

कार्यालय रक्षा लेखा महानियंत्रक, उलान बतार रोड, दिल्ली छावनी-10
Office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt - 10

No. AN/III/3012/Circular Vol-VI

Dated: 12.09.2017

To,

All PCsDA/PCA (Fys)/PIFAs/CsDA/CsFA/IFAs

Subject: Campaign on 'Swachhta Hi Sewa' (SHS).

In continuation to HQrs officer circular of even No. dated 11.09.2017 on the above subject, the following action plan may be undertaken on campaign on "Swachhta Hi Sewa".

- i. Recording, reviewing and weeding out of old records as requested vide earlier letter No. AN/III/3012/Circular Vol-VII dated 23.06.2017.
- ii. All officers and staff members may volunteer himself/herself on a specific holiday to clean around the office premises or to clean the DAD residential complex/premises during the period 15.09.2017 to 02.10.2017.
- iii. One TALK/mini seminar may be conducted in DAD offices on campaign of 'Swachhta Hi Sewa' during the period 15.09.2017 to 02.10.2017.

It is therefore, requested that the above action plan on "Swachhta Hi Sewa" activities may be observed in addition to your office own action plan for success on campaign on "Swachhta Hi Sewa".


(Kavita Garg)
Sr. Dy CGDA(AN)

Copy to:

IT & S Wing : With a request to upload on CGDA website.

AN-IV,V, CENTRAD : For information and necessary action.

Sd/-
(Kavita Garg)
Sr. Dy CGDA(AN)