



कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार मार्ग, पालम, दिल्ली छावनी -110010

ULAN BATAR MARG, PALAM, DELHI CANTT.-110010



No. AN/II/2151/DPC/SPS/2021/II

Date : 29 April, 2021

To,

1. The PCDA (CC), Lucknow
2. The CDA RTC, Lucknow
3. PCDA (R&D), New Delhi
4. PCDA (AF), New Delhi
5. AN – PAY Section (LOCAL)

Subject: Promotion of Private Secretaries (PS) to the grade of Sr. Private Secretary (SPS) against the vacancy year 2021.

The under mentioned Private Secretaries (PS) have been approved for promotion to the grade of Sr. Private Secretary (SPS), in Pay Level-8, 7th CPC (Pay Band-2, ₹ 9300-34800 with Grade Pay of ₹ 4800/-, Pre-revised 6th CPC) with immediate effect or from the date of assumption of charge to the post of SPS, whichever is later.

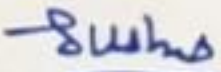
Sl. No.	Name of the PS	Office where serving	Organization	Office where posted on promotion to SPS grade	Organization
1.	Smt. Anjana Dwivedi A/c No. 8331417	CDA RTC, Lucknow	PCDA (CC), Lucknow	CDA RTC, Lucknow	PCDA (CC), Lucknow
2.	Shri Narendra Kumar Sharma A/c No.8329235	Main Office	PCDA (R&D) New Delhi	Main Office	PCDA (R&D) New Delhi
3.	Shri Om Prakash A/c No. 8329665	Main Office	PCDA (AF), New Delhi	Main Office	PCDA (AF), New Delhi
4.	Smt. Uma Badola A/c No. 8329668	HQrs Office	CGDA, Delhi Cantt	HQrs Office	CGDA, Delhi Cantt

2. Before promotion of the above mentioned Private Secretaries to SPS grade, it may please be ensured that none of the circumstances enumerated in para 2 of the DOP&T OM No. 22011/4/91-Estt. (A) dated 14.09.1992 have arisen. If such circumstances have arisen, the promotion shall not be released and instead considered as if, the case of the officer concerned has been placed in Sealed Cover by the Departmental Promotion Committee, in terms of para 7 of the said OM.

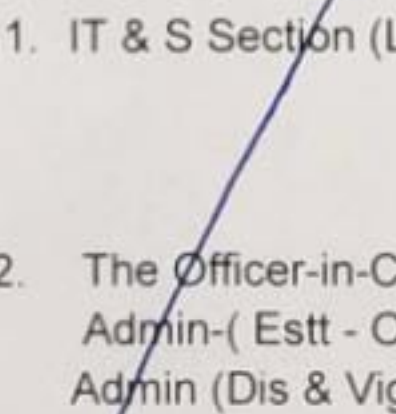
3. Immovable Property Return (IPR) of the PS, as on the date of promotion to the SPS grade, duly verified, may be forwarded to AN (Estt.-Officers) section of this HQrs Office.

4. Part-II Office Order notifying the promotion of the PS may be published and a copy of the same may be forwarded to AN (Estt.-Officers) Section of this HQrs office and all concerned for records.


5. All completed APARs / MTPARs (**in original**) in respect of the promoted PS which have become due till date, may please be forwarded to AN (Estt.-Officers) Section of this HQrs office after the promotion of the PS.


(Sushil Kumar)
SAO (Admin)

Copy to :

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1. IT & S Section (Local)
 2. The Officer-in-Charge,
Admin-(Estt - Others) Section (Local) /
Admin (Dis & Vig) Section (Local)

- With a request to upload the promotion order on department's website.
- For information.


(Sushil Kumar)
SAO (Admin)