



OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR ROAD, PALAM, DELHI CANTT:- 110 010

AN/IX/9512/MoD/ELOIRA/2018

Dated 25/01/2018

To

All the PCsDA/PCA (FY)/CsDA  
(Through Website)

Subject: - Deputation of AAO of DAD to Research Centre Imarat (RCI)/ Electro Optical Instruments Research Academy Hyderabad.

The services of an AAO of this department having experience of Accounts and Audit is required for deputation to the above organization for the post of Accounts Officer initially for 2 years. The Selected officer will be paid pay and allowances as admissible to him from time to time had he continued in our department and deputation allowance as admissible to Government servant. While on deputation the AAO will be governed by the provisions of Deptt of Personnel & Training OM No. 6/8/2009-Estt (Pay-II) dated 17/06/2010.

2. It is requested that the name of the suitable volunteers in your organization amongst AAOs for the said deputation post who have earned at least five numerical grading of 6 and above in APAR during the last five years including the APAR of 2016-2017 may be forwarded to this office in the enclosed Performa (Annexure-I). The attested copies of APARs for the last five years and vigilance/disciplinary clearance certificate as per enclosed format of the volunteers may be forwarded to this HQrs. before 9<sup>th</sup> February 2018. Belated receipt of applications/volunteers will not be entertained in this office.

3. While forwarding the names of volunteers to HQrs. office please ensure that age of all concerned volunteers for deputation is not exceeding 56 years as on the closing date of receipt of applications and has completed mandatory "Cooling off" period of three years in case the officer has recently served on deputation post. Further the applications of the officer who have not completed 2 years at present station may not be forwarded HQrs. office.

(Manoj Kumar)  
Sr. Accounts Officer (AN)

**ANNEXURE – I**

**Application for the deputation post of Accounts Officer: - ELOIRA, Hyderabad**

1. Name & Accounts Number
2. Date of Birth
3. Date of Appointment
4. Educational Qualification
5. Year of Passing the SAS Exam
6. Details of station served / serving

Office / Station	Post Held	Period	Nature of Duties	Organization
1	2	3	4	5

7. Last 05 Years APAR Grading :
8. Details of deputation held previously, if any with full particulars
9. Knowledge of Computer

Date :

(Signature of the Applicant)  
Name \_\_\_\_\_, Rank \_\_\_\_\_  
& A/c No. \_\_\_\_\_

**Annexure- II**

**Certificate to be recorded by the office/department while forwarding the application.**

1. It is certified that no vigilance case is pending or contemplated against Sh/Smt \_\_\_\_\_ and his/her integrity is certified.
2. There is no Major/minor penalties imposed in force/contemplated against the official.
3. The applicant, if selected, will be relieved immediately

Date:

Sig of the Head of the office/department with seal

& Telephone Nos