Years)	Allott	Expenditu re upto 08/2019	Anticipated Expr (9/19 to 3/20)	Total Col (8)+(9)	Projection RE 19-20		Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	PC Advance (0/012/25)											
2	House Building Advance (0/012/17)											

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Appendix-XII PROFORMA

Loans to Government Servants etc.

Ministry / Department- Ministry of Defence (Civil)- Defence Accounts Department

Major Head - 7610

A. DISBURSEMENTS

	Ac	tuals		1 1 110		ousands	
2016-17	2017-18	2018-19	2019-20 (upto Sep 2019)	Major Heads Sub Heads, etc	BE 2019-20	RE 2019-20	BE 2020-21
				1) Advance for the purchase of PC			
				TOTAL			

Brief reasons for variations

Number of eligible / entitled applicants as per rules (approx.)

Advance for purchase of Personal Computer

Applications pending/anticipated

B-REPAYMENTS OF THE PRINCIPAL

	Ac	tuals			(Rs. in thousands)					
2016-17	2017-18	2018-19	2019-20 (upto Sep 2019)	Major Heads Sub Heads, etc	BE 2019-20	RE 2019-20	BE 2020-21			
				Advance for the purchase of PC						
				TOTAL						