

कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार मार्ग, पालम, दिल्ली छावनी-110010

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Speed-Post /Web site

No. AN/II/2601/APAR Corr./2017

Date: 20th December, 2017

To

All PCsDA/ PCA (Fys)/ PIFAs/ IFAs/ CsDA /CIA (Fys) / RTCs / AN-IV (Local)

Subject : Completion of APARs / MTPARs in respect of SAOs/AOs/SPS/AD(OL)

APARs / MTPARs in respect of SAOs / AOs /SPS/ AD(OL) after completion are required to be sent to this HQrs office by the respective Principal Controllers / Controllers / Proforma Controllers. Of late, it has been observed that APARs / MTPARs / No MTPAR Certificates in respect of SAOs/AOs/SPS/AD(OL) are not being forwarded to this HQrs Office in a routine matter, which results delay in completion of records and subsequent convening of DPCs.

2. Further, attention is invited to Annexure-III to DoP&T OM No. 21011/1/2005-Estt. (A)(Pt-I) dated 23.07.2009, wherein the activity of disclosure of APAR to the officer reported upon, where there is accepting officer should be completed by 15th September and the entire APAR process should be completed by 30th November.

3. In view of the above, PCsDA / PCA(Fys) / CsDA / CIA(Fys) / RTCs / PIFAs/ IFAs are requested to forward APARs/MTPARs/ No APAR Certificates up to the year 2016-17 in respect of all the SAOs/AOs / SPS/ AD(OL) serving under their organization to Admin II section of this HQrs Office by **15.01.2018** positively. Delay in finalization / non receipt of APARs / MTPARs will be the responsibility of the Nodal Officer concerned appointed by the respective Principal Controllers / Controllers for monitoring of the APAR finalization process.



(Mustaq Ahmad)
Dy. CGDA (Admin.)

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IT & S Cell, HQrs Office

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For uploading on website.


(Mustaq Ahmad)
Dy. CGDA (Admin.)